



**CITY OF ELKHORN
COMMON COUNCIL MEETING
AMENDED AGENDA**

January 15, 2018 ~ 5:30 p.m.

Council Chambers, City Hall, 9 S. Broad St., Elkhorn, Wisconsin

CC: Mayor, Aldermen, City Administrator, City Attorney, Finance Director, DPW Operations Manager, Police Chief, Recreation Director, Utility Operations Director, Municipal Court Clerk, City Engineer, Fire Chief, Library Director, Zoning Administrator, Chamber, Press, Master File

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment**

Although the public may speak on any item that is not included on this agenda as a "Public Hearing or Forum", the Council may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Council must notice an item on the agenda to allow discussion on that matter. Your comments will be considered and may be placed on a future agenda for further discussion.
- 5) **Consent Agenda** (One motion & a second will approve all of the following items listed. Any item may be pulled from the list and handled separately.)
 - a) Minutes of January 2, 2018 Council Meeting
- 6) **Bills Payable**
 - a) Consideration and recommendation to pay
 - b) Temporary Class B Beer License for Walworth County Ag Society for Bella Cain Dance at the Fairgrounds on February 1, 2018 from 6 – 10:30 p.m.
- 7) **Report of City Officers**
 - a) Mayor
 1. Appointment of Desirae Skelton to Library Board
 - b) City Administrator
 1. DPW Facility Project Update
 2. E. Market Street Update: City Engineer
 3. East Limits Road Vacation
- 8) **Liaison Reports**
 - a) Historic Preservation
 - b) Fire Advisory Board
 - c) Library Board
 - d) Chamber
 - e) Recreation Advisory Board
- 9) **Committee Reports**
 - a) Finance & Judicial
 1. DPW Facility: Environmental Engineering Services
 - Consideration and possible action on recommendation to engage Fehr Graham to perform environmental engineering services in connection with site preparation and buildout of facility
 2. DPW: Procurement of budgeted vehicles and equipment

- Consideration and possible action to approve vehicle and equipment purchases for Department of Public Works
 - 3. Contract Renewal: ICI Commercial
 - Consideration and possible approval of contract renewal with ICI Commercial as Listing Agent for Elkhorn Business Park
 - b) Municipal Services & Utilities
 1. Intergovernmental Agreement re Hazel Ridge Road Improvements Discussion
 2. Babe Mann Park Improvements
 - Consideration and possible action on recommendation to move forward with planning consultant and creation of ad hoc committee
- 10) **Adjourn into Closed Session** Pursuant to Wisconsin Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”
- a) Discussion of City Administrator Annual Review
- 11) **Reconvene in Open Session**
- 12) **Adjourn**

DATED at Elkhorn, Wisconsin, this 12th day of January 2018

Cairie L. Virrueta, City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk’s office at 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.