



**CITY OF ELKHORN**  
**COMMON COUNCIL MEETING AGENDA**  
**May 20, 2024 ~ 5:30 p.m. or later,**  
**depending upon the conclusion of the COW meeting**  
**Council Chambers, City Administration Offices, 311 Seymour Ct., Elkhorn, Wisconsin**

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Public Comment** *Public comments are limited to three minutes each. The public may speak on any item of City concern whether or not the topic is included on this agenda. However, if the topic does not pertain to an item listed on the Council agenda, the Council is not permitted to address or discuss the matter during this meeting. Under open meeting laws, the Council must notice an item on the agenda to allow discussion on that matter. If Council is not permitted to discuss your concerns, your comments will be considered and may be placed on a future agenda for further discussion.*
- 5) **Consent Agenda** *(One motion & a second will approve all of the following items listed. Any item may be pulled from the list and handled separately.)*
  - a) Meeting Minutes: Human Resources May 1 & 16, 2024; Committee of the Whole and Common Council May 6, 2024 and Public Safety May 9, 2024
  - b) Pay Request No. 1 from Rock Road Companies for the NE WTP Sewer & Water Extensions project in the amount of \$290,784.78
- 6) **Bills Payable**
  - a) Consideration and recommendation to pay
- 7) **Report of City Officers**
  - a) Mayor
    - i) Recognition of Municipal Court Clerk Claudia Last for 14 years of service
    - ii) Swearing in of Interim City Attorney Elaine S. Ekes
    - iii) Swearing in of Fire Chief Trent Eichmann
    - iv) Consider Candidates for District I Aldermanic Vacancy
  - b) City Administrator
- 8) **Reports of City Boards and Community Partners**
  - a) Fire Advisory
  - b) Library
  - c) Recreation Advisory
  - d) Chamber of Commerce
  - e) Community Grant Writer
- 9) **Committee Reports**
  - a) Human Resources
  - b) Committee of the Whole
  - c) Public Safety
- 10) **Presentation**
  - a) Karl Sorvick, Recreation Director
    - i) Elkhorn Community Band Shell: History and restoration efforts
- 11) **Unfinished Business**

- a) Discussion and possible decision regarding the Temporary Class “B” Beer license application for the Walworth County Agricultural Society at the Walworth County Fairgrounds event - Professional Champion Bull Riding on July 5 & 6, 2024; 5:00 – 10:00 pm and review the event emergency plan
- b) Discussion and possible decision regarding execution of a revised agreement with Visu-Sewer, LLC for the 2024 Sewer Rehabilitation Project in the amount of \$774,933.75

#### 12) **New Business**

- a) Discussion and possible decision regarding whether to direct the city attorney to draft a proposed ordinance opting out of the state code revision allowing establishments who hold a Class “B”, “Class B” or “Class C” license to offer extended closing hours (between 4:00 a.m. and 6:00 a.m.) for the National Political Convention
- b) Discussion and possible decision regarding conditional use permit for JRS Holding to operate a transportation facility (in the form of bulk material trucking) at 702 Nathan Lane
- c) Discussion and possible decision regarding issuing proposed request for proposals (RFP) for needs analysis/study of fire station
- d) Discussion and possible decision regarding recommendations from Human Resources Committee regarding City employee health insurance plan for 2024-2025
  - i) Change broker from Rathsack & Associates to Galagher Insurance, Risk Management & Consulting (effective immediately)
  - ii) Standardize health reimbursement arrangement for employees so that all employees receive \$500 (as opposed to previous split of \$500 for single employees and \$1,000 for employees with families)(starting January 1, 2025)
  - iii) Increase amount employees can contribute to flexible spending account from \$2,200 in 2024 to \$3,200 in 2025 (starting January 1, 2025)
  - iv) Collect monthly premium of 1% of expected plan cost for employees with additional plan participants (i.e., children or spouses)(starting January 1, 2025)

#### 13) **Adjourn into Closed Session**

- a) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - i) Discussion regarding compensation for newly appointed Fire Chief Trent Eichmann
- b) Closed Session: The Common Council may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(c)—to consider the employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility—and pursuant to 19.85(1)(f)—to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
  - i) Discussion regarding findings from investigation ordered by Council on January 3, 2024

#### 14) **Reconvene in Open Session** for possible action on Closed Session items

The Common Council shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda(s) as posted.

- a) Discussion and possible decision regarding compensation for newly appointed Fire Chief Trent Eichmann
- b) Discussion and possible decision regarding findings from investigation ordered by Council on January 3, 2024

**15) Adjourn**

DATED at Elkhorn, Wisconsin, this 17th day of May 2024

Rebeca Perez, Deputy City Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the City Clerk's office at (262) 723-2219. Upon reasonable notice to the City Clerk, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.