



**CITY OF ELKHORN
COMMON COUNCIL MEETING AGENDA**

December 18, 2023 ~ 5:30 p.m.

Council Chambers, City Administration Offices, 311 Seymour Ct., Elkhorn, Wisconsin

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment** *Public comments are limited to three minutes each. The public may speak on any item of City concern whether or not the topic is included on this agenda. However, if the topic does not pertain to an item listed on the Council agenda, the Council is not permitted to address or discuss the matter during this meeting. Under open meeting laws, the Council must notice an item on the agenda to allow discussion on that matter. If Council is not permitted to discuss your concerns, your comments will be considered and may be placed on a future agenda for further discussion.*
- 5) **Consent Agenda** *(One motion & a second will approve all of the following items listed. Any item may be pulled from the list and handled separately.)*
 - a) Meeting Minutes: Legislative & Regulatory and Common Council - December 4, 2023
 - b) Temporary Class "B" Beer licenses for the Walworth County Agricultural Society at the Walworth County Fairgrounds, Rodeos. See attached list of event dates and times.
 - c) Pay Request No. 6 from Rock Road Companies for the 2023 E. Centralia Street Reconstruction project in the amount of \$649,461.80
- 6) **Bills Payable**
 - a) Consideration and recommendation to pay
- 7) **Report of City Officers**
 - a) Mayor
 - b) City Administrator
- 8) **Reports of City Boards and Community Partners**
 - a) Fire Advisory
 - b) Library
 - c) Recreation Advisory
 - d) Chamber of Commerce
 - e) Community Grant Writer
- 9) **Committee Reports**
 - a) Legislative and Regulatory
 - i) Consider New Application for Lechner Enterprises, LLC dba Station 20 Pub N Grub "Class B" Liquor/ Class "B" Fermented Malt Beverage, 20 S Wisconsin St. Agent: Sarah Lechner
- 10) **Unfinished Business**
 - a) Discussion and possible decision regarding proposed Resolution 23-29: A Resolution Establishing Wages for Part-Time, Limited-Term and Seasonal Employees in 2024, and Providing Uniform Allowance for Certain General Full-Time Employees in 2024
- 11) **New Business**
 - a) Discussion and possible decision regarding Council meeting schedule in January, February, and April
 - b) Approval of appointments of Election Inspectors for the 2024-2025 election cycle

- c) Discussion and possible decision regarding execution of Change Order No. 2 in the amount of \$4,353.32 and approval of Pay Request No. 1 (Final) in the amount of \$676,585.50 for the 2023 Wright Street Partial Reconstruction project
- d) Discussion and possible decision regarding execution of Contract Change Order No. 4 for the E. Centralia Street Reconstruction project in the amount of \$30,663.20
- e) Discussion and possible decision regarding drafting City ordinance to authorize use of ATVs/UTVs on City streets
- f) Discussion and possible decision regarding Walworth County request for support from City to support a study on how to increase coordination of fire and emergency medical services in Walworth County

12) Adjourn into Closed Session

- a) Pursuant to Wisconsin Statute 19.85(1)(e), a closed session for the purpose of deliberating an offer to purchase a City parcel in the business park (tax key number YV SE 00024)
- b) Pursuant to Wisconsin Statute 19.85(1)(g), a closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

13) Reconvene in Open Session for possible action on Closed Session items

- a) Resolution 23-31 Approving Settlement with Alexis Rodriguez

14) Adjourn

DATED at Elkhorn, Wisconsin, this 15th day of December 2023

Lacey L. Reynolds, City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk's office at 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.