
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
May 21, 2018
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Tim Shiroda, Frank Boggs, Bruce Lechner, Karel Young, Tom Myrin; Absent: Scot McClory

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, DPW Manager Matthew Lindstrom, Fire Chief Rod Smith, Library Director Lisa Selje, Rec Director Wendy Meyer, Kellen Olshefski, other interested persons

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (Shiroda/Boggs) to approve the minutes of the May 5, 2018 Common Council meeting and a Temporary Class "B" Fermented Malt Beverage License for the Walworth County Agricultural Society, June 22, 2018 from 5-11 p.m. Voice vote, all approved, motion carried.

BILLS PAYABLE

Motion (Lechner/Shiroda) to approve the City and Utility Bills in the amount of \$2,978,585.30 (Check number 156452-156652). Roll call vote: Boggs, yes; Shiroda, yes; Young, yes; Lechner, yes; Myrin, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

None.

City Administrator's Report

Administrator Tapson said the RFP for the Public Works building's environmental assessment were sent out and it is anticipated that the assessment will be done late this summer.

LIAISON REPORTS

Fire Advisory Board – no report

Library Board – upcoming programs at the library were reviewed

Chamber – previous and upcoming events were reviewed; 30,000 community guides were distributed

Recreation Advisory Board – the pool will open June 1st with limited hours, NUTL is June 9th

COMMITTEE REPORTS

Legislative and Regulatory

Alcohol License Renewals

Motion (Lechner/Young) to renew Class "A" Fermented Malt Beverage / "Class A" Liquor licenses for Elkhorn Wine & Spirits LLC, dba Elkhorn Wine & Spirits, G. Timothy Shiroda, Agent, 41 N. Lincoln St.; Market Plaza of Elkhorn Inc., dba Frank's Liquor, Stephanie D. Lueptow, Agent, 58 W. Market St. C; and Wilson Farm Meats, Inc., dba Wilson Farm Meats, Robert R. Schmaling, Agent, 406 S. Wisconsin Street. Voice vote, all approved, Shiroda abstained, motion carried.

Motion (Lechner/Boggs) to renew Class "B" Fermented Malt Beverage / "Class B" Liquor licenses for Aune Enterprises, Inc., dba Sperino's Little Italy, Pepperoni Pub, Monte Carlo Room & Accustom Catering,

Corey Aune, Agent, 720 N. Wisconsin St.; Howard Bennett Knight, dba The Jury Room, 20 S. Wisconsin St.; Elk Restaurant, Inc., dba Elk Restaurant, Brad Wales, Agent, 13 W. Walworth St.; 9 East, Inc., dba Elkhorn Saloon, Justin Ehrhardt, Agent, 9 E. Walworth St.; Sports Page Barr, Inc., dba Sports Page, Betty Barr, Agent, 29 1/2 S. Wisconsin St.; Time Bomb Investments, LLC dba Jack Rabbit Fizz, Justin Ehrhardt, Agent, 11 E. Walworth St.; Someplace Else, Inc., dba Someplace Else, Kristin L. Mohr, Agent, 1 W. Walworth St.; Rollem and Son LLC, dba Fiddlesticks Bistro, Jennell Mellor, Agent, 101 Evergreen Parkway, Unit #7; Viviana Inc., dba Calabria, Raunel J. Torres, Agent, 1 N. Lincoln St.; Friends Forever LLC, dba Friends on the Square, Kelly Odling, Agent, 41 N. Wisconsin St. (for banquet room upstairs); Los Tres Hermanos Inc, dba Los Tres Hermanos Inc, Julio Hernandez, Agent, 31 N. Wisconsin St.; Plaid LLC dba Cali Ristorante Italiano, Lee Ann Cali, Agent, 10 W. Evergreen Parkway. Voice vote, all approved, Shiroda abstained, motion carried.

Motion (Lechner/Boggs) to renew Reserve Class "B" Fermented Malt Beverage / "Class B" Liquor for Bernard Joaquin, dba Bernie's Pub and Grill, 39 N. Wisconsin. Voice vote, all approved, Shiroda abstained, motion carried.

Motion (Lechner/Boggs) to renew "Class C" Wine and/or Class "B" Fermented Malt Beverage for Lakeland Players LLC., dba Lakeland Players, Warren Radtke, Agent, 15 W. Walworth St. Voice vote, all approved, Shiroda abstained, motion carried.

Motion (Lechner/Boggs) to approve a new Class "A" Liquor/"Class A" Fermented Malt Beverage License for Gurdash, Inc dba Elkhorn Wine and Spirits, 41 N. Lincoln St., Agent: Gurvinder Singh. Voice vote, all approved, Shiroda abstained, motion carried.

Public Safety

Fire/EMS Staffing Discussion

Administrator Tapson said the committee went over former information to bring the new committee members up to speed. The next meeting is planned for June.

NEW BUSINESS

Request to Authorize Staffing Captain of Police Vacancy

Chief Christensen said Captain Anzalone is resigning the end of June and the position needs to be staffed. He said they will look internally first if there are qualified officers. The hiring goes through the Police and Fire Commission. **Motion (Lechner/Young) to authorize staffing the Police Captain vacancy. Voice vote, all approved, motion carried.**

Certified Survey Map (CSM) for Chad Grieving

Mayor Reynolds said the Council previously approved Grieving buying half of a lot in the business park and this is for the CSM. **Motion (Myrin/Lechner) to approve the CSM for Chad Grieving. Voice vote, all approved, motion carried.**

Department of Public Works Facility – Award Contract for Construction

DPW Operations Manager Lindstrom said the City received seven bids that were close, very competitive and came in under budget. If all alternatives are taken, it is recommended to go with Scherrer, the lowest responsible bidder. If some alternatives aren't taken, the lowest bidder could change. **Motion (Myrin/Young) to approve Scherrer for the new DPW facility in the amount of \$5,604,540.00. Roll call vote: Myrin, yes; Young, yes; Shiroda, yes; Boggs, yes; Lechner, yes. Motion carried.**

Request from Recreation Director for Budget Adjustment to Purchase Security Cameras

Recreation Director Meyer said the cost to purchase the cameras is \$6,365 and requires a budget adjustment as it wasn't budgeted for. Mayor Reynolds said they are needed to prevent vandalism at the pool. Alderman Shiroda asked if it is an alarm system; it is just cameras inside and outside the pool. Alderman Shiroda asked if multiple proposals were received; Rec Director Meyer she obtained just one as it was recommended to her and they seem trustworthy. The City receives a Safety Grant from CVMIC

every year and will submit the camera invoice for it. ***Motion (Boggs/Myrin) to approve the budget adjustment of \$6,365 for the purchase of pool security cameras. Roll call vote: Myrin, yes; Young, yes; Shiroda, yes; Boggs, yes; Lechner, yes. Motion carried.***

ADJOURN

Motion (Myrin/Boggs) to adjourn at 5:52 p.m. Voice vote, all approved, motion carried.

Cairie L. Virrueta
City Clerk