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**CITY OF ELKHORN COMMON COUNCIL SUMMARIZED MEETING MINUTES**

**July 15, 2019**

**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Howie Reynolds, Aldermen Tim Shiroda, Frank Boggs, Karel Young, Tom Myrin, Ron Dunwiddie, Scott McClory

Others present: City Administrator Sam Tapson, Finance Director James Heilman, City Attorney Ward Phillips, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, DPW Manager Matthew Lindstrom, Fire Chief Rod Smith, Library Director Lisa Selje, Recreation Director Karl Sorvick, other interested persons

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

***Motion (Shiroda/Young) to approve the minutes of the July 1, 2019 Common Council meeting. Voice vote, all approved, motion carried.***

**BILLS PAYABLE**

***Motion (Dunwiddie/Young) to approve the City and Utility Bills in the amount of \$2,257,713.33 (Check numbers 159825-160004). Roll call vote: Boggs, yes; Shiroda, yes; Young, yes; Dunwiddie, yes; McClory, yes; Myrin, yes. Motion carried.***

**REPORT OF CITY OFFICERS**

**MAYOR'S REPORT**

None.

**CITY ADMINISTRATOR'S REPORT**

**I&I Study: RFP Responses/Next Steps**

Administrator Tapson said the City received four proposals and staff is completing reviews today. He asked the Council how it wanted to proceed. The Council discussed dates for presentations from the firms. It was decided to have the presentations on July 29<sup>th</sup>.

**LIAISON COMMITTEE MEETING REPORTS**

Fire Advisory Board – no report

Library Board – the library positions were reviewed, altered and approved by the Board

Chamber – no report

Recreation Advisory Board – no report

Fire/EMS Advisory Steering – no report

**NEW BUSINESS**

**Resolution 19-10: A Resolution to Amend the Wage and Salary Schedule Covering all General Employees**

Administrator Tapson said the resolution mistakenly did not include the Rec Coordinator and there were a couple of errors on wages for library employees. Tech Services and Circulation Supervisor should start at \$39,600. ***Motion (Myrin/Shiroda) to approve Resolution No. 19-10 with corrections. Roll call vote: Boggs, yes; Shiroda, yes; Young, yes; Dunwiddie, yes; McClory, yes; Myrin, yes. Motion carried.***

**ADJOURN TO CLOSED SESSION**

***Motion (Shiroda/Dunwiddie) to adjourn to closed session Pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or***

***conducting other specified public business, whenever competitive or bargaining reasons require a closed session.***” Adjourned to closed session at 5:41 p.m.

Cairie L. Virrueta  
City Clerk