



**CITY OF ELKHORN
COMMON COUNCIL MEETING
AGENDA**

December 18, 2017, 5:30 p.m.

Council Chambers, City Hall, 9 S. Broad St., Elkhorn, Wisconsin

CC: Mayor, Aldermen, City Administrator, City Attorney, Finance Director, DPW Operations Manager, Police Chief, Recreation Director, Utility Operations Director, Municipal Court Clerk, City Engineer, Fire Chief, Library Director, Zoning Administrator, Chamber, Press, Master File

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment** *Although the public may speak on any item that is not included on this agenda as a "Public Hearing or Forum", the Council may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Council must notice an item on the agenda to allow discussion on that matter. Your comments will be considered and may be placed on a future agenda for further discussion.*
- 5) **Consent Agenda** *(One motion & a second will approve all of the following items listed. Any item may be pulled from the list and handled separately.)*
 - a) Minutes of December 4, 2017 Council Meeting
- 6) **Bills Payable**
 - a) Consideration and recommendation to pay
- 7) **Report of City Officers**
 - a) Mayor
 - b) City Administrator
- 8) **Liaison Reports**
 - a) Historic Preservation
 - b) Fire Advisory Board
 - c) Library Board
 - d) Chamber
 - e) Recreation Advisory Board
- 9) **Committee Reports**
 - a) Claims Committee
 - Discussion and possible action to deny additional claims received regarding the July 12 rain event
 - b) Human Resources
 - Fire Chief Pay Rate
 - › Discussion and possible action on recommendation to adjust Fire Chief pay rate to the midpoint beginning January 1, 2018
 - Field Operations Supervisor Position Hiring
 - c) Municipal Services & Utilities
 - Design Services Contract: DPW Maintenance Facility Presentations
 - › Discussion and possible action to award contract for Architectural Design Services
 - d) Finance & Judicial
 - Fire/EMS Staffing Contract

- › Discussion and possible action on recommendation to renew Fire/EMS staffing contract with ParaTech
 - Revisions to Economic Development Revolving Loan (EDRL) Policies
 - › Discussion and possible action to update policy
 - Electric Department Small Bucket Truck
 - › Discussion and possible action to replace truck
 - e) Legislative & Regulatory
 - Discussion on Changes to Ordinance Regarding Audible Alarms at Businesses
- 10) New Business**
- a) Contract Award: DPW Garage Roof Repair
 - Discussion and possible action on recommendation to award contract for roof repairs at DPW Maintenance Garage
 - b) Resolution No. 18-01 A Resolution for Abandonment of Public Right of Way
 - Introduction of resolution providing for the abandonment of a section of Tasch Drive
 - c) Task Order: GIS Services
 - Action to authorize transition of GIS Mapping Services from Walworth County to Kapur Assoc.
 - d) Ordinance No. 17-16 Planned Unit Overlay District Rezone: TID 4 (1st Reading)
 - An ordinance to create a Commercial Mixed-Use Planned Unit Overlay District
 - e) Conditional Use Permit No. 17-09
 - CUP for Henderson/Precision Plus – 324 N. Wisconsin St. for Automobile and Repair
 - f) Conditional Use Permit No. 17-10
 - CUP for Love’s Elkhorn – S. HWY 67 for Travel Plaza including Gas Station and Convenience Store
- 11) Adjourn**

DATED at Elkhorn, Wisconsin, this 15th day of December 2017

Cairie L. Virrueta, City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk’s office at 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.