
CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
June 21, 2021
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order by Mayor Lechner at 6:00 p.m. in the Council Chambers, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Bruce Lechner, Aldermen Tim Shiroda, Gary Payson Jr., Ron Dunwiddie, Scott McClory, Ken Meinel, Karel Young.

Others present: City Administrator James Heilman, Attorney Ward Phillips, City Clerk Lacey Reynolds, Police Chief Joel Christensen, DPW Manager Matthew Lindstrom, Fire Chief Rod Smith, James Boardman, Kellen Olshefski, Evelyn Lembach.

PUBLIC COMMENT

Evelyn Lembach of 325 Westlawn addressed and asked questions of the council about 911 calls and fees.

CONSENT AGENDA

Motion (Payson Jr./Young) to approve the minutes of the June 7, 2021 Common Council meeting and amending Temporary Class "B" Beer License dates for Walworth County Agricultural Society, at the Walworth County Fairgrounds Bull Riding event, from July 3 & 4, 2021 to July 2 & 3, 2021; 3 p.m. to 11 p.m. Voice vote, all approved, motion carried.

BILLS PAYABLE

Motion (McClory/Dunwiddie) to approve the City and Utility Bills in the amount of \$2,954,524.50 (ck #'s 164813-165076). Roll call vote: McClory, yes; Dunwiddie, yes; Payson Jr., yes; Shiroda, yes; Young, yes; Meinel, yes. Motion carried.

REPORT OF CITY OFFICERS

MAYOR'S REPORT – The mayor declared the month of July Fair Housing Month and read the Fair Housing proclamation. Mayor Lechner appointed Ken Meinel to the Human Resources committee as the chair, Financial & Judicial committee as a member, Plan Commission as the Council Rep., and to the Chamber of Commerce Board as the council rep. *Motion (Dunwiddie/Shiroda) to approve the appointments. Voice vote, all approved, motion carried.* Mayor Lechner appointed James Boardman to the Plan Commission and Extraterritorial Zoning Board. *Motion (Shiroda/Young) to approve the appointments. Voice vote, all approved, motion carried.*

CITY ADMINISTRATOR'S REPORT - None

LIAISON COMMITTEE MEETING REPORTS

Fire Advisory Board – Meeting will be at the end of July.

Library Board – Library director Lisa Selje will be retiring September 30th. The library has resumed normal working hours and programs have returned to in person meetings.

Recreation Advisory Board – Meeting will be this Wednesday at 5:30 p.m.

Chamber – None

NEW BUSINESS

Resolution 21-13 Wisconsin Department of Natural Resources NR 208, Compliance Maintenance. DPW Manager Matthew Lindstrom went over the annual report. *Motion (Shiroda/Meinel) to approve Resolution 21-13 Wisconsin Department of Natural Resources NR 208, Compliance Maintenance. Voice vote, all approved, motion carried.*

Discussion and Decision on HVAC Maintenance Services. DPW Manager Matthew Lindstrom went over the 1 yr. contract and informed the Council in 2022 the City would like to solicit bids for a longer term contract. *Motion (McClory/Dunwiddie) to approve HVAC Maintenance Services contract with Westenn. Roll call vote: McClory, yes; Dunwiddie, yes; Meinel, yes; Young, yes; Shiroda, yes; Payson Jr., yes. Motion carried.*

Resolution 21-14 Adjust Residential Solid Waste and Recycling Service Fees. Administrator Heilman went over the fees and declining fund balance for residential solid waste and recycling services. Discussion took place about current service and resident concerns. *Motion (Payson Jr./Young) to approve the adjustment of Residential Solid Waste and Recycling Service Fees. Roll call vote: Payson Jr., yes; Young, yes; Meinel, yes; Shiroda, yes; McClory, yes; Dunwiddie, yes. Motion carried.*

Award Contract for Lincoln St. Parking Lot and Harris Field Walkway. *Motion (McClory/Shiroda) to award the contract for Lincoln St. Parking Lot and Harris Field Walkway to Wolf Paving and approve the base bid, alternate bids 2, 3 & 4. Roll call vote: McClory, yes; Shiroda, yes; Payson Jr., yes; Young, yes; Meinel, yes; Dunwiddie, yes. Motion carried.*

Discussion and Decision on Downtown Drop Box. Administrator Heilman went over the three locations to consider, the current location, the police department parking lot or the library. *Motion (Shiroda/Dunwiddie) to relocate the drop box to the library. Voice vote, all approved, motion carried.*

Discussion on Utility Director Position. Administrator Heilman wanted to finalize the hiring team for the Utility Director Position interviews. The current utility director, city administrator, accounting manager, council president and human resources chair will be the hiring team.

ADJOURN

Motion (McClory/Young) to adjourn at 6:49 p.m. Voice vote, all approved, motion carried.

Lacey L. Reynolds
City Clerk

Approved 07/06/2021