
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
March 5, 2018
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Tim Shiroda, Frank Boggs, Bruce Lechner, Cathy Bensaid, Scott McClory, Tom Myrin, Junior Council Members Nathan Chapman

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, DPW Manager Matthew Lindstrom, Fire Chief Rod Smith, City Engineer Greg Calhoun, Plan Commission Members: Chad Frazer, Ken Meinel, Todd Neumann and Duane Wuttke, Karel Young, Kellen Olshefski, Ken Reynolds

CLOSED SESSION

Motion (Lechner/Myrin) to adjourn into closed session Pursuant to Wisconsin Statue 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" regarding review and discussion with Plan Commission re Wisconsin Act 67. Voice vote, all approved, motion carried. Council adjourned at 5:01 p.m.

RECONVENE INTO OPEN SESSION

The Council reconvened into open session at 5:34 p.m.

PUBLIC COMMENT

Ken Reynolds asked why Babe Mann Park has been overlooked for so many years. He said he wanted to dredge the lake and remove the rip rap and return it to a natural state. He asked what the Community Funds are for. Alderman McClory recommended the City Clerk send Reynolds recent minutes as they speak to what the City's plans are for Babe Mann; Reynolds will pick them up. Administrator Tapson said the Community Development Fund is to foster future economic development with 70% going to the Chamber. The fund hasn't grown and doesn't have the funds for large scale projects. He informed Reynolds that the Council decided against hiring a park planner as it decided there were other projects that needed to be done first. Alderman McClory suggested Reynolds read recent minutes containing the Babe Mann Park discussions.

CONSENT AGENDA

Motion (McClory/Lechner) to approve the minutes of the February, 2018 Common Council meeting. Voice vote, all approved, motion carried. City Clerk Virrueta will correct the name for the DPW building engineer.

REPORT OF CITY OFFICERS

Mayor's Report

None

City Administrator's Report

None

COMMITTEE REPORTS

Municipal Services and Utilities

Recommendation to Approve Press Box/Concession Stand at Harris Park

Alderman Lechner said a group asked to put a press box/concession stand at Harris Park. There is no cost to the City however they did ask for help with the electrical connections. ***Motion (Lechner/Bensaid) to approve the press box/concession stand at Harris Park, with City waiving the building permit fee.*** Administrator Tapson clarified that the City will pay the building permit fee. Mayor Reynolds said the Plan Commission agenda will be amended to include this. ***Motion amended (Lechner/Bensaid) to add the approval is contingent upon approval by the Plan Commission. Voice vote, all approved, motion carried.***

Recommendation to Install Sidewalks on Both Sides of Westlawn, including Edgewood

After discussion the committee decided to install sidewalks on both streets, on both sides for safety reasons. ***Motion (Lechner/Myrin) to install sidewalks on both sides of Westlawn, including Edgewood to Second Ave. Voice vote, all approved, motion carried.***

Financial and Judicial

Discussion of 2018 Fireworks Display 5% Price Increase

City Clerk Virrueta informed the committee that the fireworks vendor said their prices went up 5% and is passing on the increase to the City. Alderman McClory asked the City Attorney to look at the contract as he believed that the City signed a contract to lock the price for three years. The Independence Day fireworks display is Friday, June 29th.

Recommendation to Approve Budget Adjustment for Police Department Building Operations Software Upgrade

Motion (McClory/Myrin) to approve the budget adjustment of \$2,124.96 for the PD building operations software upgrade. Roll call vote: Bensaid, yes; McClory, yes; Lechner, yes; Shiroda, yes; Boggs, yes; Myrin, yes; McClory, yes; Advisory Votes: Chapman, yes. Motion carried.

Recommendation to Approve Public Works Procurement of John Deere Lawn Mower/Broom Combo and Baseball Field Drag

Staff recommended these models and they were agreed to during the budget process. The current equipment is outdated and far out-lived its life. ***Motion (McClory/Myrin) to approve the purchase of a John Deere 1575 lawn mower/broom combo for \$38,000 and baseball field drag for \$19,000. Roll call vote: Bensaid, yes; McClory, yes; Lechner, yes; Shiroda, yes; Boggs, yes; Myrin, yes; McClory, yes; Advisory Votes: Chapman, yes. Motion carried.***

PLAN COMMISSION

Certified Survey Map for the Elkhorn Area School District, 482 E. Geneva St.

Mayor Reynolds said the high school is combining some lots and the City needs to have a right-of-way to get to the water tower. City Engineer Calhoun recommended an easement for it. ***Motion (Boggs/McClory) to approve the CSM for the Elkhorn Area School District, contingent on the City getting an easement for water tower access. Voice vote, all approved, motion carried.***

ADJOURN TO CLOSED SESSION

Motion (Myrin/McClory) to adjourn to closed session Pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" regarding Acquisition of Development Property and Sale of Business Park Parcel. Voice vote, all approved, motion carried. Adjourned to closed session at 5:54 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:14 p.m.

ADJOURN

Motion (Lechner/Boggs) to adjourn at 6:14 p.m. Voice vote, all approved, motion carried.

Cairie L. Virrueta
City Clerk

Approved 03/19/18