

## CIVIC CONNECTION

OCTOBER 3, 2011

## CITY OF ELKHORN

P.O. Box 920  
9 S. Broad Street  
Elkhorn, WI 53121

City Hall	723-2219
Public Works Dept.	723-2223
Parks & Rec. Dept.	741-5114
Utility Billing	723-2910
Electric Utility Dept.	723-3138
Building Inspection	741-5124
Zoning	741-5124
Assessor	1-800-770-3927
Police Department	723-2210
Municipal Court	723-2340
Library	723-2678
Water Utility Dept.	723-2223
<b>After Hours (Electric, Water, Sewer)</b>	
<b>Emergency No. 723-3229</b>	

**Mayor:** Howie Reynolds

**City Council Districts:**

**One:** Jerry Anderson

**Two:** Gary L. Payson Sr.

**Three:** Ronald Dunwiddie

**Four:** Scott McClory

**Five:** Kimberly DeHaan

**Six:** Julie Taylor

**Staff:**

**City Adm.:** Sam Tapson

**City Clerk:** Darlene Igl

**City Treasurer:** Jessie Bartman

**Finance Director:** Mary Hinske

**Public Works:** Terry Weter

**Parks & Rec.:** Jeff Simons

**Electric Utility:** Art Schmitz

**Police Chief:** Joel Christensen

**Fire Chief:** Rod Smith

**Library Director:** Lisa Selje

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## THE FUTURE OF SUNSET PARK SWIMMING POOL

As many have heard, Sunset Park Swimming Pool is facing an uncertain future. The pool, which was built in 1967, has well exceeded its expected lifespan, and issues regarding its age are becoming increasingly apparent.

During the winter of 2011, the Parks and Recreation Department presented a list of issues to the City Council regarding the swimming pool. Some of the issues were able to be resolved during the course of the year, while others are still unresolved.

Of the unresolved issues, the most significant is a leak in the pipe that encompasses the circulation system. This pipe is located



under the pool and pool house. If this pipe were to break, the entire pool bottom would need to be dug up and the pipe replaced; as well as the bottom of the pool house needing to be excavated and replaced where the pipe enters the mechanical room. This would be very costly.

A Swimming Pool Ad Hoc Committee has been appointed by Mayor Howie Reynolds to investigate viable options for the pool. The

pool committee is comprised of community members, city staff, recreation advisory board members and city council members. The committee will investigate fund raising options, ways to improve the ex-

isting pool, and gather ideas for a new pool. Pending the findings and recommendations of the ad-hoc committee, the Common Council will determine an appropriate course of action. However, a decision to construct a new pool would be subject to referendum.

As of this writing, Sunset Park Swimming Pool was budgeted to be open for the 2012 season barring any unforeseen mechanical issues.

## ONLINE UTILITY BILL PAYMENT OPTIONS AVAILABLE

A new online bill payment option, Payment Service Network, Inc. (PSN), is now available to residents. This service will allow residents the convenience of viewing and paying their City of Elkhorn Light & Water Bill online.

Registration for PSN is free, and can be done by clicking the link that is found on the City website, [www.cityofelkhorn.org](http://www.cityofelkhorn.org). After registration has been completed, users will be able to: view their utility bills online; make secure,

online utility payments; print PSN payment receipts; set-up auto-pay and much more. Credit cards, debit cards, and electronic check payments are accepted as an immediate payment, future payment, or recurring payment each month by calling (877) 885-7968, or by clicking the PSN link on the city website. PSN payments will incur a \$2.99 third-party convenience fee.

PSN users will receive email notifications each month once their

utility bill is available for online viewing. Registered users of PSN are urged to consider the "paperless bill" option that is available. By choosing this option, users are helping the city save money on printing and postage expenses.

For more information regarding PSN, contact Elkhorn Light & Water Department at (262) 723-2910 or visit [www.cityofelkhorn.org](http://www.cityofelkhorn.org).

**LETTER FROM THE MAYOR.....**

Fellow Citizens,

As the "Summer of 2011" winds down, I am looking forward to a quieter fall and winter. I hope everyone was able to get out and enjoy the 162nd Annual Walworth County Fair. Residents of Walworth County should be proud to know that what once began as a small 4-H fair in the late 1800's, has now expanded into the largest county fair in not only the State of Wisconsin, but the United States. It is also the last county fair of the summer and a wonderful end to the season. It brings us entertainment, judging of crafts and animals, tractor pulls, harness racing, music, shows, demonstrations, food, games, rides, and the demo derby. I think we all have to appreciate the quality family time that this event provides for us. It's a time to meet and greet old acquaintances, friends, and former neighbors that you may not have seen during the busy summer months, as well as being an opportunity to welcome new visitors to our community.

The beginning of the fair also signals the customary closure of Sunset Park swimming pool for the season. During the summer months, the City Council discussed the issue of how to keep the pool open. I would like to thank all the supporters of the Sunset Park swimming pool who appeared at the August 15th Council meeting advising of their efforts to preserve the pool. In response to their request, I have appointed an ad hoc committee to study the options. I am anticipating that some good recommendations will evolve from this committee with viable options, and ultimately a favorable resolution for all. In the meantime, I encourage all citizens to keep an open

mind on this issue and whatever the outcome, to remember that your city officials must do what is in the best interest of the City as well as the residents.

The City Council has been active this past year in updating and changing policies for the safety and betterment of our community. One recent example, is changes to improve the City Snow Policy which the Council adopted by ordinance. These improvements will make it possible for our Public Works Department, as well as our Police Department to operate more efficiently during snow maintenance operations and snow emergencies. These changes are important for the safety of our citizens in the upcoming winter months.

I would also like to remind you to visit our website, [www.cityofelkhorn.org](http://www.cityofelkhorn.org), from time to time to keep up with City business and activities. New to the website, is a City of Elkhorn web mapping application which shows GIS Mapping. This provides useful information such as zoning, utility information, and brush/refuse collection areas. It is truly amazing to have so much information available at our fingertips.

Please feel free to contact me, or your alderman at any time should you have any concerns or issues. Also, be aware that residents are always welcome at all Council and Committee meetings.

*Howie Reynolds, Mayor*

**Presidential Preference Election-February 21, 2012****7:00 a.m. to 8:00 p.m.****Polling Place: Recreation Center (All Districts)**

For information on your Ward or District call City Hall at 723-2219 or go to

[www.cityofelkhorn.org](http://www.cityofelkhorn.org) under City Clerk/elections for information on

registering to vote and voting absentee.

## NOMINATION PAPERS FOR SPRING ELECTION

Anyone interested in running for the elected offices of Mayor or Alderman in District 3, 4 or 6 may obtain the necessary documents from the City Clerk's office be-

ginning November 21, 2011. Candidates may begin circulating nomination papers on December 1, 2011. Signed nomination papers must be filed with the Clerk by

January 3, 2012.

The election for local office will be held on April 3, 2012. If necessary, a primary election will be held on February 21, 2012.

## BILLS REMAIN DURING WINTER MORATORIUM

November 1 marks the day that the State of Wisconsin Winter Moratorium begins.

Annually, the date marks the time when electric utilities cannot disconnect customers due to outstanding balances on their accounts, where income is below specified levels. The state created the law to protect those who cannot pay their bills in full when temperatures may plummet.

Disconnections begin after April 15. If customers continue to pay their light and water bills to the extent possible throughout the winter months, a large utility bill on April 16 could be avoided. The bill does not go away, it just accumulates with penalties.

Elkhorn Electric Utility can take non-paying customers who have the ability to pay to court. The court could require the cus-

tomers to pay three times the balance at the time of judgment.

**“The bill does not go away, it just accumulates with penalties.”**

## ELECTRIC BILL PAYMENT ASSISTANCE

Starting October 1st, electric assistance appointments will be made through the Walworth county Human Services office at W4051 County Rd NN, Elkhorn. Walworth County will administer the Commitment to Community Electric Bill Payment Assis-

tance Program (formerly administered by Community Action) by distributing available funds during each heating season October 1 through May 15.

Qualified applicants must make an appointment by calling (262) 741-3337 or

toll free (800) 365-1587 or TTY (262) 741-3255 between October 1 and May 15.

Funds are limited, so apply early while the money is available.

For more information visit our website at: [www.cityofelkhorn.org](http://www.cityofelkhorn.org).

## CITY OF ELKHORN-TRICK OR TREATING

Trick or treating within the City of Elkhorn will take place Monday, October 31, 2011 from 5:00 p.m.-7:00 p.m.

The following is a list of safety tips to ensure that your trick or treat experience is a fun, safe experience for both yourself and your children:

- Do not allow a child to go “Trick or Treating” alone. Be sure older children TAKE A FRIEND and an ADULT accompanies young children.

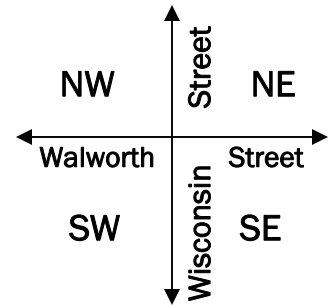
- Be certain to accompany young children to the door of every house they approach.
- Children should be cautioned that they should NOT enter any home without permission from their parents.
- Make sure that all children carry a glow stick or wear reflective clothing. Facial masks should allow children to see and breathe properly and easily. All costumes and masks should be clearly marked as flame resistant.

- Parents should inspect all treats and dispose of anything that seems to have been tampered with, has been opened, or is not wrapped.



**Fall Brush Collection Schedule**

- Week beginning Tuesday, October 4 & November 1: NE Neighborhood
- Week beginning Tuesday October 11 & November 8: SE Neighborhood
- Week beginning Tuesday October 18 & November 15: SW Neighborhood
- Week beginning Tuesday October 25 & November 22: NW Neighborhood



**Guidelines**

- \*Brush should **NOT** be in the terrace earlier than Saturday prior to your pickup day
- \*Do **NOT** combine leaves with brush
- \*Brush **MUST** be in the terrace no later than 7am of the scheduled Tuesday pickup day
- \*Place cut ends facing direction traveling on street
- \***NO** vines, rakings or roots (see the Yard Waste Drop-Off Site)
- \*Length-minimum of 4 feet to a maximum of 12 feet
- \*Diameter-minimum of 3/4 inches to maximum of 6 inches

**For Special Collections**, or if crew has to return and chip brush because it was not out by the prescribed time or if it goes beyond the homeowner's normal pruning and trimming, a charge will be applied. Call the City's DPW office at 723-2223 for charges or to schedule an appointment for a special brush collection.

**Fall Leaf Collection/Seasonal Burning**

**Fall Leaf Collection** begins Tuesday, October 18, 2011 and ends the week of November 22, 2011. The City's garbage/recycler, Veolia, is contracted to conduct the leaf collection on alternating weeks. The City will be divided into two sections during the fall leaf collection. The schedule is as follows:

**East of Wisconsin Street-October 18, November 1 & November 15**

(Includes East side of Wisconsin Street)

**West of Wisconsin Street-October 25, November 8 & November 22**

(Includes West Side of Wisconsin Street)

- \*Leaves should not be in the gutter earlier than the Saturday prior to your pickup day
- \*Leaves **MUST** be in the gutter no later than 7am of the scheduled Tuesday pickup day
- \*Please rake leaves into the gutter-Veolia will pick up the the leaves from the gutter
- \*Do **NOT** combine brush with leaves
- \*Do **NOT** place them in bags or boxes

**Seasonal leaf burning** is allowed between October 1 and November 30 *without* a permit.

- \*Burning shall occur on the resident's property at a minimum distance of 15 feet from any occupied dwelling
- \***NO** burning when wind is in excess of 18 miles per hour
- \*Do **NOT** burn on streets, sidewalks, terraces, or any other location within the public right-of-way
- \*Burning permitted between the hours of 8am and 8pm

**Yard Waste Drop-Off Site-City Garage**

12 E. First Avenue (Fenced in area adjacent to N. Washington Street)

**Open through October 29**

**Wednesdays: 8:00 a.m.-5:00 p.m.**

**Saturdays: 10:00 a.m.-2:00 p.m.**

- \*Leaves, vegetables, and grass clippings
- \***NO** stumps, roots or shrubs with intact root balls
- \*Yard/garden debris and brush-including clean, woody vegetative material no greater than 3" in diameter
- \*Tightly bundle tree limbs and branches no greater than 3" in diameter and 4ft in length with twine (**NO wire or nylon**)
- \*30 gallon paper bags or dry cardboard boxes not larger than 3 x 3 feet
- \***NO Plastic bags!**

**Christmas Tree  
Collection  
January 9-13, 2012**



## WINTER PARKING REGULATIONS CHANGE

In an effort to enhance winter road maintenance operations, the City has changed its seasonal parking regulations which begin December 1st and remain in effect until April 1st.

No longer will the City utilize the alternate side parking provisions that permitted vehicles to park on the odd side of the street on odd numbered calendar days, and on the even side of the street on even numbered calendar days, regardless of weather conditions. Rather, parking will be permitted on either side of the street except when the National Weather Service (NWS) has issued any of the following winter storm messages for our area: winter weather advisory, winter storm warning, or blizzard warning. Whenever those mes-

sages have been issued, parking is prohibited at all times on all streets, except for those in the downtown central business district. In addition, the parking prohibition remains in effect from 12-hours after the expiration of the winter storm message.

The revised seasonal parking regulations will make winter road maintenance operations safer, more efficient and less costly. No longer will plow truck operators have to navigate around parked vehicles, or have the need to return the following day to clear the opposite side of the street where vehicles had been parked.

Vehicles parked in violation of the seasonal parking regulations may be cited and towed and the vehicle owner will be re-

sponsible for all costs with their removal and storage. All other parking regulations remain in effect.

Residents that would appreciate receiving an email notification warning them of snow emergencies can send an email request to [info@cityofelkhorn.org](mailto:info@cityofelkhorn.org). Please type "Snow Emergency" into the subject line of the email request.



## HELP US HELP YOU/WINTER HYDRANT CLEARING

The City of Elkhorn Department of Public Works is requesting the help of residents in maintaining access to fire hydrants during the upcoming winter season.

Any resident of the City who has a fire hydrant located on their property is asked to remove the snow from around the hydrant

immediately following each snow occurrence. Fire hydrants need to be kept clear in the event that City emergency personnel may require immediate access and use of a hydrant. So help us help you, and together we can keep the residents of Elkhorn safe.

The City of Elkhorn Department of Public Works would like to thank all of the residents who continue to maintain a clean area around fire hydrants during the winter season.

## WINTER SIDEWALK CLEARING

Changes have been made to Chapter 8 of the City Code related to winter sidewalk clearing. Previously, a written notice to the owner or occupant of a property stating that snow and/or ice must be removed from the sidewalk was required before the City could take action. The revised language now allows the City to have the snow and/or ice removed and to charge the property owner without prior notice. The Code states that the entire width of the sidewalk needs to be cleared of all accumulated snow and/or ice within 24

hours of the time that the snow or ice ceases to accumulate. If ice has accumulated, the owner is required to sprinkle the sidewalk with necessary material to accelerate melting or prevent slipping. Owners of property with sidewalks on two intersecting streets are required to remove snow and ice from the sidewalks of both streets, including the area bordering the crosswalk and the curb ramp.

These changes were made in an effort to ensure safe passage for all pedestrians.

**“the entire width of the sidewalk needs to be cleared of all accumulated snow and/or ice within 24 hours of the time that the snow or ice ceases to accumulate.”**

## LEAD DRINKING WATER AND YOU

Published by  
Elkhorn Water Department  
P.O. Box 920  
Elkhorn, WI 53121

Lead in our environment is a public health issue about which we should all be concerned.

Lead is a soft metal, which is now known to be harmful to human health if consumed or inhaled. Since lead accumulates in the body, its potential for harm depends upon the level of exposure from all sources. There are three potential sources for lead to accumulate in the body. The major source is from food, and lead is also inhaled from the air. The other potential source of lead is from your drinking water.

To protect the public's health, public drinking water supplies are governed by the Safe Drinking Water Act under which the United States Environmental Protection Agency sets water standards.

Although there is a high level of compliance with drinking water standards throughout the United States, there is still reason for some concern about certain contaminants, which may get into public drinking water supplies, including lead.

As your supplier of drinking water, this information piece has been prepared to help educate you on this issue.

The United States Environmental Protection Agency (EPA) sets drinking water standards and has determined that lead is a health concern at certain levels of exposure. There is currently a standard of 15 parts per billion.

Part of the purpose of this notice is to inform you of potential adverse health effects of lead. This is being done even though your water may not be in violation of the current standard.

The U.S. EPA and others are concerned about lead in drinking water. Too much lead in the human body can cause serious damage to the brain, the kidneys, the nervous system, and red blood cells. The greatest risk, even with short term exposure, is to young children and pregnant women.

Lead levels in your drinking water are likely to be highest:

- If your home or water system has lead pipes, or
- If your home has copper pipes with lead solder, and
- If the home is less than five years old, or
- If you have soft or acidic water, or

If water sits in the pipes for several hours.

Typically, if lead is present in drinking water, it enters after the water leaves the local water treatment plant. The most likely source for lead contamination is in the home or residence. The most common cause of lead entering drinking water is corrosion, a reaction between the water and the lead pipes or the lead-based solder.

When water stands in the pipes of a residence for several hours without use, there is a potential for lead to leach, or dissolve, into the water if a lead source is present. Soft water (water that makes soap suds easily) can be more corrosive and, therefore, have higher levels of dissolved lead. Some home water treatment devices may also make water more corrosive.

It was common practice in the United States through the early 1900s to use lead pipes for interior plumbing. Since the 1930s, copper pipe has been used for residential plumbing. Until 1986, however, lead-based solder was used widely to join copper pipes. Lead free solder and lead free materials are now required by federal law for use in new household plumbing and for plumbing repairs. To find out if the plumbing in a residence contains lead, try scratching the pipe with a key or screwdriver. Lead is a soft metal and is dull gray in color. If lead pipes are present they will scratch easily and will be shiny when scratched.

Dissolved lead cannot be seen in water. Testing by a state approved laboratory is the only way to determine if drinking water has high levels of dissolved lead. Please contact your local utility or health department for the name of an approved laboratory. The lab will provide the correct procedures to be followed for a water test. The U.S. EPA estimates that a test should cost somewhere between \$20.00 and \$75.00.

If the drinking water is determined to have high levels of dissolved lead, or if there is an abiding suspicion of lead contamination because of the presence of soft water, lead pipes, lead solder, and other lead based plumbing materials, there are ways to minimize exposure.

One way is to "flush" each cold water faucet in a home when water stands more than a few hours. Flushing a cold water faucet means allowing the water to run until it gets as cold as it will get before each use. Normally this may take two or three minutes. Keep in mind that toilet and shower use or doing laundry with cold water will also move water through the plumbing system, and this will reduce the amount of time needed to flush the cold water faucet from five (5) to thirty (30) seconds.

Another way is one of avoidance: do not cook with or consume water from the hot water faucet. Hot water dissolves lead more quickly than cold water. Especially avoid using hot tap water for making baby formula. If hot water is needed for cooking or oral consumption, draw water from the cold water tap and heat it on the stove.

If plumbing repairs or other plumbing work is done, make certain that only lead free solder and other lead free materials are used. This is now a federal law.

There are other actions which can be taken by household users to reduce the risk of lead in drinking water. For additional information, contact your local utility, county or state health department or the U.S. EPA. The U.S. EPA Safe Drinking Water department has a toll free hotline dedicated to this subject—1-800-426-4791 and also has prepared a booklet on this issue.

This information has been approved by the U.S. EPA and meets EPA's lead public notice requirements under Section 1417 of the Safe Drinking Water Act Amendments of 1986.

## Elkhorn Water Department

The average lead content from forty sample points within the water system is 8.9 parts per billion. This is well below the Environmental Protection Agency's Safe Drinking Water standard of fifteen parts per billion. However, the tap water in your home may be higher if lead plumbing materials have been used in the house.

The Elkhorn Water Department has a continuous water treatment process and adjustments are made to maintain a PH (alkalinity value) level of the water delivered to your home to be minimally corrosive, which dissolves lead more slowly than corrosive water.

If additional information is required, contact:

Elkhorn Water Department  
 P.O. Box 920  
 Elkhorn, WI 53121  
 Telephone: (262) 723-2223

## DNR Required Cross-Connection Inspections Continue

The Department of Natural Resources (DNR) mandates water utilities perform cross-connection inspections at all residential homes once every 10 years, and cross-connections inspections every other year for commercial buildings.

The City Water Department is conducting the field cross-connection inspections on-going. The inspection takes approximately 10 to 15 minutes to complete.

The inspector inspects valves and fittings to determine cross-connection hazards and performs cross-connection control performance tests and repairs to be sure that state registered assemblies are in proper working condition.

Approximately 10% of the City will be inspected each year by the City Water Department. Those chosen to be inspected will receive a letter by mail from the City. If you have questions, please call the Public Works Department at 723-2223 Monday through Friday, 8:00a.m. to 4:30 p.m.

## Medical Alert When the Lights Go Out

If you use medical equipment that needs electricity to run, please let us know.

The City has a Critical Needs Response Plan that allows customers with critical needs to be notified of a power outage.

A "Critical Care" customer is defined to be:

A customer with specific medical conditions requiring uninterrupted electric service; or

Elderly, disabled and/or home-bound customer who is at risk and requires uninterrupted electrical service to maintain their well-being.

The City will contact the customer or other designated contact person if there is an outage, with an estimate of how long the power is expected to be off in case other arrangements need to be considered for the customers well being.

A form is available at City Hall. Information needed includes name, address, phone number, medical equipment used, and another person to contact if the critical needs resident does not answer the phone. A letter from the doctor is required to be on file stating the patient's name, date of birth and the need for continuous electric service for the health and safety of that individual.

For more information call Corrie at City Hall, 723-2219.

## For your information.....

**Clerk of Courts-741-7012**

**County Treasurer-741-4251**

**Child Support-741-7100**

## CITY OF ELKHORN ELECTRIC RATES

EFFECTIVE AUGUST 1, 2005

## Residential Service – Rg-1

**Application:** This rate will be applied to residential single-phase customers for ordinary household purposes. Single-phase motors may not exceed 5 horsepower individual-rated capacity without utility permission.

**Monthly Customer Charge:**

Single-Phase: \$6.00 Three-Phase: \$12.00

**Energy Charge:** \$0.0661 per kilowatt-hour (kWh).

**Plus:** Power Cost Adjustment Clause (See PCAC Section)

**Minimum monthly bill:** \$6.00 per month (customer charge) **Prompt payment**

**of bills:** A charge of no more than 1% per month will be added to bills not paid within 20 days from date of issuance. This late payment charge shall be applied to the total unpaid balance for utility service, including unpaid late payment charges. This charge is applicable to all customers. The utility customer may be given a written notice no sooner than 20 days after the bill is issued and unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to the Wis. Adm. Code, section 113.

**Residential Service – Optional Time-of-Day**

**Application:** This rate schedule is optional to all Rg-1, Residential Service customers. Customers that wish to be served on this rate schedule must apply to the utility for service. Once an optional customer begins service on this rate schedule, the customer shall remain on the rate for a minimum of one year. Any customer choosing to be served on this rate schedule waives all rights to billing adjustments arising from a claim that the bill for service would be less on another rate schedule than under this rate schedule. Once on this rate, the utility will review billing annually according to Wis. Admin. Code ch. PSC 113.

**Monthly Customer Charge:**

Single-Phase: \$6.00 Three-Phase: \$12.00

**Energy Charge per kilowatt hour (kWh):**

On-peak: \$0.1205 Off-peak: \$0.0405

**Power Cost Adjustment Clause:** Charge per all kWh varies monthly. (See PCAC section.)

**Pricing Periods:**

On-peak: 7:00 a.m. to 7:00 p.m. Monday through Friday, excluding holidays, specified below.

Off-peak: All times not specified as on-peak including all day Saturday and Sunday, and the following holidays: New year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, or the day nationally designated to be celebrated as such.

**Prompt Payment of Bills:** Same as Rg-1

**Minimum monthly bill:** The minimum monthly bill shall be the customer charge.

**Moving Provision:** If a customer moves within the utility's service territory, both the original and the new customer have the option to retain time-of-day billing or to transfer to the Residential Service rate, Rg-1, at no cost to the customer.

**Joint Residential/Commercial Customers:** A customer occupying a building or apartment for residential and commercial purposes jointly shall be billed on another rate which is determined based on the customer's load.

General Service – Gs-1

**Application:** This rate will be applied to single and three-phase customers.

This includes commercial, institutional, governmental, farm and other customers. The monthly Maximum Measured Demand of customers served on this rate shall not exceed 75 kilowatts for three or more months in a consecutive 12-month period.

Gs-1 customers shall be transferred into the appropriate demand class as soon as the application conditions of that class have been met.

**Rate:**

Customer Charge: Single Phase: \$8.00 per month.

Three Phase: \$12.00 per month.

Energy Charge: \$0.0724 per kilowatt-hour (kWh).

**Plus:** PCAC (See PCAC Section)

**Minimum Monthly Bill:** The minimum monthly bill shall be the customer charge.

**Prompt payment of bills.** Same as Rg-1.

**Farm Customer:** Defined as a person or organization using electric service for the operation of an individual farm, or for residential use in living quarters on the farm occupied by persons principally engaged in the operation of the farm and by their families. A farm is a tract of land used to raise or produce agricultural and dairy products, for raising livestock, poultry, game, fur-bearing animals, or for floriculture, or similar purposes, and embracing not less than 3 acres; or, if small, where the principal income of the operator is derived therefrom. (Otherwise, the service used for residential purposes is classed as residential, and that used for commercial is classed as general service.)

**Determination of Maximum Measured Demand:** The Maximum Measured Demand in any month shall be that demand in kilowatts necessary to supply the average kilowatt-hours in 15 consecutive minutes of greatest consumption of electricity during each month. Such Maximum Measured Demand shall be determined from readings of permanently installed meters or, at the option of the utility, by any standard methods or meters. Said demand meter shall be reset to zero when the meter is read each month.

## Small Power Service – Cp-1

**Application:** This rate will be applied to customers for all types of service if their monthly Maximum Measured Demand is in excess of 75 kilowatts (kW) per month for three or more months in a consecutive 12-month period unless the customer exceeds the application conditions of the large power time-of-day schedule.

Customers billed on this rate shall continue to be billed on this rate until their monthly Maximum Measured Demand is less than 75 kW per month for 12 consecutive months. The utility shall offer a customer billed on this rate a one-time option to continue to be billed on this rate for another 12 months if their monthly Maximum Measured Demand is less than 75 kW per month. However, this option shall be offered with the provision that the customer waives all rights to billing adjustments arising from a claim that the bill for service would be less on another rate schedule than under this rate schedule.

**Customer Charge:** \$10.00 per month

**Distribution Demand Charge:** \$0.50 per kW of distribution demand.

**Demand Charge:** \$6.75 per kW of billed demand.

**Energy Charge:** \$0.0475 per kilowatt-hour (kWh).

**Plus:** PCAC (See PCAC section)



**Prompt payment of bills:** Same as Rg-1.

**Minimum Monthly Bill:** The minimum month bill shall be equal to the customer charge, plus the distribution demand charge.

**Discounts:** The monthly bill for service will be subject to the following discounts applied in the sequence listed below:

Primary Metering Discount: Customers metered on the primary side of the transformer shall be given a 2.00 percent discount on the monthly energy charge, distribution demand charge, and demand charge. The PCAC and the monthly customer charge will not be eligible for the primary metering discount.

Transformer Ownership Discount: Customers who own and maintain their own transformers or substations shall be given a credit of \$0.20 per kW of distribution demand.. Customer-owned substation equipment shall be operated and maintained by the customer. Support and substation equipment is subject to utility inspection and approval.

**Determination of Maximum Measured Demand:** The Maximum Measured Demand in any month shall be that demand in kilowatts necessary to supply the average kilowatt-hours in 15 consecutive minutes of greatest consumption of electricity during each month. Such Maximum Measured Demand shall be determined from readings of permanently installed meters or, at the option of the utility, by any standard methods or meters. Said demand meter shall be reset to zero when the meter is read each month. The Billed Demand shall be the Maximum Measured Demand.

**Determination of Distribution Demand:** The Distribution Demand shall be the highest monthly Maximum Measured Demand occurring in the current month or preceding 11-month period.

Large Power Service -- Cp-2

**Application:** This rate will be applied to customers for all types of service, if their monthly Maximum Measured Demand is in excess of 200 kilowatts (kW) per month for three or more months in a consecutive 12-month period, but not greater than 1,000 kW per month for three or more months in a consecutive 12-month period.

Customers billed on this rate shall continue to be billed on this rate until their monthly Maximum Measured Demand is less than 200 kW per month for 12 consecutive months. The utility shall offer a customer billed on this rate a one-time option to continue to be billed on this rate for another 12 months if their monthly Maximum Measured Demand is less than 200 kW per month However, this option shall be offered with the provision that the customer waives all rights to billing adjustments arising from a claim that the bill for service would be less on another rate schedule than under this rate schedule.

**Customer Charge:** \$40.00 per month

**Distribution Demand Charge:** \$1.00 per kW of distribution demand.

**Demand Charge:** \$7.00 per kW of on-peak billed demand.

**Energy Charge: per kilowatt hour (kWh)**

On-peak: \$0.0500

Off-peak: \$0.0330

**Plus:** PCAC (See PCAC section)

**Minimum Monthly Bill:** The minimum monthly bill shall be equal to the customer charge, plus the customer demand charge.

**Prompt Payment of Bills:** Same as Rg-1.

**Determination of Maximum Measured Demand and On-peak Maximum Demand:** (See Small Power Cp-1)

**Pricing Periods:**

On-peak 8:00 a.m. to 10:00 p.m., Monday through Friday, excluding Holidays, specified below.

Off-peak: All times not specified as on-peak including all day Saturday and Sunday, and the following holidays; New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day; or the day nationally designated to be celebrated as such.

**Discounts:** See Small Power Service -- Cp-1 for Discount Information

**Determination of Distribution Demand:** The Distribution Demand shall be the highest monthly Maximum Measured Demand occurring in the current month or preceding 11-month period.

**Determination of On-peak Billed Demand:** On-peak Billed Demand shall be determined each month by the following formula:

On-Peak - On-Peak Maximum Measured Demand x 90%

Billed Demand Average Monthly Power Factor

The Average Power Factor is obtained by the following formula, where A = monthly use of kilowatt-hours and B = monthly use of lagging reactive kilovolt-ampere-hours as obtained from a reactive component meter. Any reactive component meter used shall be equipped with ratchets to prevent registration of leading Power Factor.

$$\text{Average Monthly Power Factor} = \frac{A}{A^2 \text{ Plus } B^2}$$

Industrial Power Time-of-Day Service -- Cp-3

**Application:** This rate will be applied to customers for all types of service, if their monthly Maximum Measured Demand is in excess of 1,000 kW per month for three or more months in a consecutive 12-month period.

Customers billed on this rate shall continue to be billed on this rate until their monthly Maximum Measured Demand is less than 1000 kW per month for 12 consecutive months. The utility shall offer customers billed on this rate a one-time option to continue to be billed on this rate for another 12 months if their monthly Maximum Measured Demand is less than 1,000 kW per month However, this option shall be offered with the provision that the customer waives all rights to billing adjustments arising from a claim that the bill for service would be less on another rate schedule than under this rate schedule.

**Rate:** The Interruptible Customer will receive a credit against its net bill for service under the Cp-3 Schedule at the rate that is consistent with the terms of the customer's contract.

Interruptible Demand Credit per kilowatt of Billed Interruptible Demand:

1-hour Notice Rate	\$3.17
Instantaneous Rate	\$3.93

Additional information available at City Hall.

Power Cost Adjustment Clause (PCAC)

All metered rates shall be subject to a positive or negative power cost adjustment charge equivalent to the amount by which the current cost of power (per kilowatt-hour of sales) is greater or lesser than the base cost or power purchased (per kilowatt-hour of sales).

The current cost per kilowatt-hour of energy billed is equal to the cost of power purchased for the most recent month, divided by the kilowatt-hours of energy sold. The monthly adjustment (rounded to the nearest one one-hundredth of a cent) is equal to the current cost less the base cost. The base cost of power (U) is \$0.0509 per kilowatt-hour.

Periodic changes shall be made to maintain the proper relative structure of the rates and to insure that power costs are being equitably recovered from the various rate classes. The company shall file a request with the Public Service Commission of Wisconsin within 30 days for changes in the rates to incorporate a portion of the power cost adjustment into the base rates, if after final wholesale rates have been authorized, the monthly adjustment (A) exceeds \$0.0150 per kilowatt-hour.

For purposes of calculating the power cost adjustment charge, the following formula shall be used:

$$A = \frac{C}{S} - U$$

**A** is the power cost adjustment rate in dollars per kilowatt-hour rounded to four decimal places applied on a per kilowatt-hour basis to all metered sales of electricity.

**S** is the total kilowatt-hours sold during the most recent month.

**U** is the base cost of power which equals the average cost of power purchased per kilowatt-hour of sales for the test year period. This figure remains constant in each subsequent monthly calculation at \$0.0509 per kilowatt-hour until otherwise changed by the Public Service Commission of Wisconsin.

**C** is the cost of power purchased in dollars in the most recent month. (net of wholesale interruptible credits) PLUS amounts credited to retail customers for interruptible service in the current month. Cost of power purchased for calculation of C are the monthly amounts which would be recorded in the following account of the Uniform System of Accounts:

Class A & B utilities:	Account 555
Class C utilities:	Account 545
Class D utilities:	Account 540
General Rules	

**Reconnection of a Seasonal Customer's Service:** Reconnection of a service for a seasonal customer who has been disconnected for less than one year shall be subject to the same reconnection charges outlined below. A seasonal customer shall also be charged for all minimum bills which would have been incurred had the customer not temporary disconnected service.

**Account Charge:** An account charge of \$10.00 shall be paid by each applicant for service whether for a new account or for a transfer of account. The purpose of this charge is to defray the cost incurred in clerical and bookkeeping activities, the turning on of service and/or meter reading required for each

new account or transfer of account.

**Billing:**

**Regular** - Bills for service will be rendered monthly unless otherwise specified. The term "month" for billing purposes will be the period between any two consecutive readings of the meters by the utility, such readings to be taken as nearly as practicable every 30 days within the provisions of the Administrative Code PSC 113.15.

**Budget Payment Plan** - A budget payment plan, which is in accordance with Wis. Admin. Code ch. PSC 113, is available from the utility. The utility does not use a fixed budget year. The utility will calculate the monthly budgeted amount by spreading the estimated annual bill over eleven months, with the last month consisting of any end of year adjustments.

**Disconnection and Refusal of Service:**

**Reasons for disconnection:** Service may be disconnected or refused for any of the following reasons:

1. Failure to pay a delinquent account or failure to comply with the terms of a Deferred Payment Agreement.
2. Violation of the utility's rules and regulations pertaining to the use of service in a manner which interferes with the service of others or to the operation of nonstandard equipment, if the customer has first been notified and provided with reasonable opportunity to remedy the situation.
3. Failure to comply with deposit or guaranteed arrangements as specified in s. PSC 113.0402.
4. Diversion of service around the meter.

**Deferred Payment Agreement:** The utility shall offer Deferred Payment Agreements to residential customers. The Deferred Payment Agreement shall provide that service will not be disconnected for the outstanding bill if the customer pays a stated reasonable amount of the outstanding bill and agrees to pay a stated reasonable portion of the remaining outstanding balance in installments until the bill is paid. In determining what amounts are "reasonable", the parties shall consider the following:

- Size of the delinquent account.
- Customer's ability to pay.
- Customer's payment history.
- Time that the debt has been outstanding.
- Reasons why the debt has been outstanding.
- Any other relevant factors concerning the circumstances of the customer.

**Reconnection Billing:** All customers whose service is disconnected in accordance with the disconnection rules as outlined in Wis. Adm. Code, Chapter PSC 113, shall be required to pay a reconnection charge. The charge shall be \$35.00 during regular office hours. After regular office hours the minimum reconnection charge of \$35.00 applies plus any overtime labor costs, not to exceed a total maximum charge of \$70.00.

**Insufficient Fund Charge:** A **\$15.00** charge from the utility, plus any additional fees charges to the utility by the financial institution involved, will be applied to the customer's account when a check rendered for utility service is returned for insufficient funds. This charge may not be in addition to, but may be inclusive of, the water utility's insufficient fund charge when the check was for payment of both electric and water service.

**Access to Customer's Premises.** Authorized agents of the utility shall have access to customer's premises at all reasonable times for the purpose of reading meters, making repairs, making inspections, removing utility property, or for any other purpose incident to the service.

## WHAT'S NEW AT MATHESON MEMORIAL LIBRARY?

Freegal is here! You can download free music with your Elkhorn library card. Our patrons are allowed to download up to 3 songs per week to their computer, ipod or other mobile device. These are legal downloads that are yours to keep. Choose from thousands of titles from Sony Music. Visit our website for the link at [www.elkhorn.lib.wi.us](http://www.elkhorn.lib.wi.us).

Programs for children this fall include a Lego Building Club and Messy Art Club on alternate Wednesdays at 4:00 p.m. The Make It & Take It theme for October is 'Dive into Oceans' and we will be making shark tooth necklaces. Make It & Take It programs are on Tuesday, Oct. 11 and 25 at 4:00 p.m. Preschool Interactive for ages 3-6 is held every Wednesday at 10:00 a.m., Toddlers (ages 1-3 yrs) meet on Tuesday or Friday at 10:00 a.m., and Babies (ages 0-18 months) meet on Thursday at 10:00 a.m. Join us on Friday, October 28th, for Scary at the Library, starting with an all-ages scary story time at 10:00 a.m., mask-making at 10:30 a.m., and a scary movie marathon from 11:30 a.m. to 5:00 p.m.

Programs for adults include Estate Planning on October 12th at 6:30 p.m.; Coupon Clipping 101 on Saturday, October 15th at 10:00 a.m. and Very Veggie workshop on

October 25th at 1:00 p.m. On Saturday, October 22nd, the library will host an Antique Appraisal workshop. You can register to bring an item for appraisal by calling the library at (262) 723-2678. For more information on these and other programs, check our library newsletter of online calendar. Send a request to [newsletter@elkhorn.lib.wi.us](mailto:newsletter@elkhorn.lib.wi.us) to receive our bi-monthly newsletter which lists all our events.

The library is hosting its 2nd Annual Craft Fair in Saturday, November 5th from 9:00 a.m.-2:00 p.m. in the Community Center. Start your holiday shopping by browsing over 25 vendors for handmade crafts and many other items. Food will be served from 9:00 a.m.-1:00 p.m. A silent Auction will be included in this year's event. Auction items will be displayed and open for bidding beginning October 31st and ending at 1:00 p.m. on Saturday, November 5th.

Did you know at the library you can check out movies-DVD and blu-ray, playaways (MP3 books), a Nook, Kindle and Wii games? You can learn a foreign language with PowerSpeak, download audiobooks using Overdrive. A librarian will be happy to show you how to use Overdrive or start an account with PowerSpeak and learn

Spanish, French, Mandarin, German or ESL Spanish.

The friends of the Library have reached their fundraising goal and the new drive-up book return is in place. Please consider joining this dynamic group that is helping to improve our library. The Friends meet on the third Wednesday of every other month at 6:30 p.m. Their next meeting is October 19th and they will be having a special meeting to celebrate National Friends of the Library Week and their accomplishments this past year. Coffee and dessert will be served and new members are welcome.

Please take a few minutes to fill out our Library Survey at [www.surveymonkey.com/s/ElkhornLibrary](http://www.surveymonkey.com/s/ElkhornLibrary). We are seeking your feedback, whether you are a library user or not, so we can evaluate and improve our services.

As always, I encourage you to contact me with any comments or suggestions regarding the library. You can reach me by phone at 262-723-2678, ext. 22 or by email at [lselfje@elkhorn.lib.wi.us](mailto:lselfje@elkhorn.lib.wi.us).

*Lisa Selfje, Library Director*

## LICENSING FOR CATS AND DOGS



Applications and fees for 2012 cat and dog licenses will be taken at City Hall during office hours, Monday - Friday, 8:00 a.m.-4:30 p.m., beginning January 3, 2012. A copy of your animal's current rabies vaccination record is required by State Statute (Chap. 174) and must accompany the application.

If mailing in your registration enclose your check made out to the City of Elkhorn, a completed dog/cat license application form (available on the City website [www.cityofelkhorn.org](http://www.cityofelkhorn.org)) and a copy of current rabies vaccination record along with a self-addressed stamped envelope and mail to: City of Elkhorn, 9 S.

Broad Street, P.O. Box 920, Elkhorn, WI 53121.

### License fees are as follows:

**\$8.00** for spayed or neutered animals

**\$13.00** for unaltered animals

A \$5.00 penalty is added if not registered by April 1, 2012.



P.O. Box 920  
9 S. Broad Street  
Elkhorn, WI 53121  
Phone: 262-723-2219  
Fax: 262-741-5134  
E-mail: [info@cityofelkhorn.org](mailto:info@cityofelkhorn.org)

PRE-SORT STD  
U.S. POSTAGE PAID

**IMPORTANT CITY SERVICES INFORMATION ENCLOSED**

**WISCONSIN'S NEW VOTER PHOTO ID LAW**

Voter Photo ID is now the law in Wisconsin. Governor Walker signed Act 23 on May 25, 2011 requiring voters to show a photo ID at polling places, as well as making changes to election law affecting residency, straight party voting and absentee voting.

Beginning with the Presidential Preference Primary in 2012, voters will be required to show a photo ID such as a drivers license or state-issued ID in order to receive a ballot and vote. Wisconsin

law requires the Department of Transportation to waive the standard \$28.00 fee for an ID card to any individual who will be at least 18 years of age on the date of the next election, and is requesting an ID for the purpose of voting.

For a list of acceptable IDs, or to learn more about the history of the Voter ID Law visit [www.cityofelkhorn.org](http://www.cityofelkhorn.org).

**WEB MAPPING APPLICATIONS**

Residents are now able to access the City of Elkhorn web mapping application. This application can display Elkhorn specific GIS data layers, along with County maintained data.

Users of the GIS web mapping application

are able to access information such as: property ownership, tax bill information, recorded surveys and any documents that have been filed for a particular property. The application gives users access to zoning and utility information; as well as

brush/refuse collection areas. It also gives users the ability to create maps of City areas.

For more information, visit the City website at [www.cityofelkhorn.org](http://www.cityofelkhorn.org).