

CITY OF ELKHORN
Committee of the Whole Minutes
Common Council Chambers, 9 S. Broad Street, Elkhorn, Wisconsin

August 13, 2018

Roll Call

Present: Mayor Howie Reynolds, Aldermen Tim Shiroda, Frank Boggs, Ron Dunwiddie, Karel Young, Scott McClory, Tom Myrin

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, DPW Manager Lindstrom, Police Chief Joel Christensen, Utility Director John Murphy, Rec Director Wendy Meyer, Fire Chief Rod Smith, Doug Snyder

Motion (Shiroda/Young) to adjourn into Closed Session Pursuant to Wisconsin Statute 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" regarding NE Water Treatment Plant Project Close-out. Adjourned at 5:01 p.m. Reconvened into Open Session at 5:12 p.m.

2019 Budget: Preliminary Review

Administrator Tapson asked if there were any questions on his preliminary budget information in the packet. The Fire/EMS paid on premise is a big factor in the budget. DPW and Recreation both have increased staff requests. Further budget discussions will take place at the F&J Committee meetings. Tapson said the City needs to apply funds in a way that makes sense and suggested that the capacity be put in the vehicle replacement fund. The City's levy is locked in at net new construction which is very low. Mayor Reynolds noted that contractors are very busy and it may be advantageous to hold off on street reconstruction next year; DPW Manager Lindstrom said the City can just do maintenance.

Replacement of John Deere Mowing Deck

DPW Manager Lindstrom said the mowing deck on the John Deere needs replacing. It is used for roadside mowing and he said he could try limping through the rest of the mowing for the year but it is damaged. He has about \$14,000 in his vehicle capital purchase budget that was not used on other items; the cost for the deck is \$15,250. Public Works will install the deck and use the old one for parts. ***Motion (Shiroda/Dunwiddie) to recommend approval of the purchase of a new deck for the John Deere mower. Voice vote, all approved, motion carried.***

Sanitary Sewer Televising

DPW Manager Lindstrom said the Nettlesheim Lift Station has capacity issues during heavier rain events and he recommended televising 20,500 lineal feet of sanitary sewer from the intersection of CTH H and Voss Road to a manhole south of West Hidden Trail. The televising would help to identify I&I issues. He suggested engaging The Expeditors, Inc to perform the televising as the City has had a lot of success with them. The City budgeted \$30,000 for televising and the cost would be \$28,290. ***Motion (Myrin/Young) to recommend approval of The Expeditors, Inc for sanitary sewer televising. Voice vote, all approved, motion carried.***

Project Plan Sets/As-Built Scanning and Mapping

DPW Manager Lindstrom said the City has several project plan sets/as-builts that are not electronic and are getting worn with age. He proposed to scan and file these documents so they are preserved and more readily available. The plans would be illustrated within the GIS mapping system. UW-Whitewater (Pangea) provided a cost of \$4,500 to do the scanning and was originally budgeted at \$10,000. They have done work for the City before and the quality is always excellent at a very good price. ***Motion (McClory/Myrin) to recommend approval of scanning project plans and as-builts. Voice vote, all approved, motion carried.***

Adjournment

Motion (Dunwiddie/Young) to adjourn at 5:31 p.m. Motion carried.

Cairie L. Virrueta, City Clerk