



**CITY OF ELKHORN
COMMON COUNCIL MEETING AGENDA**

March 16, 2020 ~ 5:30 p.m.

Council Chambers, City Hall, 9 S. Broad St., Elkhorn, Wisconsin

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment** *Although the public may speak on any item that is not included on this agenda as a "Public Hearing or Forum", the Council may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Council must notice an item on the agenda to allow discussion on that matter. Your comments will be considered and may be placed on a future agenda for further discussion.*
- 5) **Council Minutes**
 - a) Council Meeting Minutes: March 2, 2020
- 6) **Bills Payable**
 - a) Consideration and recommendation to pay
- 7) **Report of City Officers**
 - a) Mayor
 - i) Accept resignation of City Clerk
 - ii) Appointment of Lacey Reynolds to City Clerk position
 - iii) Authorization to advertise for City Administration position
 - b) City Administrator
- 8) **Report on Liaison Committee Meetings**
 - a) Fire Advisory
 - b) Library
 - c) Recreation Advisory
 - d) Chamber
 - e) Fire/EMS Advisory Steering
- 9) **Committee Reports**
 - a) Financial & Judicial
 - i) Recommendation to sell excess Departmental vehicles and equipment (Resolution under New Business)
 - b) Municipal Services & Utilities
 - i) Recommendation to contract Honeywell for the City's Advanced Metering Infrastructure (AMI) Project
- 10) **Plan Commission**
 - a) Certified Survey Map: farm separation: W5585 Sugar Creek Rd., Town of Sugar Creek
 - b) Certified Survey Map: W5171 County Rd. A, Town of Sugar Creek
- 11) **New Business**
 - a) Resolution No. 20-03 A Resolution Authorizing the Disposal of Surplus Property
 - b) Approval of Site Plan for Administration Building at 311 Seymour Court
 - c) Approval of Sewer Inflow and Infiltration (I&I) Mitigation Report
 - d) Approval to Amend Sanitary Sewer Budget to include \$738,000 for repairs of defects in Basin 6, as part of the Sanitary Sewer I&I Mitigation Plan
 - e) Certified Survey Map: Right of Way for E. Commerce St. to Koopman Ln.

12) Adjourn into Closed Session

- a) Pursuant to Wisconsin Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility”; and (f) “considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations”
 - i) Discussion on Coronavirus Issues
- b) Pursuant to Wisconsin Statute 19.85(1)(g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”
 - i) Green Acres Subdivision infrastructure improvements

13) Reconvene in Open Session for possible action on Closed Session items

14) Adjourn

DATED at Elkhorn, Wisconsin, this 13th day of March 2020

Cairie L. Virrueta, City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk’s office at 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.