



**CITY OF ELKHORN  
COMMON COUNCIL MEETING AGENDA**

**February 5, 2024 - 5:30 p.m. or later,  
depending upon the conclusion of the F&J meeting**

**Council Chambers, City Administration Offices, 311 Seymour Ct., Elkhorn, Wisconsin**

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment** *Public comments are limited to three minutes each. The public may speak on any item of City concern whether or not the topic is included on this agenda. However, if the topic does not pertain to an item listed on the Council agenda, the Council is not permitted to address or discuss the matter during this meeting. Under open meeting laws, the Council must notice an item on the agenda to allow discussion on that matter. If Council is not permitted to discuss your concerns, your comments will be considered and may be placed on a future agenda for further discussion.*
- 5) **Consent Agenda** *(One motion & a second will approve all of the following items listed. Any item may be pulled from the list and handled separately.)*
  - a) Legislative & Regulatory Meeting Minutes January 15, 2024
  - b) Common Council Meeting Minutes January 15 & 18, 2024
  - c) Temporary Class "B" Beer and "Class B" Wine license for Friends of Matheson Memorial Library at 203 E. Walworth St., Chamber Business After Hours, March 7, 2024; 5:00 to 7:00 pm
  - d) Temporary Class "B" Beer licenses for the Walworth County Agricultural Society at the Walworth County Fairgrounds, Rodeos. See attached list of event dates and times.
- 6) **Report of City Officers**
  - a) Mayor
  - b) City Administrator
- 7) **Presentation**
  - a) Michelle Shilts
    - i) Safe Haven Baby Box
  - b) Jason Roberts, DNR safety warden
    - i) Q&A regarding authority of cities to permit use of ATV/UTVs on city streets
- 8) **Committee Reports**
  - a) L&R
- 9) **Unfinished Business**
  - a) Discussion and possible decision regarding drafting City ordinance to authorize use of ATVs/UTVs on City streets
- 10) **New Business**
  - a) Discussion and possible decision regarding proposed contract with Associated Bank to provide banking services to the City from February 1, 2024 – January 31, 2028
  - b) Discussion and possible decision regarding proposal from Northern Lake Service, Inc. to conduct well testing at Centralia Water Treatment Plant as part of development of plan for future of plant (if reservoir is unavailable)
- 11) **Adjourn into Closed Session**

- a) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(e) for the purpose of deliberating or negotiating an offer to purchase public property
  - i) Lot 67 in the Elkhorn business park (Tax Key YV SE 00024)
- b) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(g) for the purpose of conferring with legal counsel concerning strategy to be adopted with respect to a threat of litigation related to conditions imposed upon a conditional use permit approved for Steve Smith, of Northshore Development, LLC, at 5384 Hwy 11, located in the City's ETZ in the Town of Delavan, to use the property for marine service and off-season storage

#### 12) **Reconvene in Open Session**

The Common Council shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda(s) as posted

- a) Discussion and possible decision regarding offer to purchase public property
  - i) Lot 67 in the Elkhorn business park (Tax Key YV SE 00024)
- b) Motion to reconsider the request by Steve Smith, of Northshore Development, LLC, for a conditional use permit at 5384 Hwy 11, located in the City's ETZ in the Town of Delavan, to use the property for marine service and off-season storage
- c) Discussion and possible decision regarding request by Steve Smith, of Northshore Development, LLC, for a conditional use permit at 5384 Hwy 11, located in the City's ETZ in the Town of Delvan, to use the property for marine service and off-season storage

#### 13) **Adjourn**

DATED at Elkhorn, Wisconsin, this 2nd day of February 2024

Lacey L. Reynolds, City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk's office at (262) 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.