
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
October 15, 2018
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Frank Boggs, Ron Dunwiddie, Karel Young, Scott McClory, Tom Myrin; Absent: Tim Shiroda; Jr Council Member Megan Degner, Absent: Alex Johnson
Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, DPW Manager Matthew Lindstrom, Fire Chief Rod Smith, Library Director Lisa Selje

PUBLIC COMMENT

Andy Nicholson of Winsor St. said he and his dog were attacked by two pit bulls on October 3rd. The dogs were not on a leash. The attack tore open his dog's throat and he was bitten. He said the owners were issued with a citation but two days ago he saw the dogs roaming without leashes and has seen them roaming on other occasions in the past. He said the Police Chief was helpful but he feels more needs to be done about it. Attorney Phillips gave him his business card and instructed him to call him on Wednesday.

COUNCIL MINUTES

Motion (McClory/Boggs) to approve the minutes of the October 1, 2018 Common Council meeting. Voice vote, all approved, motion carried.

BILLS PAYABLE

Motion (McClory/Dunwiddie) to approve the City and Utility Bills in the amount of \$3,812,938.38 (Check numbers 157412-157611). Roll call vote: Boggs, yes; Young, yes; Dunwiddie, yes; McClory, yes; Myrin, yes. Motion carried.

REPORT OF CITY OFFICERS

MAYOR'S REPORT

Mayor Reynolds reminded everyone of Oktoberfest this weekend.

CITY ADMINISTRATOR'S REPORT

Distribution of 2019 Budget

Administrator Tapson reviewed points from his letter to the Mayor and Council. The Expenditure Restraint Program was maintained for 2020. Future work session will discuss the budget in more detail.

PUBLIC WORKS OPERATIONS MANAGER

Update on Public Works Building Construction

DPW Manager Lindstrom said a significant portion of the change order is related to poor soils. ***Motion (McClory/Boggs) to approve the Change Order in the amount of \$125,420.*** Lindstrom said he talked to Kueny and they said this typically covers 80% of unknowns; \$140,000 of contingencies were estimated for the project. ***Roll call vote: Boggs, yes; Young, yes; Dunwiddie, yes; McClory, yes; Myrin, yes. Motion carried.***

LIAISON MEETING REPORTS

COMMITTEE REPORTS

COMMITTEE OF THE WHOLE

Recommendation to Eliminate DPW Site as a Location for City Hall

Mayor Reynolds said the City will look at two sites for City Hall; by the rec building and chamber. There are two other sites to consider if neither of these will work. **Motion (Dunwiddie/Young) to eliminate the DPW site as a location for City Hall. Voice vote, all approved, motion carried.**

**Recommendation to Approve Strand Associates to Perform Nettesheim Lift Station Review
Proposed Contract for Analyzing Nettesheim Lift Station**

DPW Manager Lindstrom said the Nettesheim lift station has had overflows and releases this year. He talked to Strand, who is under contract with WalCoMet to perform a capacity study of their system, about evaluating the receiving collection system if Nettesheim were taken off-line. The scope of services would also include feasibility of upgrading Nettesheim. Mayor Reynolds said a housing project wants to start in the City and needs to know if the system can handle the additional homes. DPW Manager Lindstrom said the televising was completed. Administrator Tapson said this is very important as the system consistently overflows as well as allowing a 150 unit single family development to progress. The estimated cost is \$19,800 and would require a budget adjustment. The DNR recently sent a letter to the City regarding Sanitary Sewer Overflows that require the City to look into the reason for the overflows. **Motion (Myrin/Young) to approve a budget adjustment for Strand Associates for Nettesheim Lift Station review in an amount not to exceed \$30,000. Roll call vote: Boggs, yes; Young, yes; Dunwiddie, yes; McClory, yes; Myrin, yes. Motion carried.**

Discussion on Vehicle and Equipment Replacement Fund

Mayor Reynolds said the City doesn't have any money for the fund and the Council was asked to think about options provided last week. Administrator Tapson suggested adding the discussion into next week's meeting; the Council agreed.

CLOSED SESSION ADJOURNMENT

Motion (Dunwiddie/Boggs) to adjourn into Closed Session Pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

a) **Successor Agreement with Labor Association of Wisconsin**
Voice vote, all approved, motion carried. Adjourned at 6:04 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:20 p.m.

ADJOURN

Motion (Myrin/Boggs) to adjourn at 6:20 p.m. Voice vote, all approved, motion carried.

Cairie L. Virrueta
City Clerk

Approved 11/5/18