
CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
December 18, 2023
COUNCIL CHAMBERS, 311 SEYMOUR CT., ELKHORN, WI 53121

The Common Council meeting was called to order by Mayor Lechner at 5:30 p.m. in the Council Chambers, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Bruce Lechner, Aldermen Tim Shiroda, Gary Lee Payson Jr., Ron Dunwiddie, Scott McClory, Ken Meinel, Karel Young.

Others present: City Administrator Adam Swann, Attorney Ward Phillips, City Clerk Lacey Reynolds, Police Chief Joel Christensen, Director of Public Works Matthew Lindstrom, Fire Chief Rod Smith, Finance Director Corrie Daly, Recreation Director Karl Sorvick, Utility Field Office Coordinator Dawn Gall, Library Director Chad Robinson, City Engineer Mike Timmers, Chris Clapper, Dennis Karbowski, Frank Boggs, other interested persons.

PUBLIC COMMENT

Dennis Karbowski of 5531 Amos Rd. referenced item 11e on the agenda and asked the Council to approve ATV/UTV riding on city streets.

CONSENT AGENDA

Motion (McClory/Dunwiddie) to approve the Meeting Minutes for the Legislative & Regulatory Committee and Common Council - December 4, 2023, the temporary Class "B" Beer licenses for the Walworth County Agricultural Society at the Walworth County Fairgrounds, Rodeos attached list of event dates and times and Pay Request No. 6 from Rock Road Companies for the 2023 E. Centralia Street Reconstruction project in the amount of \$649,461.80. Roll call vote: McClory, yes; Dunwiddie, yes; Payson Jr., yes; Shiroda, yes; Young, yes; Meinel, yes. Motion carried.

BILLS PAYABLE

Motion (Dunwiddie/Meinel) to approve the City and Utility Bills in the amount of \$3,556,016.51. Roll call vote: Dunwiddie, yes; Meinel, yes; Young, yes; McClory, yes; Shiroda, yes; Payson Jr., yes. Motion carried.

REPORT OF CITY OFFICERS

MAYOR'S REPORT – None.

CITY ADMINISTRATOR'S REPORT – Administrator Swann informed the Council, Window Well Experts, the DNR and City staff met to discuss the property purchased on N. Church St. Residents will receive a notice in their utility bills regarding the water rate adjustment and the PSC set a public hearing for January 16, 2024. Creekside, City engineers and City staff met regarding the Deere Rd. intersection. The WEDC meeting and tour took place today, stops included J. Roberts Menswear, A+ Power Sports and Duesterbecks. WI Park and Recreation Association awarded the City of Elkhorn Park and Rec an award for their escape room. Public Works Director Lindstrom reminded everyone garbage and recycle collection will be delayed a day the week of Christmas and the carts will be picked up the same week. LRS carts should have been delivered and residents should not use them until the first week in January.

REPORTS OF CITY BOARDS AND COMMUNITY PARTNERS

Fire Advisory Board – The next meeting will be the last week of January 2024.

Library Board – Alderman Shiroda announced the library's circulation total is 191,135 which is an increase from previous years.

Recreation Advisory Board – Recreation Director Sorvick announced voting closed for the pet mayor and the winner will be announced on Wednesday. Proceeds will be split between Lakeland Animal Shelter and Elkhorn Food Pantry. The next park and rec meeting will be January 24th.

Chamber of Commerce – Chris Clapper shared WEDC Deputy Secretary Ridders chose Elkhorn because of the Vibrant Spaces Grant and to support shop local as well as economic development. The Christmas parade had 92 entries and the Christmas Community meal is set to provide over 425 meals this year. Community Grant Writer – No report.

COMMITTEE REPORTS

Legislative and Regulatory – Mayor Lechner stepped down and turned the meeting over to Council President Tim Shiroda.

Alderman Meinel reported on the items reviewed by the L&R committee December 4, 2023 and informed the Council new applicant Calabria decided to change their name to Ricky's Place Restaurant. The public notice for Ricky's Place Restaurant needed to be noticed in the paper again and will be on a council agenda in January. The L&R committee made a motion to approve the application for Lechner Enterprises.

Consider New Application for Lechner Enterprises, LLC dba Station 20 Pub N Grub "Class B" Liquor/ Class "B" Fermented Malt Beverage, 20 S Wisconsin St. Agent: Sarah Lechner. *Motion (Meinel/Dunwiddie) to approve the new application for Lechner Enterprises, LLC dba Station 20 Pub N Grub "Class B" Liquor/ Class "B" Fermented Malt Beverage, 20 S. Wisconsin St. Agent: Sarah Lechner. Voice vote, all approved, motion carried.*

UNFINISHED BUSINESS

Discussion and possible decision regarding proposed Resolution 23-29: A Resolution Establishing Wages for Part-Time, Limited-Term and Seasonal Employees in 2024, and Providing Uniform Allowance for Certain General Full-Time Employees in 2024. *Motion (Shiroda/Young) to approve Resolution 23-29: A Resolution Establishing Wages for Part-Time, Limited-Term and Seasonal Employees in 2024, and Providing Uniform Allowance for Certain General Full-Time Employees in 2024. Roll call vote: Shiroda, yes; Young, yes; Payson Jr., yes; Meinel, yes; Dunwiddie, yes; McClory, yes. Motion carried.*

NEW BUSINESS

Discussion and possible decision regarding Council meeting schedule in January, February, and April.

Discussion took place regarding changing meeting dates due to holidays and elections. City Clerk Reynolds will update the meeting calendar to include January 8th & 15th, February 5th & 21st, April 3rd & 16th.

Approval of appointments of Election Inspectors for the 2024-2025 election cycle. *Motion (McClory/Young) to approve the appointments of Election Inspectors for the 2024-2025 election cycle. Voice vote, all approved, motion carried.*

Discussion and possible decision regarding execution of Change Order No. 2 in the amount of \$4,353.32 and approval of Pay Request No. 1 (Final) in the amount of \$676,585.50 for the 2023 Wright Street Partial Reconstruction project. *Motion (Dunwiddie/Meinel) to approve change order no. 2 in the amount of \$4,353.32 and approval of pay request no. 1 (Final) in the amount of \$676,585.50 for the 2023 Wright Street Partial Reconstruction project. Roll call vote: Dunwiddie, yes; Meinel, yes; McClory, yes; Payson Jr., yes; Shiroda, yes; Young, yes. Motion carried.*

Discussion and possible decision regarding execution of Contract Change Order No. 4 for the E. Centralia Street Reconstruction project in the amount of \$30,663.20. *Motion (McClory/Payson Jr.) to approve contract change order no. 4 for the E. Centralia Street Reconstruction project in the amount of \$30,663.20. Roll call vote: McClory, yes; Payson Jr., yes; Young, yes; Dunwiddie, yes; Shiroda, yes; Meinel, yes. Motion carried.*

Discussion and possible decision regarding drafting City ordinance to authorize use of ATVs/UTVs on City streets. Discussion took place regarding community impact, required signage, safety, crash data, arrests, DUI's and road access. Council asked staff to research the various issues and options regarding ATV/UTV's to present to the Council.

Discussion and possible decision regarding Walworth County request for support from City to support a study on how to increase coordination of fire and emergency medical services in Walworth County. *Motion*

(Dunwiddie/Young) to approve Walworth County request for support from City to support a study on how to increase coordination of fire and emergency medical services in Walworth County. Voice vote, all approved, motion carried.

ADJOURN TO CLOSED SESSION

Motion (Dunwiddie/McClory) to adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(e), a closed session for the purpose of deliberating an offer to purchase a City parcel in the business park (tax key number YV SE 00024) and pursuant to Wisconsin Statute 19.85(1)(g), a closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Voice vote, all approved, motion carried. Adjourned to closed session at 6:13 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:22 p.m.

Resolution 23-31 Approving Settlement with Alexis Rodriguez. *Motion (Payson Jr./Young) to approve Resolution 23-31 Approving Settlement with Alexis Rodriguez. Roll call vote: Payson Jr., yes; Young, yes; Shiroda, yes; Meinel, yes; Dunwiddie, yes; McClory, yes. Motion carried.*

ADJOURN

Motion (Dunwiddie/Young) to adjourn at 6:23 p.m. Voice vote, all approved, motion carried.

Lacey L. Reynolds

City Clerk

Approved 1.3.24

Applicant	Location	License type	Name of event, date of event and serving times	Day of the week
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 2, 2024 from 1-10 pm	Fri
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 3, 2024 from 1-10 pm	Sat
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 4, 2024 from 1-9 pm	Sun
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 9, 2024 from 1-10 pm	Fri
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 10, 2024 from 1-10 pm	Sat
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 11, 2024 from 1-9 pm	Sun
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 16, 2024 from 1-10 pm	Fri
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 17, 2024 from 1-10 pm	Sat
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 18, 2024 from 1-9 pm	Sun
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 23, 2024 from 1-10 pm	Fri
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 24, 2024 from 1-10pm	Sat
Wal Cty Ag Society	Fairgrounds	Beer	Rodeo, February 25, 2024 from 1-9 pm	Sun