SUNSET POOL REPLACEMENT MOVING FORWARD

Earlier this year the City solicited proposals from several consulting firms, eventually interviewing three of those firms. The Council selected the “team” of MSA Professional and Water Technology, Inc. to design the new Sunset Pool and also appointed a 6 member steering committee to work with the consultants on the project. The project team of MSA and WTI bring more than 80 years of combined experience in the design and construction of aquatic facilities, and have been partnering on municipal aquatic facility projects for the past 17 years.

A project kick-off meeting with the design team was held in mid-February and the initial phase of the project, a site assessment, was completed at the end of February. Preliminary results from soil borings at the current site indicate no unusual conditions that would hamper construction on the site. As the project moves through the various stages of design and prior to construction, the proposed design will be presented at a community open house, which will most likely be held at the Matheson Memorial Library Community Center. Information regarding the open house will be posted on the City website. Although the design of the facility and related amenities is yet to be determined, several desired design features surfaced during the kick-off meeting with the consultants. Included among those features are: zero-depth entry; 1-2 diving boards; 6 competitive swim lanes; slide; dedicated lap swim area; dual-sided concession stand; interactive play areas; and an expanded deck/seating. The facility design will also incorporate areas for future expansion of facilities such as a splash pad and additional interactive play areas.

In order to facilitate demolition of the existing pool and site preparation, the Council has decided not to open the pool for the 2014 season. Assuming all goes as expected, the new Sunset Pool will open in the summer of 2015, providing the community an expanded range of aquatics amenities and programming opportunities.

You may wish to track the progress of project activities on the City website (www.cityofelkhorn.org), as updates and photos will be posted periodically throughout the course of the project.

This pool which was constructed by Water Technology, Inc. is similar to the concept that is being considered by the Sunset Pool Design Steering Committee.
The City’s Assessor, Accurate Appraisal, LLC has been contracted to conduct a Full Value Assessment process.

Accurate Appraisal Field Appraisers began appraisals in the City of Elkhorn the week of March 24th. After a thorough analysis of sales and properties that were viewed has been completed, Accurate Appraisal LLC will adjust all property values in the entire City of Elkhorn according to style and neighborhood of the property based on 100% full market value.

Property owners will have an opportunity to meet the assessor one-on-one during the following date and time of Open Book at City Hall in the Council Chambers:

- Tuesday, April 22
  11 a.m. to 7 p.m.

Assessment Roll Books will be available at City Hall beginning April 15th during office hours. Appointments may be made on-line through the assessor’s website.

If you are not satisfied with the results of Open Book, Board of Review is the next step. **Board of Review is scheduled for Wednesday, May 14, 2014, 5:30 to 7:30 p.m. in Council Chambers, City Hall.**

Objection forms and a Board of Review Guide for Property Owners will be available in the Clerk’s Office May 1, 2015. Objection forms must be completed and submitted to the City Clerk prior to Board of Review.

For more information concerning assessments, call Accurate Appraisal at 1-800-770-3927 or visit www.accurateassessor.com.

Business Owners: If you no longer have taxable personal property in Elkhorn, please notify the City Clerk. If not notified you are responsible for the taxes.
### Spring Brush Collection Schedule

<table>
<thead>
<tr>
<th>Week beginning</th>
<th>Neighborhood</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, April 8, May 6 &amp; June 3</td>
<td>NE Neighborhood</td>
</tr>
<tr>
<td>Tuesday, April 15, May 13 &amp; June 10</td>
<td>SE Neighborhood</td>
</tr>
<tr>
<td>Tuesday, April 22, May 20 &amp; June 17</td>
<td>SW Neighborhood</td>
</tr>
<tr>
<td>Tuesday, April 29, May 27 &amp; June 24</td>
<td>NW Neighborhood</td>
</tr>
</tbody>
</table>

**NOTE:** Brush collection during all weeks begins on Tuesday and ends on Friday.

### Guidelines

- *Brush should NOT* be placed in the terrace earlier than Saturday prior to your scheduled pickup day.
- *Do NOT* combine leaves with brush.
- *Brush MUST* be in the terrace no later than 7am of the scheduled Tuesday pickup day.
- *NO* vines, raking or roots (see the Yard Waste Drop-Off Site).
- *Length-minimum of 4 feet to maximum of 12 feet*.
- *Diameter-minimum of 3/4 inch to maximum of 6 inches*.
- *Place cut ends facing direction traveling on street*.

**Request for a Special Collection** or if the City’s DPW crew is required to return to a property to chip brush because it was not placed in the terrace by the prescribed pickup schedule, charges will be incurred and billed to the property owner. A Special Collection will be scheduled by the City’s DPW office upon receipt of payment. Property owners may contact the City’s DPW office at 723-2223 to schedule a Special Collection appointment during the Spring Brush Collection season.

### Spring Leaf Collection/Seasonal Burning

**Spring Leaf Collection** takes place for a two-week period of time only in the month of April. Advanced Disposal, the city’s refuse/recycling contractor, conducts this leaf collection. The city is divided into two sections, properties east of Wisconsin Street, and west of Wisconsin Street.

**East of Wisconsin Street-April 8**

- Leaves should not be placed in the gutter earlier than the Saturday prior to your scheduled pickup day.
- Leaves MUST be in the gutter no later than 7am of the scheduled Tuesday pickup day.

**West of Wisconsin St-April 15**

- Please rake leaves into the gutter. Advanced Disposal will pick up the leaves from the gutter.
- Do NOT combine brush with leaves.
- Do NOT place them in bags or boxes.

**Seasonal leaf burning** is allowed between April 1 and May 31 without a permit; any other dates require a permit.

- Burning shall occur on the resident’s property at a minimum distance of 25 feet from any occupied dwelling.
- NO burning when wind is in excess of 10 miles per hour.
- Do NOT burn on streets, sidewalks, terraces, or any other location within the public right-of-way.
- Burning permitted between the hours of 8am and 8pm.

### Yard Waste Drop-Off Site - City Garage

**Address:** 12 E. First Avenue (Fenced in area adjacent to N. Washington Street)

**Opening Date:** Wednesday, April 2, 2014

**Hours:** Wed., 8 a.m.-5 p.m. & Saturdays, 10 a.m.-2 p.m.

- Leaves, vegetables, and grass clippings.
- NO stumps, roots or shrubs with intact root balls.
- Yard/garden debris and brush-including clean, woody vegetative material not greater than 3” in diameter.
- NO Plastic bags!

- Tightly bundle tree limbs and branches no greater than 3 inches in diameter and 4 feet in length with twine (NO wire or nylon).
- 30 gallon paper bags or dry cardboard boxes not larger than 3 x 3 feet.

Information also available on City’s website cityofelkhorn.org.
ATTENTION ALL UTILITY CUSTOMERS

April 15, 2014 marks the end of the winter moratorium for all utility customers, which means anyone who has a past due balance will see a disconnect date on their bill that will be mailed on 03/31/14. (See example below.)

In order to avoid electric disconnection, the following procedure must be followed:

The FULL past due balance must be received in our office before 9:00 a.m. on Wednesday, April 16, 2014. If you are not able to pay during City Hall’s office hours from 8:00 a.m. – 4:30 p.m., Monday through Friday, we have a drop box located outside the main door. City Hall accepts check, cash and money order.

Credit Card, Debit Card and Electronic Check (E-Check) Payments: Refer to the back of your utility bill for credit card/check payment information. Credit card, debit card and electronic check payments cannot be taken at City Hall. For any payments made after 12:00 a.m. on the morning of disconnect, April 16th, please call ASAP with the confirmation number to ensure your disconnection gets cancelled.

Deferred Payment Agreements (DPA): If you are unable to pay in full due to financial difficulties, we will accept payment arrangements on past due amounts. You will be required to pay a minimum of 50% down, and sign an agreement for the balance. When negotiating the agreement, we will also be taking into consideration the effort you made to pay during the moratorium months. All deferred payment arrangements must be made IN PERSON at the Light & Water Office. PLEASE NOTE: For reconnection purposes, regular working hours are from 8:00 a.m. to 4:15 p.m., Monday through Friday, excluding holidays.

Energy Assistance: Assistance may be available through Energy Assistance at the Walworth County Health and Human Services Office. Call (262)741-3337 immediately to setup an appointment as funds may be limited.

Medical Conditions: If a serious medical condition exists in your household that requires uninterrupted service, you must take IMMEDIATE action. Call our office at (262)723-2910 to discuss your options. Please note that prescriptions that need to be refrigerated (i.e. insulin), do not qualify for uninterrupted service options.

NEW POLICY REGARDING RECONNECTIONS

In addition to the reconnect fee, a liability waiver form must be completed before reconnection will occur. This form is available at City Hall and allows you to indicate whether:

An adult 18 years of age or older will be present at the time of reconnection

AND/OR

All risk of damage (due to appliances left on, etc.) is assumed by the occupant. Your service will be reconnected as soon as possible, but within 24 hours of payment and waiver form submittal.

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<table>
<thead>
<tr>
<th>Household Size</th>
<th>Combined Household Income for 3 months</th>
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<tbody>
<tr>
<td>1</td>
<td>$6,173</td>
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<tr>
<td>2</td>
<td>$8,073</td>
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<td>7</td>
<td>$16,026</td>
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<tr>
<td>8</td>
<td>$16,382</td>
</tr>
</tbody>
</table>
The City of Elkhorn Property Maintenance Code is intended to enhance public health, safety, and welfare by establishing minimum standards governing the maintenance, appearance, and general condition of properties within the City of Elkhorn. The code applies to all land, buildings, and structures within the City of Elkhorn.

The Elkhorn Police Department conducts inspections of properties within the city throughout the year in order to identify properties in need of repair and/or clean up. In the event a property is in need of repair, the address and a photo of the violation are communicated with the building inspector for follow up. Those properties in need of clean up regarding storage of junk, garbage, and abandoned vehicles are handled by police department personnel. At times the police department will receive calls from neighbors or citizens concerned about a property condition, at which time these properties are handled in the same manner and may be properties previously identified by others. The goal is to gain compliance through communication and efforts by the property owner in order to avoid a citation and court appearance for the violation.

It is recognized that these property maintenance violations vary in the degree to which they pose a threat to public health, safety and welfare. With this in mind, the violations are categorized as nuisance (unregistered vehicle, storage of junk, etc.), non-structural building maintenance issues (exterior surfaces in need of paint, missing or damaged shingles, etc.), and structural building maintenance issues (collapsing roof, cracking foundations, etc.).

Police use the analogy of the “Broken Window Theory” from a 1982 article by criminologist James Q. Wilson and George Kelling. The Broken Window Theory argues that a broken window left unrepaired will make a building look uncared for or abandoned and soon attracts vandals to break all the other windows. This analogy is directed towards the prevention of crime and community policing. By properties within a municipality being maintained and in good repair the perception given is that things are in order, people pay attention, and value is given to community and neighbors. With this in mind criminal activity may be diminished or discouraged.

Please take the time as spring approaches to ensure your property is compliant with the city code. Set aside some time to clean up yard debris, items stored outside, garbage, old vehicles, and inspect your home exterior to ensure it is in good repair. Be proud of your property and your community; your neighbors will appreciate it as well.

If you know of properties that you believe may be in violation of the property maintenance code, you may report them by any of the following means:

Phone: Please call the Elkhorn Police Department at (262) 723-2210.
Email: info@elkhornpd.org
In-Person: Elkhorn Police Department, 100 W. Walworth Street
Website: Go to www.cityofelkhorn.org and complete a “Service Request” form.

Coffee with a Cop provides a unique opportunity to ask questions and learn more about the department’s work in the City and provide officers an opportunity to serve community members in a positive setting.

“We hope that community members feel comfortable to ask questions, bring concerns, or simply get to know our officers,” said Chief Christensen. “These interactions are the foundation of community partnerships.”

The program aims to advance the practice of community policing through improving relationships between police officers and community members one cup of coffee at a time. For more information contact Captain Jon Anzalone at 723-2210 or email janzalone@elkhornpd.org.
WHAT'S NEW AT THE ELKHORN RECREATION DEPARTMENT?


This winter we successfully ran our 1st Reindeer Run with over 140 participants and 20 volunteers. Everyone had a wonderful time, despite the cold and we plan on growing that event to become a yearly tradition. We also had over 100 fathers and daughters participate in our Annual Daughter Daddy Dance that we co-sponsor with Delavan and Big Foot at The Abby. Both winter events were a huge success.

Ballroom dance has been very popular with over 25 participants and is still growing! If you are looking for a “date night” – what a perfect way to have fun with that special someone while learning new dance moves!

Looking forward to the future warmer months, Director Wendy Ard, along with New Assistant, Amy Andreas, bring forth a new and exciting energy to the department and are in the process of implementing a variety of new events as well as half day summer camps. The Elkhorn Area School District has also teamed up with the Recreation Department to work to better to serve the needs of their students. High School Varsity Softball Coach, Jake Schueller, is taking on a huge roll in our Quad County softball program. We are excited to have him as part of our team! He is passionate about helping the city softball program grow and helping young athletes build their skills along with their desire to play softball.

Our summer guide will be out early April with a full listing of all summer programs and activities for the community and can be picked up at City Hall, the Recreation Center, Library, Chamber, Piggy Wiggly and Perk Up. You can also access that program booklet on-line at www.cityofelkhorn.org. Please feel free to call us at 262-741-5114 or email us at elkhornparkandrec@cityofelkhorn.org.

Like us on Facebook for updated information Follow us on Twitter @ElkhornRecDept

CHEVY LOVES BASEBALL

With the help of Elkhorn Kunes Country, the recreation baseball program was selected by a national program called Chevy Loves Baseball based in Atlanta. This means that any child involved in our program and who is between the ages of 6-14 years of age will be invited to two different training sessions at Miller Stadium with the Brewers! There will be stations set up for kids to work on hitting, throwing and grounding and catching. Those dates will be announced to all players when we get closer to warm weather! Chevy Loves Baseball and Kunes are also replacing outdated equipment as well as giving our department $10 if you test drive a Chevy! Just tell them you are there to support your local Recreation Department and check out those Chevy Vehicles!

NIGHT UNDER THE LIGHTS “NUTL”

The 2nd Annual Night Under the Lights will be held Friday, June 6th at Harris Park. This is a free community event that will celebrate baseball, families, fun and best of all kick off the summer with a bang! There will be a variety of games, food, music, entertainment, raffles, free throw and bean bag contests, face painting, giant slide, obstacle course and much more! Multiple baseball or softball games will be played this year! Bring your family and spend the night with us. All money raised will be going into a special fund for park improvements. Any child who is currently signed up for the 2014 season including rookie ball, t-ball, coach pitch, baseball or softball will receive a free hot dog meal if they wear their uniform shirt! We are always looking for sponsors and volunteers, so please contact us at 741-5114 or elkhornparkandrec@cityofelkhorn.org if you are interested in helping!

MUSIC AND MOVIES IN THE PARK

Bring a blanket or lawn chair and head over to Sunset Park! The Elkhorn Chamber, the Recreation Department and City of Elkhorn are sponsoring a new series of outdoor entertainment at our own beautiful band shell. Mark your calendars for Saturday, June 21st and July 12th. These events are free and family-friendly. Please contact the Rec Dept or the Chamber for more details!
SUMMER CAMPS AT SUNSET

ARE YOU READY? WE ARE!! After being cooped up all winter, we are ready to GET OUTSIDE and enjoy the fresh air! This summer we are offering Half Day Themed Summer Camps for children ages 5-12! These camps will run Monday-Friday from 12-4 pm. Ranging from science to sports to music and crafts, we have an awesome and unforgettable set of camps planned!

Together in our partnership with the Elkhorn Area School District, we are working on transportation options. Depending on enrollment, bus service may be available from Summer School to Sunset Park where they can spend the afternoon at camp!

Our goal is to keep kids active and engaged outdoors at a very inexpensive cost to you! Bad Weather? We have the Rec Center!


□ Ooze, Gook 'n Smudge + “Fried Worms”
□ Cake Boss? Van Gogh?
□ Sports Mania-Ready, Set, Go
□ Super Heroes, Princesses & Villains
□ Junk Wars
□ Splash! Adventure Island
□ School of Rock—Get Your Spirit On!

ROOKIE CAMPS FOR AGES (2.5 TO 4)

Join us over at Sunset Park for Rookie Sports Camps on Wednesdays from 10:00-11:00 am with Miss Pattie! T-shirts and NFL Flag Belts Included! Rookie T-Ball, Rookie Hoops, Rookie Nerf Ball, Rookie Kicks! Look for more information in our Summer Activity Guide!

YOUTH INSTRUCTIONALS (AGES 4 TO 8)

Each week, a different sport will be offered at Sunset Park. More information can be found in our Summer Activity Guide.

REINDEER RUN

The Elkhorn Recreation Department and the Elkhorn Running Club held their 1st Annual 5K/2mile Reindeer Run on Saturday, December 7th. Despite cold temperatures, we had 40 volunteers and 120 participants! What a wonderful time we had! Most even dressed up in costumes! All money raised was placed in an Elkhorn Park Dedication Fund that is designed to update and add new park equipment. Thank you to our sponsors and all who came out to support and participate! We couldn’t have done it without your help! See you in December!
EMPLOYEE SPOTLIGHT

Cairie Virrueta joined the City Hall staff on October 17, 2013 as the new Utility Customer Account Clerk. Cairie came to the City after spending the past several years as a part-time administrative assistant and bookkeeper for two non-profit groups, as well as a contracting business.

In her free time, Cairie enjoys gardening, reading, fishing, volunteering and going to high school soccer games to watch her children play.

Cairie enjoys her full-time position with the City and looks forward to meeting residents when they come to City Hall to pay their utility bill. Be sure to stop in and say “hi” to her!

Annie Ransom was promoted to the position of Administrative Assistant/Advanced Emergency Medical Technician with the Elkhorn Area Fire Department, EMS Division on January 27, 2014. Annie started out with EAFD, EMS in September of 2011. Annie looks forward to more interaction with the membership on a daily basis.

Annie is excited to take this new step with the department to continue to expand department staffing and community outreach. Annie worked hard to become an EMT Basic and then Advanced EMT while a member of EAFD, EMS. When not at work she is running calls at all hours or spending time with her 9 year old daughter Jade.

Amy Andreas was welcomed as the new Recreation Department Administrative Assistant on December 2, 2013. Amy is a graduate of UW-Whitewater having attained a Bachelor’s Degree in Public Relations as well as Social Work. She also graduated from the Animal Behavior College in California as a certified Dog Trainer and Veterinary Assistant. Amy has worked in a variety of positions but overall she simply enjoys being involved with the community.

“Being able to work in my hometown is one of the greatest opportunities. It is nice to see familiar faces and assist in providing a wide range of programs, events, and resources for residents of all ages,” Amy is literally “the girl next door” and after growing up in Elkhorn, she is thrilled to be giving back to the community and working for the Recreation Department.

CATS AND DOGS MUST BE LICENSED

Applications and fees for 2014 cat and dog licenses will be taken at City Hall during office hours, Monday –Friday, 8:00 a.m.–4:30 p.m. A copy of your animal’s current rabies vaccination record is required by State Statute (Chap. 174) and must accompany the application.

If mailing in your registration enclose your check made out to the City of Elkhorn, a completed dog/cat license application form (available on the City website www.cityofelkhorn.org) and a copy of current rabies vaccination record along with a self-addressed stamped envelope and mail to: City of Elkhorn, 9 S. Broad Street, P.O. Box 920, Elkhorn, WI 53121.

License fees are as follows:

$11.00 for spayed or neutered animals

$17.00 for unaltered animals

A $5.00 penalty is added if not registered before April 1, 2014.
WHAT’S NEW AT MATHESON MEMORIAL LIBRARY?

The Library will be a busy place this spring. During the month of April, we will hold our annual Food for Fines month. The library will forgive overdue fines, $1.00 for each nonperishable food item donated (up to $5.00), to benefit the Elkhorn Food Pantry. This offer cannot be redeemed on lost/damaged fees.

We will celebrate National Library Week, April 13-19, with a variety of activities including an author visit. The Friends of the Library group is sponsoring the author visit with bestselling author, Lesley Kagen on Wednesday, April 16, at 6:30 p.m. This is a free event and open to the public.

We are hosting a Blood Drive on Monday, April 7th from 2-7:00 p.m. Donated blood will go to the Blood Center of Wisconsin to supply local hospitals. All donors will receive a light lunch and four free passes to Mt. Olympus Water Park in Wisconsin Dells. Appointments are encouraged and walk-ins are welcome. Check our web site www.elkhorn.lib.wi.us for more information on these and other programs.

We have two book discussion groups that meet monthly, the first Wednesday at 6:30 p.m. and the third Wednesday at 2:00 p.m. In April the evening discussion group will tackle the bestseller, “Orange is the New Black” by Piper Kerman and the afternoon group will discuss, “Whistling in the Dark” by Lesley Kagen, our visiting author. We are also having a program on Tuesday, April 15, at 1:30 p.m. called Social Security 101. All are welcome to attend this class.

Do you have an e-reader, ipad or tablet? Did you know you can download popular magazines, songs and digital e-books for free, right from home? All you need is a library card! Stop in to learn how, or check out the eLibrary page on our website.

In our children’s department we will continue with our after-school clubs on Thursday afternoons. We have a rotation between Lego Club, Messy Art Club, and Mad Scientists Club. Check our newsletter or website calendar for the current week’s club and project. All ages are welcome to drop in between 3:30 and 5:00 on Thursdays for these programs. We also offer “Tail Waggin’ Tutors” for kids to practice their reading skills with a trained therapy dog once a month. This is a great program for reluctant readers or any child who loves animals. Chick Central will also be coming in April. We will be hatching eggs so stop and take a look in our incubator and then return in May to see the chicks! Our special event in April is a Circus Party on April 9, at 10:30 a.m. There will be games, treats, photo ops, crafts and more.

Support the Friends of the Library by joining for just a $10 membership fee. We are looking for new members and officers this year. The Friends host a monthly Movie Night, usually the second Friday of the month and work weekly to maintain their Book Store, along with many other events throughout the year.

As always, I encourage you to contact me with any comments or suggestions regarding the library. You can reach me by phone at 262-723-2678, x22 or by email at lselje@elkhorn.lib.wi.us

Lisa Selje, Library Director

PHARMACEUTICAL COLLECTION

Not sure what to do with outdated prescription medications or medications that are no longer needed? The Elkhorn Police Department is hosting a pharmaceutical collection for National Prescription Take-Back Day on Saturday, April 26th from 10:00 a.m. to 2:00 p.m. at the Pharmacy Station located at 3 E. Geneva Street.

The National Prescription Drug Take-Back Day aims to provide a safe, convenient, and responsible means of disposing of prescription drugs, while also educating the general public about the potential for abuse of medications. Prescription drugs that languish in home medicine cabinets are highly susceptible to diversion, misuse, and abuse. Rates of prescription drug abuse in the U.S. are alarmingly high; more Americans (6.8 million) currently abuse prescription drugs than the number of those using cocaine, heroin, hallucinogens like LSD, and inhalants combined, according to the 2012 National Survey on Drug Use and Health.

If you have questions or need further information, contact the Elkhorn Police Department at 723-2210 and ask to speak with Officer Dixon.
The Elkhorn Police Department will be holding its’ 17th Annual Bike Safety and Family Fun Day on Saturday, June 7, 2014 at Sunset Park. Registration for the bike ride will begin at 9:00 a.m. There will be several activities for families prior to the bike ride including several items for silent auction and free bike helmets. Lunch will be served after the bike ride and the bike giveaways will take place following lunch.

Donations will be taken for the Elkhorn Food Pantry and the Lakeland Animal Shelter as your registration fee. Money raised through the silent auction and donations will be awarded as a scholarship(s) for one or more 2015 Elkhorn Area High School graduates entering a post secondary education program for criminal justice. We hope you can attend.

Cindy Spencer retired on January 17th after thirteen years of service to the City of Elkhorn EMS Department serving as the EMS Billing Clerk. In addition to her many administrative and clerical support duties, she responded to calls for emergency services and provided patient care.

Cindy is looking forward to spending more time with her grandchildren and traveling to Florida to enjoy some warm and sunny weather.

Cindy will continue to serve on the Department as an EMT responding to calls for service. We wish you the best in your retirement Cindy!