



**CITY OF ELKHORN
COMMON COUNCIL MEETING AGENDA**

**May 6, 2024 - 5:30 pm or later,
depending upon the conclusion of the COW meeting**

Council Chambers, City Administration Offices, 311 Seymour Ct., Elkhorn, Wisconsin

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment** *Public comments are limited to three minutes each. The public may speak on any item of City concern whether or not the topic is included on this agenda. However, if the topic does not pertain to an item listed on the Council agenda, the Council is not permitted to address or discuss the matter during this meeting. Under open meeting laws, the Council must notice an item on the agenda to allow discussion on that matter. If Council is not permitted to discuss your concerns, your comments will be considered and may be placed on a future agenda for further discussion.*
- 5) **Consent Agenda** *(One motion & a second will approve all of the following items listed. Any item may be pulled from the list and handled separately.)*
 - a) Council Meeting Minutes April 16, 2024
 - b) Temporary Class "B" Beer licenses for the Walworth County Agricultural Society at the Walworth County Fairgrounds, Bull Riding on July 5 & 6, 2024; 4:00 pm -11:00 pm and July 7, 2024; 1:00 pm - 9:00 pm
 - c) Temporary Class "B" Beer license for the Walworth County Agricultural Society at the Walworth County Fairgrounds, Taco Fest on July 20, 2024; 11:00 am – 11:00 pm and July 21, 2024; 11:00 am - 9:00 pm
 - d) Beekeeping Permit Application for Javan Wehmeier at 147 N Water Crest Ct
- 6) **Report of City Officers**
 - a) Mayor
 - i) Mayoral Appointments
 - (1) Boards, Commissions & Liaisons
 - (a) Police and Fire Commissioners: Craig Rasmussen – member
 - (b) Board of Appeals: Tom Stotko, Dan Duchemin, Gary Welsh, James Boardman, Julie Taylor – members
 - (c) Historic Preservation Commission: James Boardman - Plan Commission member, Julie Taylor, John Gunyon, Lisa Brellenthin, Gary Welsh, Jean Carroll - Citizen members
 - b) City Administrator
- 7) **New Business**
 - a) Discussion and possible decision regarding amending 2024 budget to increase EEDA grant funds available by \$32,546.75, which is the amount of unused EEDA grant funds in 2022-2023
 - b) Discussion and possible decision regarding proposed Resolution No. 24-11: A Resolution Approving the Engagement Agreement with Pruitt, Ekes & Geary, S.C., as the Interim City Attorney for the City of Elkhorn
 - c) Discussion and possible decision regarding proposed Ordinance No. 24-04: An Ordinance Amending Section 1.03(2)(h)1 of the City of Elkhorn Municipal Code regarding the Appointment of the City Attorney and other Attorneys [*first and possible second reading*]

- d) Discussion and possible decision regarding request for proposals for city attorney
- e) Discussion and possible decision regarding proposed Resolution 24-12: A Resolution Approving an Interfund Loan from the City Electric Fund to Tax Incremental District #4
- f) Discussion and possible decision regarding the Conditional Use Permit for Outdoor dining located at 1 N Lincoln Street.
- g) Discussion and possible decision regarding City participation in “No Mow” May *[requested by Alderman Harkness]*

8) Adjourn into Closed Session

- a) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(e) to deliberate on offers to purchase public property.
 - i) Lot 72 (Tax Key YA 396900001)
- b) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(c)—to consider the employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility—and pursuant to 19.85(1)(f)—to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
 - i) Review of findings from investigation ordered by Council on January 3, 2024
- c) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - i) Conducting annual performance review of City Administrator Adam Swann

9) Reconvene in Open Session for possible action on Closed Session items

The Common Council shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda(s) as posted

- a) Discussion and possible decision regarding offer to purchase public property
 - i) Lot 72 (Tax Key YA 396900001)
- b) Discussion and possible decision regarding findings from investigation ordered by Council on January 3, 2024
- c) Discussion and possible decision regarding results of performance review of City Administrator Adam Swann

10) Adjourn

DATED at Elkhorn, Wisconsin, this 3rd day of May 2024

Rebeca Perez, Deputy City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk’s office at (262) 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.