



**CITY OF ELKHORN  
COMMON COUNCIL MEETING AGENDA**

**February 19, 2024 ~ 5:30 p.m.**

**Council Chambers, City Administration Offices, 311 Seymour Ct., Elkhorn, Wisconsin**

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment** *Public comments are limited to three minutes each. The public may speak on any item of City concern whether or not the topic is included on this agenda. However, if the topic does not pertain to an item listed on the Council agenda, the Council is not permitted to address or discuss the matter during this meeting. Under open meeting laws, the Council must notice an item on the agenda to allow discussion on that matter. If Council is not permitted to discuss your concerns, your comments will be considered and may be placed on a future agenda for further discussion.*
- 5) **Consent Agenda** *(One motion & a second will approve all of the following items listed. Any item may be pulled from the list and handled separately.)*
  - a) Meeting Minutes from the Financial & Judicial Committee and Common Council February 5, 2024
- 6) **Bills Payable**
  - a) Consideration and recommendation to pay
- 7) **Report of City Officers**
  - a) Mayor
    - i) Swearing in of Elkhorn Area Fire Department personnel
  - b) City Administrator
- 8) **Reports of City Boards and Community Partners**
  - a) Fire Advisory
  - b) Library
  - c) Recreation Advisory
  - d) Chamber of Commerce
  - e) Community Grant Writer
- 9) **Committee Reports**
  - a) Financial & Judicial
    - i) Discussion and possible decision regarding the Municipal Court and staffing
- 10) **Unfinished Business**
  - a) Motion to reconsider the proposed contract with Associated Bank to provide banking services to the City from February 1, 2024 – January 31, 2028
  - b) Discussion and possible decision regarding the proposed contract with Associated Bank to provide banking services to the City from February 1, 2024 – January 31, 2028
- 11) **New Business**
  - a) Discussion and possible decision regarding MOU with St. Patrick's Parish to fund the installation of a Safe Haven Baby Box at the Elkhorn Fire Department
  - b) Discussion and possible decision regarding contract with Safe Haven Baby Boxes, Inc. for installation and maintenance of a Safe Haven Baby Box at the Elkhorn Fire Department

- c) Discussion and possible decision regarding proposed Ordinance No. 24-02: An Ordinance Allowing the Operation of All-Terrain Vehicles (ATVs) and Utility Terrain Vehicles (UTVs) on City of Elkhorn Streets (*first and possible second reading*)

## 12) Presentations

- a) Pam Carper, Housing Program Manager, WCEDA [*presentation @ approx. 6:00 p.m.*]
  - i) Overview of WCEDA's efforts to promote workforce housing in Walworth County
- b) Dale Broeckert, P.E., Foth Infrastructure & Environment, LLC [*presentation @ approx. 6:15 p.m.*]
  - i) Update regarding water system quality and projects
  - ii) Overview of bids and alternates for NEWTP water and sewer extension project

## 13) New Business Continued

- a) Discussion and possible decision regarding bids for 2024 NEWTP Water and Sewer Extension Project
- b) Discussion and possible decision regarding postponing 2024 Lakeland WTP HMO Rehab Project to 2025
- c) Discussion and possible decision regarding use of Park Funds for creation of concept design for park at 1750 North Wisconsin Street
- d) Discussion and possible decision regarding City-owned cameras for City parks and parking lots
- e) Discussion and possible decision regarding the future of the Historic Preservation Commission
- f) Discussion and possible decision regarding license agreement between City of Elkhorn and WE Energies for wireless attachments to City utility poles
- g) Discussion and possible decision regarding proposed Resolution No. 24-06: A Resolution Approving Memorandum of Understanding Between City of Elkhorn and Creekside Community Development, LLC regarding Access, Approvals, and Timelines for Creekside Community Development
- h) Discussion and possible decision regarding proposed Resolution No. 24-07: A Resolution Authorizing the City of Elkhorn to Petition the Wisconsin Office of the Commissioner of Railroads for a Public Crossing at Getzen Street, a Public Street Located South of East Centralia Street

## 14) Adjourn into Closed Session

- a) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(e) for the purpose of deliberating or negotiating an offer to purchase public property
  - i) Lot 53 (Tax Key YU SW 00047)
  - ii) Lot 54 (Tax Key YELC 00475)
  - iii) Lot 55 (Tax Key YELC 00476)
  - iv) Lot 56 (Tax Key YU SW 00064)
- b) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

## 15) Reconvene in Open Session for possible action on Closed Session items

The Common Council shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda(s) as posted

- a) Discussion and possible decision regarding offer to purchase public property
  - i) Lot 53 (Tax Key YU SW 00047)
  - ii) Lot 54 (Tax Key YELC 00475)

iii) Lot 55 (Tax Key YELC 00476)

iv) Lot 56 (Tax Key YU SW 00064)

b) Discussion and possible decision regarding enforcement of development agreement (and amendments) with E&M Elkhorn, LLC for Tasch Land

**16) Adjourn**

DATED at Elkhorn, Wisconsin, this 16th day of February 2024

Lacey L. Reynolds, City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk's office at (262) 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.