



**CITY OF ELKHORN  
COMMON COUNCIL MEETING  
AGENDA**

**February 5, 2018, 5:30 p.m.**

**Council Chambers, City Hall, 9 S. Broad St., Elkhorn, Wisconsin**

CC: Mayor, Aldermen, City Administrator, City Attorney, Finance Director, DPW Operations Manager, Police Chief, Recreation Director, Utility Operations Director, Municipal Court Clerk, City Engineer, Fire Chief, Library Director, Zoning Administrator, Chamber, Press, Master File

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment**

*Although the public may speak on any item that is not included on this agenda as a "Public Hearing or Forum", the Council may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Council must notice an item on the agenda to allow discussion on that matter. Your comments will be considered and may be placed on a future agenda for further discussion.*

- 5) **Consent Agenda** (One motion & a second will approve all of the following items listed. Any item may be pulled from the list and handled separately.)
  - a) Regular and Closed Session Minutes of January 15, 2018 Council Meeting
  - b) Committee of the Whole Minutes for January 22, 2018
  - c) Walworth County Agricultural Society Temporary Class B Beer Licenses for Fairgrounds for:
    - i) Back in Black Dance on February 9, 2018 from 6-10:30 p.m.
    - ii) Kashmir Dance on February 17, 2018 from 6-10:30 p.m.
    - iii) Strutter Dance on March 3, 2018 from 6-10:30 p.m.
    - iv) Ribfest on July 12 – 15, 2018 from 11 a.m. to 11 p.m.
- 6) **Report of City Officers**
  - a) Mayor
    - i) Recognition of Former Alderman Michael Kluck
    - ii) Consider Candidates for Appointment to District II Alderman
  - b) City Administrator
    - i) DPW Building Project
- 7) **Committee Reports**
  - a) Finance & Judicial
    - i) Recommendation to Purchase Police Department Squad Car from Tom Peck Ford
    - ii) Discussion Regarding ADA Assessment/Transition Plan for City
    - iii) Recommendation to Approve MML Operating Agreement with City (under New Business)
  - b) Municipal Services
    - i) Discussion Regarding Sidewalk Management Program
    - ii) Discussion Regarding Lateral Inspection and Rehabilitation Program
  - c) Public Safety
    - i) Recommendation to Approve Police Department Policy Regarding Conducted Electrical Weapons, Public Recording of Law Enforcement Activity and Eyewitness Identification (Resolution under New Business)

d) Legislative & Regulatory

- i) Discussion Regarding Class “B” Fermented Malt Beverage/”Class C” Wine License Application from Firefly Art Glass, LLC, 39 N. Wisconsin St.
- ii) Recommendation to Update City Ordinance on Temporary Class B Beer/Wine Permitting’s 30 Day Deadline (Ordinance Under New Business)
- iii) Recommendation to Remove Chapter 12.08 Titled Taxicabs from City Ordinances (Ordinance Under New Business)
- iv) Recommendation to Approve Complaint and Proceed with Revoking Class B Combination Alcohol License Issued to Plaids, LLC on July 1, 2017

8) **Unfinished Business**

- a) Resolution No. 18-01 A Resolution to Discontinue a Portion of Tasch Drive
- b) Ordinance No. 17-16: An Ordinance To Rezone Certain Properties as Mixed-Use Planned Unit Development (Second Reading)

9) **New Business**

- a) E&M Subdivision Preliminary Plat: Discussion and Possible Approval
- b) Intra-Agency Agreement : City of Elkhorn and Matheson Memorial Library Board
- c) Resolution No. 18-04 A Resolution Amending the Elkhorn Police Department Policy
- d) Ordinance No. 18-02 An Ordinance to Repeal and Replace Section 14.04, Section 14.05, and to Create Section 14.06 of the Elkhorn Municipal Code Relating to the Control of Construction Site Erosion and Sedimentation Resulting from Land Disturbing Construction Activities (First Reading)
- e) Ordinance No. 18-03 An Ordinance to Amend the Elkhorn Municipal Code at Section 12.03 Titled Alcohol Beverages (First Reading)
- f) Ordinance No. 18-04 An Ordinance to Amend the Elkhorn Municipal Code at Section 12.08 Titled Taxicabs (First Reading)
- g) Task Order #10: Kapur Civil Engineering Services for Library Parking Lot Improvements

1) **Adjourn into Closed Session** Pursuant to Wisconsin Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”

- a) City Administrator Annual Review

2) **Reconvene in Open Session**

- a) City Administrator Annual Review Pay Increase

3) **Adjourn**

DATED at Elkhorn, Wisconsin, this 2<sup>nd</sup> day of February 2018

Cairie L. Virrueta, City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk’s office at 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.