
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
November 6, 2017
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Michael Kluck, Tim Shiroda, Bruce Lechner, Cathy Bensaid, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, City Engineer Greg Calhoun, Nathan Chapman and family, Cade Fink and family, James Duquette, Kellen Olshefski, other interested persons.

PUBLIC COMMENT

James Duquette said he was here for the fence ordinance. He expressed his appreciation for the City's work and asked that the ordinance be amended tonight, if possible.

CONSENT AGENDA

Motion (Kluck/Bensaid) to approve the minutes of the October 16, 2017 Council and October 23, 2017 and October 30, 2017 Committee of the Whole meetings. Alderman Lechner said the October 30th Closed Session meeting minutes had Alderman Hunter on it; it should be changed to Plan Commission. ***Voice vote, all approved, motion carried.***

REPORT OF CITY OFFICERS

Mayor's Report

Swearing in of Junior Council Members Nathan Chapman and Cade Fink

Nathan Chapman and Cade Fink took their oath of office as Junior Council Members for this school year.

City Administrator's Report

Administrator Tapson reminded everyone that the Public Hearing for the budget is next Monday at 6 p.m. He said there will be a MSU meeting prior at 5 p.m.

NEW BUSINESS

Committee of the Whole Recommendation to Change Fee Structure for Community Center Starting in 2018

Library Director Selje said the changes would be \$30 for resident and \$60 for nonresidents with a \$100 refundable deposit. ***Motion (McClory/Shiroda) to approve the new fee structure for the Community Center starting in 2018. Roll call vote: Kluck, yes; Shiroda, yes; Bensaid, yes; Lechner, yes; McClory, yes; Myrin, yes; advisory votes: Chapman, yes; Fink, yes. Motion carried.***

Amendment A to Task Order for Market Street Extension Civil Engineering Services

Administrator Tapson said the original Task Order was for about \$50,000 for initial work for Market Street. City Engineer Calhoun said it was for preliminary work and work continued without realizing that another Task Order was needed. Amendment A is for the rest of the project. Mayor Reynolds asked if the school district will be paying for any of the work. Administrator Tapson said the school will pick extra costs associated with the shift in the street alignment. The Amendment (\$210,522 plus \$2,922 for TIA) is in addition to the costs in the Task Order for a total of about \$260,000, which is less than the budgeted amount. Engineer Calhoun said the 12% engineering fee, which is standard, is for construction management. A lot of the work has been done already and paid by the City. Alderman Myrin asked how this was missed; in part due to the change in staff at Kapur and following each step of the project. This is a

'not too exceed' contract. Junior Council Member Fink asked what portion of the project the school district will be paying; it is 42%. **Motion (Kluck/Shiroda) to approve Amendment A for the Market Street Task Order. Roll call vote: Kluck, yes; Shiroda, yes; Bensaid, yes; Lechner, yes; McClory, yes; Myrin, yes; advisory votes: Chapman, yes; Fink, yes. Motion carried.**

Ordinance No. 17-14 An Ordinance Amending Chapter 17 Pertaining to Fences

Motion (Myrin/Bensaid) to waive the first reading of Ordinance No. 17-14. Voice vote, all approved, motion carried. Motion (Myrin/Bensaid) to approve Ordinance No. 17-14. Alderman McClory asked why there were parts about signs in the ordinance. Mayor Reynolds said was included accidentally. This is only for fencing changes. **Voice vote, all approved, motion carried.**

ADJOURN

Motion (Kluck/McClory) to adjourn at 5:50 p.m. Voice vote, all approved, motion carried.

Cairie L. Virrueta
City Clerk

Approved 11/20/2017