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**CITY OF ELKHORN COMMON COUNCIL  
MEETING MINUTES  
January 20, 2020  
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Alderman McClory at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Aldermen Tim Shiroda, Frank Boggs, Karel Young, Tom Myrin, Ron Dunwiddie, Scott McClory;

Absent: Mayor Howie Reynolds

Others present: City Administrator James Heilman, Attorney Ward Phillips, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, DPW Manager Matthew Lindstrom, Fire Chief Rod Smith, Recreation Director Karl Sorvick, Library Director Lisa Selje, Bill Henry, Kellen Olshefski, other interested persons

**PUBLIC COMMENT**

None.

**COUNCIL MINUTES**

***Motion (Boggs/Dunwiddie) to approve the minutes of the January 6, 2020 Common Council meeting. Voice vote, all approved, motion carried.***

**BILLS PAYABLE**

***Motion (Shiroda/Young) to approve the City and Utility Bills in the amount of \$7,181,277.03 (Check numbers 161197-16140). Roll call vote: Boggs, yes; Shiroda, yes; Young, yes; Dunwiddie, yes; McClory, yes; Myrin, yes. Motion carried.***

**REPORT OF CITY OFFICERS**

**MAYOR'S REPORT**

Council President Scott McClory said he was asked to attend an event at Lakeland Community Church on behalf of the Mayor. He said the church had raised funds and was presenting \$750 to various local organizations as well as first responders, police departments and municipalities. He accepted the \$750 on the City's behalf. The funds were not designated for any specific use.

**CITY ADMINISTRATOR'S REPORT**

None.

**LIAISON COMMITTEE MEETING REPORTS**

**COMMITTEE REPORTS**

**FINANCIAL AND JUDICIAL**

**Discussion on Budgeted Truck/Equipment Purchases**

The committee discussed and reaffirmed the decision to not have budgeted purchases come back to the Council for approval unless it exceeded the budgeted amount or the department head wanted to go with the higher priced quote. ***Motion (McClory/Dunwiddie) to allow Departments to purchase budgeted items without coming back to the Common Council. All approved, motion carried.***

**Recommendation to go forward with TADI for Potter/Schmidt Intersection Issues**

DPW Manager Lindstrom said the intersection has continued to have issues over the years and TADI made some recommendations but it has not made a big enough difference. It was budgeted in 2020 to do an extensive study. DPW Manager Lindstrom recommended TADI as they did the initial study and the City has

worked with them successfully before. ***Motion (McClory/Shiroda) to use TADI for Potter/Schmidt intersection issues study. Voice vote, all approved, motion carried.***

#### **MUNICIPAL SERVICES & UTILITIES**

##### **Recommendation to Approve Joint Facility Use Agreement between City Recreation Program/Elkhorn School District**

Alderman Boggs said the school district approved the agreement as well as the Park and Rec Board. Attorney Phillips reviewed it also. ***Motion (Boggs/Dunwiddie) to approve the Joint Facility Use Agreement. Voice vote, all approved, motion carried.***

#### **UNFINISHED BUSINESS**

##### **Kehoe-Henry Presentation on Babe Mann Park Shelter Options**

Administrator Heilman said any qualified company can bid on the shelter construction and the City would recommend a price lower than the architect's estimate. The water service is 5/8" but would need to be upgraded for flush toilets and would cost approximately \$50,000. Administrator Heilman said the budget can be amended to spend more if the Council wanted to. The Council chose not to authorize spending more at this time. The shelter is planned to be a larger masonry building that has potential to be a four season building in the future. Bill Henry was looking for a consensus from the Council on style. Alderman Shiroda said the Lions Dens would be a good model to go by. Alderman McClory would like to see some renderings along with the costs for each.

#### **NEW BUSINESS**

##### **Resolution 20-02 Authorizing Temporary Polling Place for April 7 and November 3, 2020 Elections**

As the Recreation building is not large enough, the City needs to hold elections with higher turnouts at the National Guard Armory. ***Motion (Dunwiddie/Young) to approve Resolution 20-02. Voice vote, all approved, motion carried.***

#### **ADJOURN TO CLOSED SESSION**

***Motion (Shiroda/Boggs) to adjourn to closed session pursuant to Wisconsin Statue 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" regarding New Beginnings Court filing. Voice vote, all approved, motion carried.***  
Adjourned to closed session at 6:08 p.m.

Cairie L. Virrueta  
City Clerk

**Approved 02/03/2020**