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**COMMON COUNCIL MEETING**  
**February 1, 2010**  
**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor John Giese, Aldermen Ronald Dunwiddie, Howie Reynolds, Julie Taylor, Kim DeHaan

Absent: Aldermen Gerald Norton and Scott McClory

Others present: City Administrator Sam Tapson, City Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christenson, City Engineer Gary Welsh, Maureen Vander Sanden – Elkhorn Independent, Gary Payson, Sr., James Boardman, Sr., Pedro Olivera – Janesville Gazette.

**CONSENT AGENDA**

Motion (Dunwiddie/Reynolds) to approve the minutes of the January 18, 2010 Common Council meeting. Motion carried.

**REPORT OF CITY OFFICERS**

***Mayor's Report***

Mayor Giese reported that during the closed session on January 18, 2010, the Council had voted in favor of a 2.25% salary increase for the City Administrator. Motion (Dunwiddie/Reynolds) to increase the City Administrator salary by 2.25%. Roll call vote – Dunwiddie, yes; Reynolds, yes; Taylor, yes; DeHaan, yes. Motion carried.

***City Administrator's Report***

Administrator Tapson reported that the City has encountered some difficulties in attempting to schedule a facility inspection for the 201 West Centralia property. An inspection date has now been scheduled, however, it was recommended that the City Attorney be authorized to seek a court order to allow the on-site inspection if necessary. Motion (Reynolds/DeHaan) to authorize the City Attorney to seek a court order to allow the on-site inspection in the event that the scheduled inspection does not take place. Roll call vote – Dunwiddie, yes; Reynolds, yes; Taylor, yes; DeHaan, yes. Motion carried.

**COMMITTEE REPORTS**

***Municipal Services & Utilities Committee***

Alderman Reynolds reported that advertising on baseball fields at Harris Park was discussed and the Committee agreed to recommend approval of a one year trial period. Motion (Reynolds/Dunwiddie) to allow the advertising from April 1<sup>st</sup> through the end of the season for a period of one year. Motion carried.

***Finance & Judicial Committee***

Alderman Taylor reported that the Committee had reviewed the water rate increase analysis and had authorized staff to advance to the PSC. The proposed increase will be presented to Council for review and approval at a future date.

Alderman Taylor reported that the Committee had reviewed a request to hire part time staff if necessary to fill a vacancy while an employee is on FMLA leave. The Committee agreed that the first option would be to have current staff rotate to cover the position. The Committee recommended approval that staff be authorized to advertise and hire part time staff to fill the vacancy during the leave period of up to twelve weeks. Motion (Taylor/Reynolds) to authorize advertising and hiring of part-time staff to fill the vacancy if deemed necessary for up to twelve weeks. Motion carried.

**NEW BUSINESS**

***Ordinance No. 10-03: An Ordinance Establishing a Salary Schedule Covering Elected Officials***

First reading of Ordinance No. 10-03 increasing elected officials salaries by 3%. Motion (DeHaan/Taylor) to waive the second reading. Motion carried. Motion (DeHaan/Taylor) to approve Ordinance No. 10-03. Roll call vote – Dunwiddie, yes; Reynolds, no; Taylor, no; DeHaan, yes. Mayor Giese voted to break tie – yes. Motion carried.

***Change Order No. 2: Morrissey Drive and George Martin Way***

Motion (Reynolds/DeHaan) to approve Change Order No. 2 (decrease \$12,336.76). Motion carried.

**PUBLIC COMMENT**

There were no public comments heard.

**ADJOURN TO CLOSED SESSION**

Motion (Dunwiddie/DeHaan) to adjourn into Closed Session per State Statutes 19.85(1)(e) by roll call vote “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session”. Roll call vote: Dunwiddie – yes; Reynolds – yes; Taylor – yes; Kim DeHaan - yes. Adjourn into Closed Session at 6:30 p.m.

**RECONVENE IN OPEN SESSION**

Meeting reconvened in open session at 6:34 p.m. Mayor Giese stated that during the Closed Session the Council discussed options for land acquisition for the Centralia water plant replacement and is continuing to explore options.

**ADJOURN**

Motion (Reynolds/Dunwiddie) to adjourn at 6:35 p.m.

Darlene Igl  
City Clerk