CITY OF ELKHORN  
Committee of the Whole Minutes  
Common Council Chambers, 9 S. Broad Street, Elkhorn, Wisconsin  
November 11, 2019

The Committee of the Whole meeting was called to order by Mayor Reynolds at 6:00 p.m.

Roll Call  
Present: Mayor Howie Reynolds, Aldermen Frank Boggs, Ron Dunwiddie, Karel Young, Scott McClory, Tim Shiroda, Absent: Tom Myrin  
Others present: Administrator James Heilman, City Clerk Cairie Virrueta, Fire Chief Rod Smith, Police Chief Joel Christensen, DPW Manager Matthew Lindstrom, Recreation Director Karl Sorvick, Chris Clapper, Larry Gaffey, Jeff Raykovich, Kellen Olshefski

Public Hearing for the 2020 Proposed Budget  
Mayor Reynolds opened the Public Hearing for the proposed 2020 Budget. Expenses for 2020 are budgeted at $5,686,824. Mayor Reynolds asked for comments from the audience three times; no comments. Budget Hearing was closed at 6:03 p.m.

Discussion Regarding Possible Changes to Noise Ordinance  
Administrator Heilman said this was brought up by the Council at a prior meeting. Currently the City’s ordinance does not contain much regarding noise and he asked the Council what they would like to do. There were no comments.

Burning Ordinance Update  
Administrator Heilman said this was worked on at several meetings and at the last meeting, he was asked to review the section regarding nuisance for smoke. He suggested removing that section, as it would create more problems trying to determine what a nuisance is and trying to enforce it. He said by their nature, campfires will have some smoke. Mayor Reynolds asked if the updated ordinance eliminates leaf burning; yes, it does. The City plans to open up the leaf drop-off at the new DPW facility next spring so that the ordinance can be enforced then. Reconstruction of Getzen will be done as early in the spring as possible. Alderman McClory wants the drop off hours increased and citizens informed by a flyer in their utility bill. Alderman McClory said section 5.17.1(b) says leaves can be burned by permit, he suggested removing the word “leaves”; Administrator Heilman agreed. City Attorney Phillips said he could look through the ordinance. Alderman McClory asked if $25 for an annual fee was sufficient. Fire Chief Smith said it was the seasonal fee when it was created and it could be increased now that it is annual. Alderman McClory questioned applications requiring a five workday advance submittal. Fire Chief Smith said 72 hours would be sufficient. The ordinance will be updated with the suggested changes and after the City Attorney’s review.

Paratech Staffing Contract Renewal for 2020  
Fire Chief Smith said the amount of $788,268.48 is included in the budget. The paramedic upgrade will not happen until after certification is obtained. Motion (Dunwiddie/Young) to recommend approving the 2020 Paratech Staffing Contract. Voice vote, all approved, motion carried.

Cleaning Contract Renewal with Diversified Building Maintenance  
Administrator Heilman said the contract includes the library and the new DPW and staff has been very satisfied with them. He said staff recommends approval of the 2020 renewal at a 1.9% increase. DPW Manager Lindstrom said the original contract was for five years and expires next year. He asked the Council if they wish to continue with the current company or send out for RFPs. The Council would like to send out for RFPs next year. Motion (McClory/Dunwiddie) to recommend approval of the 2019 Diversified Building Maintenance renewal. Voice vote, all approved, motion carried.
Sump Pump Ordinance Update
DPW Lindstrom said the changes try to define “feasibility”. He said it is less restrictive and requires connection if it is available in front of the property, not in the street. Administrator Heilman said while the goal is to have everyone connected to the storm sewer it is not always possible so a short-term solution is using a terrace drain. When the streets are reconstructed, a drain will be put behind the curb and then owners will have to connect. Alderman McClory asked who pays for the connection. Administrator Heilman said the homeowner pays however, the City can create special financing for them to help them with it. Each house will need to be looked at with the problems areas identified first. Illegal connections will be required to disconnect. Mayor Reynolds reminded everyone the City has an obligation to WALCOMET and this is more affordable to taxpayers than paying millions to build a large storage tank. The new ordinance specifies discharging to the sidewalks and roadways is allowed April 1st through November 1st.

Adjourn
Motion (Young/Boggs) to adjourn. Voice vote, all approved, motion carried. Adjourned at 6:53 p.m.

Cairie L. Virrueta
City Clerk