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**CITY OF ELKHORN COMMON COUNCIL  
MEETING MINUTES  
January 7, 2019  
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Howie Reynolds, Aldermen Tim Shiroda, Frank Boggs, Ron Dunwiddie, Karel Young, Scott McClory, Tom Myrin; Junior Council Members: Alex Johnson, Absent; Megan Degner, Absent  
Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, DPW Manager Matthew Lindstrom, Fire Chief Rod Smith, Library Director Lisa Selje, Recreation Director Karl Sorvick, Bruce Lechner, Chris Clapper, other interested persons

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

***Motion (Shiroda/Dunwiddie) to approve the minutes of the December 17, 2018 Common Council meeting. Voice vote, all approved, motion carried.***

**REPORT OF CITY OFFICERS**

**MAYOR'S REPORT**

Mayor Reynolds and Council welcomed Eric Skipper, new Police Department Patrol Officer to the City. Attorney Phillips completed his swearing in ceremony.

**CITY ADMINISTRATOR'S REPORT**

No report.

**PLAN COMMISSION**

**Recommendation to approve Certified Survey Map for Jean Brummel Trust for a 2-lot land division at W4057 Potter Road in the Town of Lafayette**

Mayor Reynolds said the Plan Commission recommended approval of all the items on the agenda. ***Motion (Shiroda/Young) to approve the CSM for Jean Brummel Trust for a 2-lot land division at W4057 Potter Road. Voice vote, all approved, motion carried.***

**Recommendation to approve Certified Survey Map for Bielinski Investments, LLC for a 2-lot CSM located on the east side of Wisconsin St. between Harvest Way and Market St.**

Mayor Reynolds said the CSM left land along the road for commercial with the condominiums behind. Alderman Shiroda asked if the two buildings at the end by Walgreens would have a separate association; they would not. ***Motion (Dunwiddie/Young) to approve the CSM for Bielinski Investments, LLC for a 2-lot CSM located on the east side of Wisconsin St. between Harvest Way and Market St. Voice vote, all approved, motion carried.***

**Recommendation to approve General Development Plan Amendment for Bielinski Investments, LLC**  
***Motion (Myrin/Shiroda) to approve the General Development Plan for Bielinski Investments, LLC. Voice vote, all approved, motion carried.***

**Recommendation to approve Conditional Use Permit for Elkhorn Auto Parts/Manjit Singh for a Liquor Store**

Mayor Reynolds said this was for a building downtown. **Motion (Myrin/Young) to approve the CUP for Elkhorn Auto Parts/Manjit Singh for a Liquor Store.** Alderman Shiroda said he would abstain from voting. Alderman Myrin asked if the loading and unloading can be limited to Washington Street; Mayor Reynolds said the Plan Commission discussed it and felt it was like all other businesses. **Motion (Myrin/Young) to amend by adding that loading and unloading will be restricted to Washington Street only. Voice vote, all approved with Shiroda abstaining, motion passed.**

**NEW BUSINESS**

**Strand Contract Amendment No. 1 – Nettesheim Pumping Station Study**

**An Amendment to extend completion date to February 28, 2019**

DPW Manager Lindstrom said the horizontal data for the study is correct but the vertical/depth is not as accurate and Strand would like to wait for the accurate data before completing the study. **Motion (Dunwiddie/Young) to approve extending the Strand Contract to February 28, 2019. Voice vote, all approved, motion carried.**

**ADJOURN**

**Motion (McClory/Boggs) to adjourn at 5:41 p.m. Voice vote, all approved, motion carried.**

Cairie L. Virrueta  
City Clerk

**Approved 01/21/19**