
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
February 4, 2019
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Tim Shiroda, Ron Dunwiddie, Frank Boggs, Karel Young, Scott McClory, Tom Myrin; Junior Council Members Absent: Alex Johnson, Megan Degner
Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, DPW Manager Matthew Lindstrom, Fire Chief Rod Smith, Rec Director Karl Sorvick, City Engineer Greg Calhoun, Doug Snyder, Lee Brown, other persons

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (McClory/Young) to approve the minutes of the January 21, 2019 Common Council meeting. Voice vote, all approved, motion carried. Motion (Shiroda/Boggs) to approve the minutes of the January 21, 2019 Human Resources, January 24, 2019 Legislative & Regulatory and January 28, 2019 Committee of the Whole meetings. Voice vote, all approved, motion carried.

REPORT OF CITY OFFICERS

MAYOR'S REPORT

Oath of Office for New Patrolman

Officer David Aranda was welcomed as the new patrol officer.

Mayor Reynolds said an arsenic letter was sent to residents and he asked Doug Snyder from Baxter and Woodman to explain what happened. Snyder said he received a letter from the DNR in January regarding samples taken in October. He said procedures were followed and there was no harm to the public. He said the results were based on the first set of data that was part of the start up process and should have been marked "investigative". The DNR has a system to follow which includes requiring the City send out the notice. He said the plant is currently removing arsenic to below federal levels. Alderman McClory would like to see the notice; it was sent out with utility bills. Mayor Reynolds let the Council know to contact Snyder should they have any questions.

CITY ADMINISTRATOR'S REPORT

Babe Mann Park Improvement Plan Presentation – Teska Associates

Lee Brown and associate presented improvement plan for Babe Mann Park. It separated the improvements into six stages. Mayor Reynolds said the City can start this in 2020 and Phase One needs to be done before starting fundraising as no one will donate with nothing there. Administrator Tapson said it may not be feasible to jump around the phases; the total overall is 1.6 million dollars. He said it will need to go back to capital planning so that it will flow with the other projects the City is doing. Alderman McClory suggested engaging a corporate partner to help with the improvements and perhaps naming the park after them. He knew of two organizations that may be interested and felt now was the time to reach out to them as the City now has concrete plan. He didn't want to wait until the 2020 budget cycle and wanted staff to reach out now.

COMMITTEE REPORTS

HUMAN RESOURCES

Recommendation and possible action to approve modifications to Employee Health Reimbursement Plan

Administrator Tapson said the HRA works by employees drawing from the current base, then HRA bank, then the supplemental. The Plan adds supplemental amounts to the base, at \$250 for individuals and \$500 for families. The legacy benefit applies if an employee retires according to WRS and is prorated based on years of service and only applies to employees employed prior to February 1, 2019. There is a maximum carry-over of \$2,500 however any employees with more than \$2,500 at this time can keep it. **Motion (Myrin/Shiroda) to approve modifications to the Employee Health Reimbursement Plan. Voice vote, all approved, motion carried.**

LEGISLATIVE AND REGULATORY

Recommendation to deny Class A Combination License Application from Gurfateh Enterprises LLC, Manjit Singh, Agent

Police Chief Christensen said the committee recommended denying the applicant's Class A liquor/beer license. City Attorney Phillips said the applicant failed to reveal several violations on the application. **Motion (Dunwiddie/Young) to deny the Class A Combination License Application from Gurfateh Enterprises, LLC. Voice vote, all approved, motion carried.**

COMMITTEE OF THE WHOLE

Recommendation to consider repairing flow meters for \$6,000, purchasing a rain gauge/logging system for \$2,100 and executing Phase One with Strand for \$18,000; approximately

This item was discussed at the Committee of the Whole and all members were present. **Motion (McClory/Shiroda) to approve the purchases. Roll call vote: McClory, yes; Shiroda, yes; Boggs, yes; Dunwiddie, yes; Myrin, yes; Young, yes. Motion carried.**

Recommendation to approve a budget adjustment in the amount of \$29,000 to install EVPs at IH 43 and STH 67 and immediately outfit all vehicles with EVP apparatus

Alderman McClory said EVPs automatically turn the signals greens for emergency vehicles equipped to change them. **Motion (Dunwiddie/Boggs) to approve the budget adjustment in the amount of \$29,000 to install EVPs at IH 43 and STH 67 and to get the amount to install in City emergency vehicles. Roll call vote: McClory, yes; Shiroda, yes; Boggs, yes; Dunwiddie, yes; Myrin, yes; Young, yes. Motion carried.**

Recommendation to send out City Hall RFPs

Motion (Myrin/Shiroda) to send out RFPs for a new City Hall. Voice vote, all approved, motion carried.

UNFINISHED BUSINESS

Ordinance No. 19-01 An Ordinance to Rezone a Property on East Side of Wisconsin St. Between Harvest Way and Market Street (Second Reading)

Mayor Reynolds said this was approved unanimously by the Plan Commission. **Motion (Shiroda/Young) to approve Ordinance No. 19-01. Voice vote, all approved, motion carried.**

NEW BUSINESS

TID 4 Improvements Project Change Order No. 1 from Payne & Dolan

City Engineer Calhoun said this is a comprehensive Change Order and the project is currently on a hiatus due to winter. The changes include extending the pour in cold weather, utility conflicts, needed additions and the cost to complete in 2020 rather than 2019. **Motion (McClory/Shiroda) to approve Payne & Dolan Change Order in the amount of \$91,585.83. Roll call vote: McClory, yes; Shiroda, yes; Boggs, yes; Dunwiddie, yes; Myrin, yes; Young, yes. Motion carried.**

ADJOURN

Motion (Dunwiddie/Boggs) to adjourn at 6:14 p.m. Voice vote, all approved, motion carried.

Cairie L. Virrueta
City Clerk

Approved 02/18/19