
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
February 5, 2024
COUNCIL CHAMBERS, 311 SEYMOUR CT., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Lechner at 5:30 p.m. in the Council Chambers, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Bruce Lechner, Alderpersons Gary Lee Payson Jr., Scott McClory, Ken Meinel & Karel Young.
Absent: Alderpersons Tim Shiroda & Ron Dunwiddie.

Others present: City Administrator Adam Swann, Attorney Ward Phillips, City Clerk Lacey Reynolds, Police Chief Joel Christensen, Director of Public Works Matthew Lindstrom, Interim Fire Chief Trent Eichmann, Finance Director Corrie Daly, Utility Field Office Coordinator Dawn Gall, Water Superintendent Tim Boss, City Engineer Mike Timmers, Michelle Shilts, Jason Roberts and other interested persons.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (Payson Jr./Young) to approve the Legislative & Regulatory Meeting Minutes January 15, 2024, Common Council Meeting Minutes January 15 & 18, 2024, Temporary Class "B" Beer and "Class B" Wine license for Friends of Matheson Memorial Library at 203 E. Walworth St., Chamber Business After Hours, March 7, 2024; 5:00 to 7:00 pm and the Temporary Class "B" Beer licenses for the Walworth County Agricultural Society at the Walworth County Fairgrounds, Rodeos attached list of events. Voice vote, all approved, motion carried.

REPORT OF CITY OFFICERS

MAYOR'S REPORT – Mayor Lechner read a letter from retired Fire Chief Rod Smith.

CITY ADMINISTRATOR'S REPORT – Administrator Swann informed the Council staff met with Walworth County Food and Diaper Bank, the Shodeen Group and Community Action regarding development in the city. The PSC announced approval of the water rate increase and Swann shared it will go into effect March 1st. City staff are working on a Q&A regarding the city's water for the website.

PRESENTATION

Michelle Shilts made a presentation about Safe Haven Baby Boxes, fundraising and partnering with the City of Elkhorn to install a baby box at the Elkhorn Fire Station.

Jason Roberts, DNR safety warden shared about the state statutes regarding ATV/UTV use on municipal roads and answered questions regarding authority of cities to permit use of ATV/UTVs on city streets.

COMMITTEE REPORTS

Legislative and Regulatory

Alderman Meinel reported the L&R committee met on January 15th and the committee made a motion to leave the Child Safety Zone Maps as is.

UNFINISHED BUSINESS

Discussion and possible decision regarding drafting City ordinance to authorize use of ATVs/UTVs on City streets. *Motion (Payson Jr./Meinel) to draft an ordinance for all city streets 35 mph or less. Voice vote; 2-yes, 2-no. Tie vote 2-2. Lechner, yes. Motion carried 3-2.*

NEW BUSINESS

Discussion and possible decision regarding proposed contract with Associated Bank to provide banking services to the City from February 1, 2024 – January 31, 2028. *Motion (McClory/Payson Jr.) to approve the proposed contract with Associated Bank to provide banking services to the City from February 1, 2024 – January 31, 2028. Roll call vote: McClory, yes; Payson Jr., yes; Young, yes; Meinel, yes. Motion carried.*

Discussion and possible decision regarding proposal from Northern Lake Service, Inc. to conduct well testing at Centralia Water Treatment Plant as part of development of plan for future of plant (if reservoir is unavailable). *Motion (Payson Jr./Meinel) to approve the proposal from Northern Lake Service, Inc. to conduct well testing at Centralia Water Treatment Plant as part of development of the plan for future of the plant (if reservoir is unavailable). Roll call vote: Payson Jr., yes; Meinel, yes; McClory, yes; Young, yes. Motion carried.*

ADJOURN TO CLOSED SESSION

Motion (Payson Jr./Young) to adjourn to closed session where the Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(e) for the purpose of deliberating or negotiating an offer to purchase public property of Lot 67 in the Elkhorn business park (Tax Key YV SE 00024) and the Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(g) for the purpose of conferring with legal counsel concerning strategy to be adopted with respect to a threat of litigation related to conditions imposed upon a conditional use permit approved for Steve Smith, of Northshore Development, LLC, at 5384 Hwy 11, located in the City's ETZ in the Town of Delavan, to use the property for marine service and off-season storage. Voice vote, all approved, motion carried. Adjourned to closed session at 6:12 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:36pm.

The Common Council shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda(s) as posted. Discussion and possible decision regarding offer to purchase public property Lot 67 in the Elkhorn business park (Tax Key YV SE 00024). *Motion (McClory/Payson Jr.) to counter the existing offer to include the condition within 3yrs there will be substantial construction or the City has the option to repurchase the property at the sale. Roll call vote: McClory, yes; Payson Jr, yes; Meinel, yes; Young, yes. Motion carried.* Motion to reconsider the request by Steve Smith, of Northshore Development, LLC, for a conditional use permit at 5384 Hwy 11, located in the City's ETZ in the Town of Delavan, to use the property for marine service and off-season storage. *Motion (Payson Jr./Meinel) to reconsider Voice vote, all approved, motion carried.*

Discussion and possible decision regarding request by Steve Smith, of Northshore Development, LLC, for a conditional use permit at 5384 Hwy 11, located in the City's ETZ in the Town of Delvan, to use the property for marine service and off-season storage. Alderman Payson Jr. made a motion and discussion took place regarding the conditions of the CUP. Steve Smith spoke and agreed to the conditions. *Motion (Payson Jr./McClory) to change the CUP to allow the business to operate on Sunday, no engine noise/operation on Sunday, allowed to sell parts, drop off and pick up boats on Sunday. Roll call vote: Payson Jr., yes; McClory, yes; Young, yes; Meinel, yes. Motion carried.*

ADJOURN

Motion (Payson Jr./McClory) to adjourn at 6:45p.m. Voice vote, all approved, motion carried.

Lacey L. Reynolds
City Clerk
Approved 02.19.24

Applicant	Location	License type	Name of event, date of event and serving times	Day of the week
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 1, 2024 from 1pm-10pm	Fri
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 2, 2024 from 1pm-10pm	Sat
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 3, 2024 from 1pm-9pm	Sun
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 8, 2024 from 1pm-10pm	Fri
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 9, 2024 from 1pm-10pm	Sat
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 10, 2024 from 1pm-9pm	Sun
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 15, 2024 from 1pm-10pm	Fri
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 16, 2024 from 1pm-10pm	Sat
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 17, 2024 from 1pm-9pm	Sun
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 22, 2024 from 1pm-10pm	Fri
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 23, 2024 from 1pm-10pm	Sat
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 24, 2024 from 1pm-9pm	Sun
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 29, 2024 from 1pm-10pm	Fri
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 30, 2024 from 1pm-10pm	Sat
Wal Co Ag Society	Fairgrounds	Beer	Rodeo, March 31, 2024 from 1pm-9pm	Sun