
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
October 7, 2019
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Tim Shiroda, Frank Boggs, Karel Young, Tom Myrin, Ron Dunwiddie, Scott McClory

Others present: City Administrator James Heilman, Attorney Ward Phillips, City Clerk Cairie Virrueta, Police Chief Joel Christensen, DPW Manager Matthew Lindstrom, Fire Chief Rod Smith, Library Director Lisa Selje, City Engineer Greg Calhoun, Kellen Olshefski, Chris Clapper

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (McClory/Dunwiddie) to approve the minutes of the September 16 and 23, 2019 Common Council meetings, and Temporary Alcohol Beverage Licenses: Elkhorn Area Chamber of Commerce: Fermented Malt Beverage for Multi Chamber Business After Hours, October 9, 2019, 4:00 – 9:00 p.m.; and Fermented Malt Beverage/Wine for Oktoberfest, October 19, 2019, 11:00 a.m. to 6:00 p.m.: Walworth County Historical Society: Fermented Malt Beverage and Wine for Salute and Swing “USO” Dance, November 2, 2019 6:00 – 11:30 p.m. Voice vote, all approved, motion carried.

REPORT OF CITY OFFICERS

MAYOR’S REPORT

No report.

CITY ADMINISTRATOR’S REPORT

Administrator Heilman said staff will be meeting with the architect for the new City Hall next week to get a rough sketch and it will come back soon to the Council for approval. Attorney Phillips said the lawsuit against the City and Proctor from Pinnacle has been dismissed with prejudice.

COMMITTEE REPORTS

COMMITTEE OF THE WHOLE

Recommendation to Replace Traffic Signals at N. Wisconsin St. and W. Market St. Intersection Motion (Boggs/Shiroda) for a budget adjustment in the amount of \$17,443 to replace traffic signals at N. Wisconsin and W. Market St. intersection. Roll call vote: Shiroda, yes; Boggs, yes; Dunwiddie, yes; McClory, yes; Myrin, yes; Young, yes. Motion carried.

UNFINISHED BUSINESS

Utility Easement for Great Lakes Components, 203 W. Centralia St.

DPW Lindstrom said comments were received from the City Attorney and the internal review completed.

Motion (Dunwiddie/Shiroda) to approve the utility easement for Great Lakes Components. Voice vote, all approved, motion carried.

NEW BUSINESS

Request to Fill Vacant Public Works Crewman Position

Mayor Reynolds said a crewman left to start his own business and the position needs to be filled. ***Motion (Shiroda/Boggs) to fill the vacant crewman position. Voice vote, all approved, motion carried.***

KAPUR TASK ORDER FOR 2020 STREET IMPROVEMENT PROGRAM

City Engineer Calhoun said the task order is to reconstruct portions of Court, Page and Getzen Streets. This is for design services and survey only. ***Motion (Dunwiddie/Young) to approve the Kapur Task Order for the 2020 Street Improvement Program in an amount not to exceed \$124,128. Roll call vote: Shiroda, yes; Boggs, yes; Dunwiddie, yes; McClory, yes; Myrin, yes; Young, yes. Motion carried.***

TID #4 IMPROVEMENTS PROJECT – SUPER WESTERN UTILITY DELAY CLAIM

City Engineer Calhoun said there were utility delays on both sections of Hwy 67. Kapur has been negotiating with Western and they have are looking for reimbursement for two extra days of crew and equipment time. Kapur reviewed it thoroughly and recommend reimbursing them \$14,578.72 related to delays. Mayor Reynolds asked if it is common to pay contractors for delays. Engineer Calhoun said it is not common but it is common to encounter delays. Alderman McClory asked if the contract specifies who is responsible for delays; Engineer Calhoun said the contract is not clear. City Attorney Phillips said he would like to compare the construction contract with the request. Mayor Reynolds said he would like to have the City Attorney read through the contract and delay action until the next meeting. ***Motion (Myrin/Young) to move this agenda item to a future Council meeting. Voice vote, all approved, motion carried.***

ADJOURN

Motion (Dunwiddie/Young) to adjourn at 5:45 p.m. Voice vote, all approved, motion carried.

Cairie L. Virrueta
City Clerk

Approved 10/21/19