
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
October 16, 2017
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Alderman Scott McClory at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

MEETING FACILITATOR

Mayor Howie Reynolds and Council President Bruce Lechner were absent and a ***motion (Shiroda/Kluck) was made to nominate Alderman McClory as meeting facilitator. Voice vote, all approved, motion carried.*** Alderman McClory facilitated the meeting.

ROLL CALL

Present: Aldermen Michael Kluck, Tim Shiroda, Cathy Bensaid, Scott McClory, Tom Myrin; Absent: Mayor Howie Reynolds, Alderman Bruce Lechner
Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, City Engineer Greg Calhoun, Rec Director Wendy Meyer, Dawn Gunderson, Kellen Olshefski, other interested persons.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (Kluck/Shiroda) to approve the minutes of the October 2, 2017 Common Council and Committee of the Whole meetings. Voice vote, all approved, motion carried.

BILLS PAYABLE

Motion (Myrin/Shiroda) to approve the City and Utility Bills in the amount of \$2,309,428.10 (Check numbers 154753-154967). Alderman Myrin asked about a check to DJ Scuba Locker and if Fire does training with them. Fire Chief Smith said yes they do and they have had calls that required the training.
Roll call vote: Kluck, yes; Shiroda, yes; Bensaid, yes; McClory, yes; Myrin, yes. Motion carried.

REPORT OF CITY OFFICERS

City Administrator's Report

2018 Budget

Administrator Tapson said he provided the Council with the transmittal letter via email on Friday which highlighted the 2018 budget. He reviewed the letter. He also said in lieu of committee meetings on Monday, there would be a Committee of the Whole meeting to review the budget, look at the DPW plan from Barrientos and a few other items.

LIAISON REPORTS

Historic Preservation – no report

Fire Advisory Board – no report

Library Board – Trick or Trivia is October 27, the library is having a science festival November 3, free hearing screening will be November 6

Chamber – Preparations are underway for Oktoberfest which is Saturday, Stephanie Klett will attend, a car show, stein holding contest, chili contest, and 140+ vendors are planned
Recreation Advisory Board – Scare on the Square is October 28, Reindeer Run is December 2, themed *Let's Get Groovy*

COMMITTEE REPORTS

Financial & Judicial and Municipal Services & Utilities

Recommendation to Approve Library Parking Lot Repairs

Alderman McClory said the combined committee discussed improving the flow in the parking lot and removing the large “bowl” in Area C. The book drop will also be moved. The approximate cost is \$80,000 plus engineering costs and will be done in phases, avoiding the busier season of June and July.

Motion (Kluck/Shiroda) to approve repairs to the library's parking lot. Roll call vote: Bensaid, yes; McClory, yes; Kluck, yes; Myrin, yes; Shiroda, yes. Motion carried.

NEW BUSINESS

Kapur Task Order for 2017 Streets Program

City Engineer Calhoun said the streets in the Task Order were already discussed. He said the sanitary sewer reports were reviewed and he recommended Westlawn and Court Streets be replaced. Westlawn 230 feet and is in bad shape and Court's 2,400 foot pipe is clay that is sagging in areas. The overall increase would be \$300,000. Administrator Tapson said the Task Order was delayed until the sewer conditions could be determined. He said it makes sense to fix them, but he recommended against increasing borrowing and letting the Finance Director and himself looking at ways to find funds to cover the extra cost. Alderman McClory suggested the council pause on the Task Order and let the Administrator and Finance Director look into it further.

E. Market Street Extension Project Bids: City Engineer Recommendation to Award Contract to Rams Contracting, LTD

City Engineer Calhoun said four bids were received and all within 10% of each other and under the Engineer's cost. He recommended Rams Contracting, LTD for \$2,048,798.08. ***Motion (Kluck/Bensaid) to approve Rams Contracting, LTD for E. Market Street extension in the amount of \$2,048,798.08.***

Administrator Tapson reminded the Council that the cost is shared with the EASD and they pay 42%. ***Roll call vote: Bensaid, yes; McClory, yes; Kluck, yes; Myrin, yes; Shiroda, yes. Motion carried.***

Engagement of Quarles & Brady LLP for Proposed Issuance of General Obligation Corporate Purpose Bonds, Series 2017

Dawn Gunderson said Quarles & Brady is the City's bond attorney for the Go Bonds. She reviewed the services provided. ***Motion (Shiroda/Bensaid) to approve engagement of Quarles & Brady LLP for GO Bonds, Series 2017. Roll call vote: Bensaid, yes; McClory, yes; Kluck, yes; Myrin, yes; Shiroda, yes. Motion carried.***

Resolution No. 17-19 Awarding the Sale of \$8,860,000 General Obligation Corporate Purpose, Series 2017A

Dawn Gunderson said an updated Resolution was created based on the results of the bond sale day. It reduces the amount to \$8,570,000 for street improvements, DPW building and refunding of debt. The City received a double A triple rating which is a high rating. Eight bids were received. ***Motion (Myrin/Shiroda) to approve Resolution No. 17-19 Awarding the Sale of \$8,570,000 General Corporate Purpose, Series 2017A. Roll call vote: Bensaid, yes; McClory, yes; Kluck, yes; Myrin, yes; Shiroda, yes. Motion carried.***

Resolution No. 17-20 Authorizing Disposal of Police Department Surplus Property

The resolution is for used rims and tires and phones from the Police Department. ***Motion (Kluck/Myrin) to approve Resolution No. 17-20. Voice vote, all approved, motion carried.***

Administrator Tapson said the Public Hearing for the budget is planned for November 13 at 6 p.m. so as to allow residents to attend. Alderman Bensaid said two junior Council members have been confirmed.

ADJOURN

Motion (Bensaid/Kluck) to adjourn at 6:08 p.m.

Cairie L. Virrueta
City Clerk

Approved 11/6/17