



**CITY OF ELKHORN  
COMMON COUNCIL MEETING AGENDA**

**November 6, 2023 - 5:30 p.m.**

**Council Chambers, City Administration Offices, 311 Seymour Ct., Elkhorn, Wisconsin**

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment** *Public comments are limited to three minutes each. The public may speak on any item of City concern whether or not the topic is included on this agenda. However, if the topic does not pertain to an item listed on the Council agenda, the Council is not permitted to address or discuss the matter during this meeting. Under open meeting laws, the Council must notice an item on the agenda to allow discussion on that matter. If Council is not permitted to discuss your concerns, your comments will be considered and may be placed on a future agenda for further discussion.*
- 5) **Consent Agenda** *(One motion & a second will approve all of the following items listed. Any item may be pulled from the list and handled separately.)*
  - a) Council Meeting Minutes: October 16, 2023 and October 23, 2023
- 6) **Presentation**
  - a) Joe Murray, Senior Municipal Advisor, Ehlers & Associates, Inc.
    - i) Overview of financing options for proposed 2024-2028 Capital Improvement Plan and impact of future debt service payments on City tax rates
- 7) **Report of City Officers**
  - a) Mayor
    - i) Citizen recognition – Greg and Brenda Kaplan & Karen Powers of Elkhorn Pastry
    - ii) Recognition of Gail Grice for 27 years of service to the Matheson Memorial Library
  - b) City Administrator
- 8) **Unfinished Business**
  - a) Discussion and possible decision regarding special event permit application from Ski Extreme Productions, LLC to use Babe Mann Park for filming promotional waterski video on September 7, 2024
- 9) **New Business**
  - a) Interview of Michael J. Fitzsimmons, Esq., for temporary municipal judge position (for the term of December 14, 2023 – April 30, 2024)
  - b) Discussion and possible decision regarding appointment of temporary municipal judge from December 14, 2023 - April 30, 2024
  - c) Public hearing regarding proposed 2024 Municipal Budget *[scheduled for approximately 5:30 p.m.]*
  - d) Discussion regarding proposed 2024 Municipal Budget and levy for taxes payable in 2024
  - e) Discussion regarding proposed 2024-2028 Capital Improvement Plan
  - f) Discussion and possible decision regarding proposed Resolution 23-26: A Resolution to Adjust Residential Solid Waste, Recycling, and Yard Waste Collection Fee
  - g) Discussion and possible decision regarding execution of Memorandum of Understanding (MOU) for Salt, Brine and Sand Purchased for Winter Maintenance Operations with Walworth County Department of Public Works

**10) Adjourn into Closed Session**

- a) Pursuant to Wisconsin Statute 19.85(1)(e), deliberating an offer to purchase a parcel of property at 113 N. Wisconsin St. (Tax Key Parcel YOP 00093)
- b) Pursuant to Wisconsin Statute 19.85(1)(e), deliberating an offer to purchase a parcel of City property (Lot 90 in business park)(Tax Key Parcel YA414900001)
- c) Pursuant to Wisconsin Statute 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." - Regarding personal injury claims

**11) Reconvene in Open Session** for possible action on Closed Session items

- a) Discussion and possible decision regarding offer to purchase a parcel of property at 113 N. Wisconsin St. (Tax Key Parcel YOP 00093)
- b) Discussion and possible decision regarding offer to purchase a parcel of City property (Lot 90 in business park)(Tax Key Parcel YA414900001)
- c) Discussion and possible decision regarding personal injury claims.

**12) Adjourn**

DATED at Elkhorn, Wisconsin, this 3rd day of November 2023

Lacey L. Reynolds, City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk's office at 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.