



**CITY OF ELKHORN
COMMON COUNCIL MEETING AGENDA
Wednesday, April 3, 2024 - 5:30 p.m.**

Council Chambers, City Administration Offices, 311 Seymour Ct., Elkhorn, Wisconsin

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment** *Public comments are limited to three minutes each. The public may speak on any item of City concern whether or not the topic is included on this agenda. However, if the topic does not pertain to an item listed on the Council agenda, the Council is not permitted to address or discuss the matter during this meeting. Under open meeting laws, the Council must notice an item on the agenda to allow discussion on that matter. If Council is not permitted to discuss your concerns, your comments will be considered and may be placed on a future agenda for further discussion.*
- 5) **Consent Agenda** *(One motion & a second will approve all of the following items listed. Any item may be pulled from the list and handled separately.)*
 - a) Council Meeting Minutes from March 18, 2024
 - b) Temporary Class "B" Beer and "Class B" Wine license for American Legion Post 45, Sock Hop Dance at the Fairgrounds Activity Center 411 E. Court St. on May 11, 2024; 6:00 to 11:00 pm
- 6) **Report of City Officers**
 - a) Mayor
 - i) Recognition of John Bruce, fire lieutenant, for 23 years of dedicated service to the Elkhorn Area Fire Department
 - b) Council President
 - i) Recognition of Mayor Bruce Lechner for 4 years of dedicated service to the City of Elkhorn
 - c) City Administrator
- 7) **Unfinished Business**
 - a) Possible motion to reconsider the contract with Visu-Sewer, LLC for the 2024 Sewer Rehabilitation Project in the amount of \$1,549,867.50
 - b) Discussion and possible decision regarding contract with Visu-Sewer, LLC for the 2024 Sewer Rehabilitation Project in the amount of \$1,549,867.50
 - c) Discussion and possible decision regarding future of Historic Preservation Commission in response to letters of interest received from potential commissioners
- 8) **New Business**
 - a) Discussion and possible decision regarding postponing 2025 Centralia Street Reconstruction Project (Phase 3) to 2026
 - b) Discussion and possible decision regarding postponing 2025 Nettlesheim Sanitary Sewer Lift Station Replacement Project from 2025 to 2026
 - c) Discussion and possible decision for designating the list of Police Department firearms as surplus City property
 - d) Discussion and possible decision regarding proposed agreements with CliftonLarsonAllen, LLP: Statement of Work – Audit Services and Statement of Work – Compilation Services

- e) Discussion and possible decision regarding budgeting \$1,000 in 2025 to maintain the plantings that will be included as part of Charlotte James' project to beautify the "Welcome to Elkhorn" signs in 2024
- f) Discussion and possible decision regarding Ordinance No. 24-03: an ordinance to rezone tax key parcel YVSE00001A, located at the intersection of County Hwy H and E Geneva St from B-2 to M-1

9) Adjourn into Closed Session

- a) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(e) to deliberate on offers to purchase public property.
 - i) Lot 72 (Tax Key YA 396900001)
 - ii) Lot 53 (Tax Key YU SW 00047)
 - iii) Lot 54 (Tax Key YELC 00475)
 - iv) Lot 55 (Tax Key YELC 00476)
 - v) Lot 56 (Tax Key YU SW 00064)
- b) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - i) Discussion regarding contract with Assistant Chief Trent Eichmann to serve as interim fire chief
 - ii) Conducting annual performance review of City Administrator Adam Swann

10) Reconvene in Open Session for possible action on Closed Session items

The Common Council shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda(s) as posted.

- a) Discussion and possible decision regarding offers to purchase public property:
 - i) Lot 72 (Tax Key YA 396900001)
 - ii) Lot 53 (Tax Key YU SW 00047)
 - iii) Lot 54 (Tax Key YELC 00475)
 - iv) Lot 55 (Tax Key YELC 00476)
 - v) Lot 56 (Tax Key YU SW 00064)
- b) Possible motion to reconsider the contract with Assistant Chief Trent Eichmann to serve as interim fire chief
- c) Discussion and possible decision regarding the contract with Assistant Chief Trent Eichmann to serve as interim fire chief
- d) Discussion and possible decision regarding results of performance review of City Administrator Adam Swann

11) Adjourn

DATED at Elkhorn, Wisconsin, this 28th day of March 2024

Lacey L. Reynolds, City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk's office at (262) 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.