
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
SEPTEMBER 16, 2019
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Tim Shiroda, Frank Boggs, Scott McClory, Karel Young

Absent: Tom Myrin, Ron Dunwiddie

Others present: City Administrator Jim Heilman, Attorney Ward Phillips, Deputy Clerk Lacey Reynolds, Police Chief Joel Christensen, DPW Manager Matthew Lindstrom, Fire Chief Rod Smith, City Engineer Greg Calhoun, Recreation Director Karl Sorvick, Chris Clapper, Larry Gaffey, other interested persons

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (McClory/Young) to approve the minutes of the September 3, 2019 Common Council & Public Safety meetings and September 9, 2019 Financial & Judicial, Legislative & Regulatory, Municipal Services & Utilities meetings. Voice vote, all approved, motion carried.

Request to withdraw Temporary Class "B" Beer License for Plaza de Mexico on October 12, 2019 from the agenda as it will no longer take place.

Larry Gaffey asked about modifying a beer license for a September 22, 2019 event and moving the event to October 6, 2019. City Attorney Phillips said it has to be on the agenda to change it. It will need to come back for approval. City Administrator Jim Heilman suggested a special meeting of the Council for September 23, 2019 to approve the update.

Motion (Young/Shiroda) to approve the Walworth County Ag Society Temporary Class "B" Beer License for a Concert, October 11, 2019 from 5 p.m. to 11:30 p.m. Voice vote, all approved, motion carried.

Alderman McClory would like to discuss at the next Legislative & Regulatory meeting times for events at the fairgrounds and associated noise levels.

BILLS PAYABLE

Motion (McClory/Shiroda) to approve the City and Utility Bills in the amount of \$2,228,327.22 (check numbers 160367-160535). Roll call vote: Young, yes; McClory, yes; Boggs, yes; Shiroda, yes; Motion carried.

REPORT OF CITY OFFICERS

MAYOR'S REPORT

None.

CITY ADMINISTRATOR'S REPORT

A special thank you to the Elkhorn Area High School, students and the Chamber for organizing the *Day of Action*. The Fire Advisory Steering Committee will be meeting September 26, 2019. The committee has coordinated on a referendum, which will continue into 2020. Now working on public information in regards to volunteer fire fighters and bringing in full time fire fighters.

LIAISON COMMITTEE MEETING REPORTS

Fire Advisory Board – no report

Library Board – no report

Recreation Advisory Board – Frank Boggs reported the next meeting would be Wednesday October 2, 2019

Chamber – Chris Clapper reported on the EASD Day of Action and upcoming events

Fire Advisory Steering Committee – See City Administrators Report

COMMITTEE REPORTS

PUBLIC SAFETY

Recommendation to approve Police Department Revisions Regarding Bias-Based Policing (#401), Vehicle Towing and Release (#502) and Impaired Driving (#504). At the Public Safety meeting, it was a unanimous recommendation. Resolution under new Business, see below.

FINANCIAL AND JUDICIAL

Derek with the EEDA came in requesting funds the same as last year. Also requested extending the building improvement grant. With the new Holiday Inn Express there will be more funds coming in to allow for more funding.

Motion (McClory/Shiroda) to approve funding for 2020 to the EEDA in the amount of \$20,000 and extend the current building improvement grant program for 2020 up to \$50,000 with recommended meetings between the City Administrator and the EEDA. Roll call vote, Tim Shiroda, yes; Frank Boggs, yes; Scott McClory, yes; Karel Young, yes; Motion carried.

Discussion on the Schedule for 2020 Budget Schedule.

Going into the 2020 budget schedule cycle would like to have fewer Committee of the Whole and budget workshops.

LEGISLATIVE AND REGULATORY

Motion (Young/Shiroda) to conditionally approve Class “B” Fermented Malt Beverage License for Holiday Inn Express. Voice vote, all approved, motion carried.

Discussion on changes to City Ordinance regarding open burning. Updating the information on where a resident can burn and what can be burned. The City has leaf pick up and the drop off site for yard waste and leaves. City Administrator Jim Heilman said he hopes to have the update ready by Spring 2020.

MUNICIPAL SERVICES AND UTILITIES

Recommendation to Replace Water Services, The Pines Subdivision

The copper pipe is inadequate and needs to be replaced before the streets are fixed. ***Motion (Boggs/Shiroda) to have Kapur do a study for the road improvements and have a RFP for spring 2020. Voice vote, all approved, motion carried.***

Discussion on 1985 Annexation Agreement with Oakwood/Green Acres Subdivision. Alderman Boggs said there have been multiple complaints about the streets in this subdivision. This is a rural/residential zone and his district. Alderman Boggs believes the City needs to make contact with the residents and meet with them in regards to this agreement. The City Administrator and Public Works Manager are aware of the concerns and plan to have meetings with the residents.

Recommendation to Widen and Improve a Portion of E Page Street in 2020

The section of E Page Street is an outlet of the fairgrounds parking lot and becomes a one-way street during fair time, Public Works Manager Matthew Lindstrom said. It is recommended to widen .E Page Street to the minimum of 28 ft. with sidewalk, curb and gutter at a cost of \$113,445. ***Motion (Boggs/Young) to go forward with widening and improving E. Page Street and incorporate into the 2020 budget. Voice vote, all approved, motion carried.***

UNFINISHED BUSINESS

Ordinance 19-06 An Ordinance to Adopt Wisconsin Administrative Code SPS 316 and 324 related to Electrical Code (Second Reading)

Motion (McClory/Boggs) to approve Ordinance 19-06, An Ordinance to Adopt Wisconsin Administrative Code SPS 316 and 324 related to Electrical Code. Voice vote, all approved, motion carried.

Resolution No. 19-10 To name Ehlers and Associates Inc. as Pay Agent for the City of Elkhorn General Obligation & Revenue Bond Principal and Interest Payments

Motion (Shiroda/Young) to name Ehlers and Associates as Pay Agent. Voice vote, all approved, motion carried.

NEW BUSINESS

Resolution No. 19-12 Police Department Policy Updates

Motion (Boggs/McClory) to approve Resolution No. 19-12 Police Department Policy Updates. Voice vote, all approved, motion carried.

ADJOURN

Motion (McClory/Shiroda) to adjourn at 6:21 p.m. Voice vote, all approved, motion carried.

Lacey L. Reynolds
Deputy Clerk

Approved 10/07/19