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**CITY OF ELKHORN SPECIAL COMMON COUNCIL**  
**MEETING MINUTES**  
**January 3, 2024**  
**COUNCIL CHAMBERS, 311 SEYMOUR CT., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Lechner at 5:30 p.m. in the Council Chambers, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Bruce Lechner, Alderpersons Tim Shiroda, Gary Lee Payson Jr., Ron Dunwiddie, Scott McClory, Ken Meinel, Karel Young.

Others present: City Administrator Adam Swann, Attorney Ward Phillips, City Clerk Lacey Reynolds, Police Chief Joel Christensen, Director of Public Works Matthew Lindstrom, Fire Chief Rod Smith, Finance Director Corrie Daly, Human Resources Generalist Kacey Keogh, Utility Field Office Coordinator Dawn Gall, Water Superintendent Tim Boss, City Engineer Mike Timmers, Chris Clapper, other interested persons.

**PUBLIC COMMENT**

Guy Finley of 427 Oakland Ln. spoke about water quality and water rate increase.

**CONSENT AGENDA**

*Motion (Dunwiddie/Meinel) to approve the Common Council Meeting minutes from December 18, 2023 and Revised Pay Application No. 7 (Final) from Hydro-Klean, LLC for the 2022 Sewer Rehabilitation Project in the amount of \$51,455.31. Roll call vote: Dunwiddie, yes; Meinel, yes; Young, yes; McClory, yes; Payson Jr., yes; Shiroda, yes. Motion carried.*

**REPORT OF CITY OFFICERS**

**MAYOR'S REPORT**

**CITY ADMINISTRATOR'S REPORT** – *Administrator Swann shared staff is working on finalizing water loans, tax collection is going well and the PSC public hearing notice went out in the utility bills. City Clerk Reynolds gave an update regarding nominees for the 2024 Spring Election.*

**UNFINISHED BUSINESS**

Discussion and possible decision regarding drafting City ordinance to authorize use of ATVs/UTVs on City streets. Discussion took place and the Council requested the DNR recreational warden attend a meeting, more general information, staff to check in with the City's of Delavan and Whitewater and to revisit the topic at the February 5<sup>th</sup> meeting.

**NEW BUSINESS**

Discussion and possible decision regarding advertising the 2024 Northeast Water Treatment Plant Water and Sewer Extension Project for bids. *Motion (Payson Jr./Dunwiddie) to approve advertising the 2024 Northeast Water Treatment Plant Water and Sewer Extension Project for bids. Roll call vote: Payson Jr., yes; Dunwiddie, yes; McClory, yes; Shiroda, yes; Meinel, yes; Young, yes. Motion carried.*

Discussion and possible decision regarding proposal from Teska Associates, Inc. to provide professional planning services for the creation of a land use plan and ordinance for the City's ETZ in the Town of Sugar Creek. No action taken.

Discussion and possible decision regarding proposed Resolution No. 24-01: A Resolution Opposing Senate Bill 691 and Assembly Bill 768, Which Authorize the Creation of Urban Towns. Alderman Payson Jr. requested more information and asked if anyone is attending the State meeting. Discussion took place. *Motion (Shiroda/Meinel) to approve Resolution No. 24-01: A Resolution Opposing Senate Bill 691 and*

*Assembly Bill 768, Which Authorize the Creation of Urban Towns. Roll call vote: Shiroda, yes; Meinel, yes; Young, yes; Payson Jr., no; Dunwiddie, yes; McClory, yes. Motion carried 5-1.*

Discussion and possible decision regarding canceling Council meeting scheduled for January 8, 2024.  
*Motion (Meinel/Dunwiddie) to cancel the January 8, 2024 Council meeting. Voice vote, all approved, motion carried.*

**ADJOURN TO CLOSED SESSION**

*Motion (Dunwiddie/Young) to adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(c), a closed session to consider employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Voice vote, all approved, motion carried. Adjourned to closed session at 6:14pm.*

**RECONVENE IN OPEN SESSION**

Reconvened in open session at 6:56pm.

*Motion (Payson Jr./Dunwiddie) to proceed with the investigation regarding the personnel matter. Roll call vote: Payson Jr., yes; Dunwiddie, yes; McClory, yes; Young, yes; Shiroda, yes; Meinel, yes. Motion carried.*

**ADJOURN**

*Motion (Dunwiddie/Young) to adjourn at 6:57p.m. Voice vote, all approved, motion carried.*

Lacey L. Reynolds

City Clerk

Approved 1.15.24