The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance.

ROLL CALL
Present: Mayor Howie Reynolds, Aldermen Tim Shiroda, Frank Boggs, Karel Young, Tom Myrin, Ron Dunwiddie, Scott McClory
Others present: City Administrator James Heilman, Attorney John Murphy, City Clerk Cairie Virrueta, Police Chief Joel Christensen, DPW Manager Matthew Lindstrom, Fire Chief Rod Smith, Recreation Director Karl Sorvick, Library Director Lisa Selje, other interested persons

PUBLIC COMMENT
None.

COUNCIL MINUTES
City Clerk Virrueta said an error in the draft minutes regarding budgeted items needed to say “without” rather than “with” and it will be fixed. **Motion (McClory/Dunwiddie) to approve the minutes of the January 20, 2020 Common Council meeting with correction. Voice vote, all approved, motion carried.**

REPORT OF CITY OFFICERS
MAYOR’S REPORT
No report.

CITY ADMINISTRATOR’S REPORT
Administrator Heilman said the Fire Department received four quotes for a new vehicle and they are going with the low bidder, Elkhorn Motors, and it is within the budgeted amount.

COMMITTEE REPORTS
COMMITTEE OF THE WHOLE
Recommendation for Plan Commission to consider amending Zoning Code to allow Feather Signs
Alderman McClory asked if there was a specific definition of what a feather sign was; yes there is as well as for other signs. **Motion (Dunwiddie/Boggs) for the Plan Commission to consider amending the zoning code regarding feather signs. Voice vote, all approved, motion carried.**

Recommendation to approve budget adjustment for Police Department Traffic Recorder System
The Police Department received a grant of $4,000 to cover the purchase of the recorder system and the City would need to pay the extra $436. **Motion (Dunwiddie/Young) to approve a budget adjustment of $4,436 to purchase a traffic recorder system for the Police Department. Roll call vote: Shiroda, yes; Boggs, yes; Dunwiddie, yes; McClory, yes; Myrin, yes; Young, yes. Motion carried.**

NEW BUSINESS
Creation of Opening/Closing Fee for Elkhorn Recreation Center
Recreation Director Sorvick said this would make the rental system smoother. A person meets the renter 15 minutes ahead of the rental time, walks them through the building and opens it for them. The person then returns at the end of the rental time to walk through the building checking for cleaning and any damages and then locks up the building. The fee would be $25. **Motion (McClory/Boggs) to approve adding an opening and closing fee for Recreation Center rentals. Voice vote, all approved, motion carried.**
Approval of Vandewalle and Associates for Comprehensive Outdoor Recreation Plan (CORP)
Recreation Director Sorvick received quotes to update the City’s CORP and he recommends Vandewalle and Associates for $12,940. They come highly recommended. He said they provided the option to do an in-depth review of Tasch Park for $2,940, which he recommended as the old Public Works building will be torn down expanding the park. Motion (Boggs/Shiroda) to approve Vandewalle and Associates for the City’s CORP in an amount not to exceed $16,000. Roll call vote: Shiroda, yes; Boggs, yes; Dunwiddie, yes; McClory, yes; Myrin, yes; Young, yes. Motion carried.

ADJOURN TO CLOSED SESSION
Motion (Dunwiddie/Boggs) to adjourn to closed session pursuant to Wisconsin Statue 19.85(1)(g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved” regarding New Beginnings Court filing. Voice vote, all approved, motion carried. Adjourned to closed session at 5:40 p.m.

Cairie L. Virrueta
City Clerk

Approved 2/17/20