

# Civic Connection

2021 Fall/2022 Winter

## CITY ADMINISTRATION OFFICES HAVE MOVED

Just a reminder that we have moved to 311 Seymour Court.  
The post office box will remain the same, PO Box 920.

OFFICES WILL BE CLOSED  
in observance of holidays:  
Monday, September 6  
Thursday, November 25  
Friday, November 26  
Friday, December 24  
Monday, December 27  
Friday, December 31  
Monday, January 3  
Friday, April 15



## 2022 ELECTION SCHEDULE

LOCATION: City Administration Building, 311 Seymour Ct.  
Tuesday, February 15: Spring Primary Election (if needed)  
Tuesday, April 5: Spring Election  
Tuesday, August 9: Fall Partisan Primary Election (if needed)

LOCATION: Elkhorn National Guard Armory, 401 Fair Avenue  
Tuesday, November 8: General Election

## NOMINATION PAPERS FOR CITY OFFICES AT SPRING ELECTION

Anyone interested in running for the elected offices of Mayor or Alderman in District 3, 4 or 6 may obtain the necessary documents from the City Clerk's office beginning November 15, or at [www.CityOfElkhorn.org](http://www.CityOfElkhorn.org). New candidates should file a Campaign Registration Statement as soon as intent to seek elective office is known and before funds are collected or spent. Candidates may begin circulating nomination papers on December 1, 2021. Signed nomination papers must be filed with the Clerk by 5 p.m. on Tuesday, January 4, 2022. The spring election will be held on April 5, 2022. If necessary, a primary election will be held on February 15, 2022. Contact the City Clerk with any questions on running for office.

My Vote Wisconsin: Register to vote, update your registration or request an absentee ballot online! A website for voters to find their elected officials information, voting location, registration status, ballot and absentee information, and more! <https://myvote.wi.gov/>



## ELECTED OFFICIALS

Mayor: Bruce Lechner  
District One: Tim Shiroda  
District Two: Gary Payson Jr.  
District Three: Ron Dunwiddie  
District Four: Scott McClory  
District Five: Ken Meinel  
District Six: Karel Young

## CITY DEPARTMENTS

City Administration (262) 723-2219  
Assessor (800) 770-3927  
Building Inspection (262) 741-5124  
Library (262) 723-2678  
Fire/EMS (262) 723-2277  
Municipal Court (262) 723-2340  
Police Department (262) 723-2210  
Public Works (262) 723-2223  
Recreation Department (262) 741-5114  
Utility Billing (262) 723-2910  
Utility Operations (262) 723-3138  
Zoning (262) 741-5124  
After Hours Emergency:  
Electric, Water, Sewer (262) 723-3229

### CITY ADMINISTRATION

8:00AM- 4:30PM

Monday- Friday

311 Seymour Court

PO Box 920

Elkhorn, WI 53121-0920

[www.CityOfElkhorn.org](http://www.CityOfElkhorn.org)

[info@cityofelkhorn.org](mailto:info@cityofelkhorn.org)

General Number: (262) 723-2219

## MAYOR'S MESSAGE

Hello, everyone! I hope you had a wonderful summer! It has been great to see all the kids and families enjoying all the activities going on in our parks, from Sunset Pool to rec softball and baseball!

We have just finished completion of our new administration building. What a great new addition to our city! For your convenience, we will be keeping the drop box for your city payments downtown at the Matheson Memorial Library.

With fall approaching, we have some wonderful events coming up in downtown Elkhorn: the 16th Annual Elkhorn Oktoberfest on October 16th and the annual Christmas Card Town parade on December 4, to name a couple. I am looking forward to seeing you and your family around our beautiful city this fall!

Yours truly,  
Mayor Bruce Lechner

## CONGRATULATIONS!

Help us congratulate Lisa and John on their retirement this year. Thank you for your years of service & best wishes in your future!



Lisa Selje  
13 Yrs. of Service  
Director, Matheson  
Memorial Library



John Murphy  
9 Yrs. of Service  
Director, Utility  
Operations

## MATHESON MEMORIAL LIBRARY

With the retirement of Library Director, Lisa Selje, there will soon be an announcement on a new director to lead the library forward into the future. After 13 years at the library, Lisa's last day will be September 30.

Check the calendar on our website, <https://www.elkhorn.lib.wi.us/wordpress/> to see the programs we are offering this fall. Storytimes, book clubs, and many other programs have resumed. A library card is free for all area residents and is an important school supply for every child. Your library card will give you access to books, movies, video games and much more! You can use any of the free resources on our Digital Resource page. Download free ebooks with Hoopla or the Overdrive/Libby app. There are thousands of ebooks and audiobooks available. Hoopla is an on-demand service...there are no waiting lists! Other databases include Ancestry.com for genealogy research, CreativeBug to learn about craft and hobby projects, Kanopy to stream movies, and Brainfuse to provide homework help for students, and much more.

Support the Friends of the Library by joining for just \$10! We are always looking for new members and volunteers to help. The Friends run our ongoing Book Store in the library where you can purchase books any time. With their fundraisers, the Friends are able to supply the library with \$4,000 annually to support many of the programs we offer. Their next Book Sale will begin on August 30, at 12:00 noon so stop in and stock up on some great reads! Their popular fundraiser, Trick or Trivia, will return this fall and will be held at Sperino's on October 23. Check the website, [www.trickortrivia.com](http://www.trickortrivia.com) for details. Anyone who attends the next meeting on August 25, at 6:30 p.m. will receive a special surprise! Membership applications are available anytime at our main desk.

## WELCOME!

Join us in welcoming our  
new City of Elkhorn  
Employees!



Alicia "Lisa" Hufnagle  
Police Department



Jason Nye  
Fire and EMS Department



Jeremiah Brensinger  
Fire and EMS Department



Clint Buck  
Fire and EMS Department



Davin Ganhs  
Department of Public Works

## HOME ENERGY ASSISTANCE

Energy Services for Walworth County is now taking applications for home energy assistance. To qualify for assistance, households must have gross income for the three months immediately preceding the month of application that is at or below 60 percent of the state median income guidelines.

To apply, applicants must provide Social Security numbers for all members of the household, most recent energy bill, photo identification and written proof of household's gross income for the three months prior to the application.

To apply or for more information call 1-262-427-8505 or visit [www.homeenergyplus.wi.gov](http://www.homeenergyplus.wi.gov)

## SUMP PUMP AND CLEAR WATER DISCHARGE

Please be advised that an ordinance adjustment regarding sump pump discharge was in effect on April 1, 2020 (Ordinance Chapter 13.4.040). Summarized adjustments are as follows:

- All sump pumps shall be connected to existing City of Elkhorn storm sewers as long as said City systems are within or near the existing parcel's frontage and out of the roadway.
- Sump pumps not connected to a City of Elkhorn system (as allowed, as noted above) may discharge over hard surfaces from April 1st to November 1st; discharge to terraced areas (grass surfaces) is permitted year round.
- If sump pump discharge is determined to create a Public Nuisance by causing freezing or slippery conditions within public right-of-way then the nuisance shall be promptly and properly abated.
- Sump pump piping from a building or home to the City's storm sewer system shall be the responsibility of the property owner, including connection to the public sewer.

## BE SURE TO PAY YOUR UTILITY BILL THIS WINTER

Just a reminder to continue to pay your utility bills throughout the winter months, so that a large utility bill on April 16th can be avoided. The bill does not go away, it just accumulates with penalties.

Elkhorn Light & Water will not offer a DPA to a residential customer who is a tenant if any of the following criteria applies:

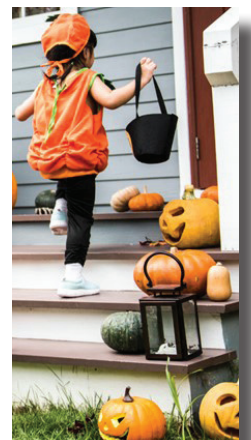
1. The residential tenant has greater than \$100 of account arrearages that are more than 90 days past due.
2. The residential tenant has defaulted on a deferred payment agreement in the past 12 months.
3. The residential tenant is responsible for account arrearages that were placed on any property owner's tax bill in the utility's service territory in the past 24 months.
4. The residential tenant has a balance that accrued during the winter moratorium that is more than 80 days past due.

Anyone within any of the above categories will not be allowed to make a DPA in the future.

## TRICK OR TREATING

Trick or treating in the City of Elkhorn will take place Sunday, October 31st from 5:00PM- 7:00PM. The following is a list of safety tips to ensure that your trick or treat experience is a fun, safe experience for both yourself and your children:

- Do not allow a child to go trick or treating alone. Be sure older children take a friend and an adult accompanies young children.
- Be sure to accompany young children to the door of every house they approach.
- Children should be cautioned to NOT to enter any home without permission from their guardian.
- Encourage carrying a glow stick or wearing reflective clothing. Facial masks should allow easy breathing. All costumes and masks should be clearly marked as flame resistant.
- Parents should inspect all treats and dispose of anything that seems to have been tampered with, has been opened, or is not wrapped.



## YARD WASTE DROP-OFF SITE

CITY DPW FACILITY  
401 E. CENTRALIA STREET  
Drop-off site located at end of Getzen Street.

Opening Date: April 1, 2021  
Closing Date: November 21, 2021  
Open 7 Days A Week  
Daily: 8:00 a.m.- 8:00 p.m.

- Leaves, vegetables, and grass clippings.
- Yard/garden debris and brush including clean, woody vegetative material no greater than 12 inches in diameter.
- Tree limbs and branches no greater than 12 inches in diameter and 12 feet in length.
- 30 gallon paper bags or dry cardboard boxes no larger than 3' x 3'.
- NO stumps, roots or shrubs with intact root balls.
- NO Plastic bags!

More information also available on the city's website: [www.cityofelkhorn.org](http://www.cityofelkhorn.org).

## BURNING ORDINANCE

The city's ordinance, Chapter 5.17 titled *Outdoor Fires*, was updated. One of the changes made to the ordinance includes allowing campfires, by permit, 12 months of the year, rather than just a portion of the year (permit applications can be obtained at City Hall). The biggest change to the ordinance is banning open burning. **Residents may no longer burn leaves at any time.** Officials chose to coordinate the banning of leaf burning with the expansion of yard waste drop-off hours at the new public works building.

## KEEP DEBRIS OFF THE STREET

The city of Elkhorn is a permitted MS4 community as defined by the State of Wisconsin Department of Natural Resources (WDNR). With that in mind, storm water from Elkhorn, which travels to the Rock River and Upper Fox River, is now being monitored by the WDNR. In order to stay compliant and protect the environment, we maintain ordinances and policies to keep grass, dirt, branches, yard waste and garbage off the street. This prevents said debris from clogging inlets and ending up in our tributaries. We ask that you do your part and follow said policies and ordinances as outlined within this notice and as found on our website.

## 2021 FALL BRUSH COLLECTION

**TUESDAY - FRIDAY:**

**East of Wisconsin St.: Weeks of October 11 & October 25**

**West of Wisconsin St.: Weeks of October 18 & November 1**

RESIDENT GUIDELINES:

- No vines, rakings or roots.
- Do NOT co-mingle leaves with brush.
- Place cut ends, no larger than 6 inches in diameter or 12 feet in length, facing direction of traveling traffic.

All brush must be placed on the terrace by 7:00 a.m. on Tuesday of your brush collection week. Public Works personnel will begin the route on Tuesday morning and will collect properly disposed of brush sometime during your scheduled week. Please do not place brush out after Public Works personnel have gone by, they will only go through the route once during the week. Parked cars must not block brush piles. **If you hire a contractor for tree work, the contractor must take all debris.**

## 2021 FALL LEAF COLLECTION

**PLEASE VIEW THE MAP ON THE NEXT PAGE FOR YOUR COLLECTION DAY.**

Fall Leaf Collection begins the week of October 11- October 15 (Monday-Friday) and ends the week of November 15-November 19 (Monday-Friday). The City is divided into 5 color coded sections; each section has an assigned week day for leaf collection. Waste Management is contracted to conduct leaf collection.

**LEAVES WILL ONLY BE COLLECTED DURING YOUR LEAF COLLECTION DAY.**

- Rake leaves into the street at least 12 inches away from the curb to allow storm water to pass. Leaves will be picked up off of the street.
- Do NOT place leaves sooner than the Saturday prior to your pickup week.
- Leaves MUST be ready for collection no later than 7:00 a.m. of the scheduled pickup day.
- Do NOT combine brush with leaves or place leaves in bags or boxes.



LEAF COLLECTION DAYS



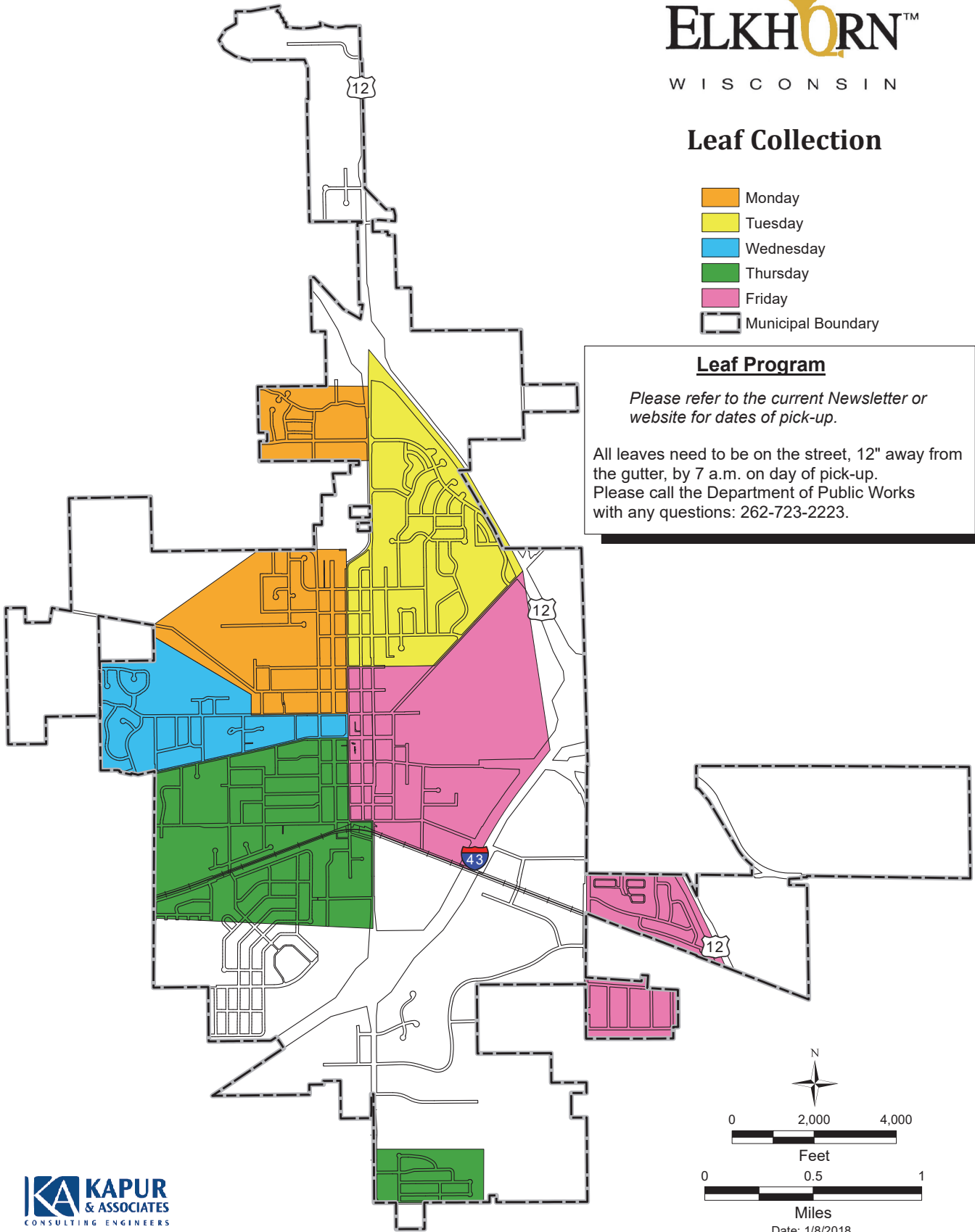
Leaf Collection

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Municipal Boundary

Leaf Program

Please refer to the current Newsletter or website for dates of pick-up.

All leaves need to be on the street, 12" away from the gutter, by 7 a.m. on day of pick-up. Please call the Department of Public Works with any questions: 262-723-2223.



# REFUSE AND RECYCLING

Waste Management is contracted by the City of Elkhorn to be the provider of residential trash and recycling services for the community. Refuse will continue to be picked up weekly on your scheduled day of Tuesday, Wednesday, Thursday or Friday. See map on page 8 for your pick-up day.

**KEEP IN MIND:**

**Trash and Recycle Carts**

Please use the trash cart for acceptable residential waste materials only and your recycle cart for recycling materials. Nothing outside the carts will be collected. Please do not overstuff carts. Carts may not be serviced if overfilled to point at which lid cannot be closed. Recycling will be collected every other week on the same day as your trash collection. No service is provided on holidays. (See schedule to the right.)

**Cart Placement**

All carts should be placed at the curb with the handles facing the house. Containers need to be at least 3 feet away from mailboxes, other containers, and any other fixed object.

**Bulk Pickup**

Requests for Bulk Pickups can be made by calling Waste Management Customer Service at (888) 960-0008, or by emailing [wmeservice@wm.com](mailto:wmeservice@wm.com). State that you are a City of Elkhorn resident. One bulk item pickup request can be made per week. There is a limit of 2 bulk items and/or appliances per week and a weight limit of 175 lbs per item. No charge is assessed for bulk item pickup.

**ITEMS NOT ACCEPTABLE IN TRASH CARTS:**

Hazardous household waste, construction debris, tires, liquid waste, yard waste, aerosol cans, batteries, electronics, dead animals, fertilizers, compressed air cylinders.

**ITEMS NOT ACCEPTABLE IN RECYCLING CARTS:**

All of the above plus food waste, plastic bags, film, foam cups/containers, needles.

For more information or for service issue, please contact the Department of Public Works at (262) 723-2223. You can also find additional information on our city website: [www.cityofelkhorn.org](http://www.cityofelkhorn.org).



# 2021 COLLECTION SCHEDULE

PLEASE SEE THE MAP ON NEXT PAGE FOR YOUR COLLECTION DAY.

**BINS OUT TO THE CURB BY 6:00 A.M.**

**Call Waste Management at (888) 960-0008 for bulk pick-up.**

REFUSE PICK-UP: Every week.

RECYCLING PICK-UP: Every other week on the same day as your weekly refuse services.

Refer to the calendars below:

**TRASH-ONLY COLLECTION DAY**

**TRASH & RECYCLING COLLECTION DAY**

**HOLIDAY SCHEDULE:**

LABOR DAY

Monday, September 6:

Service will be delayed by one day all week.

THANKSGIVING DAY

Thursday, November 25:

Thursday & Friday service will be delayed by one day.

CHRISTMAS: NO SERVICE DELAY

July							October								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2	3							1	2
4	5	6	7	8	9	10	3	4	5	6	7	8	9		
11	12	13	14	15	16	17	10	11	12	13	14	15	16		
18	19	20	21	22	23	24	17	18	19	20	21	22	23		
25	26	27	28	29	30	31	24	25	26	27	28	29	30		
							31								
August							November								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
1	2	3	4	5	6	7	1	2	3	4	5	6			
8	9	10	11	12	13	14	7	8	9	10	11	12	13		
15	16	17	18	19	20	21	14	15	16	17	18	19	20		
22	23	24	25	26	27	28	21	22	23	24	25	26	27		
29	30	31					28	29	30						
September							December								
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12	13	14	15	16	17	18	12	13	14	15	16	17	18		
19	20	21	22	23	24	25	19	20	21	22	23	24	25		
26	27	28	29	30			26	27	28	29	30	31			

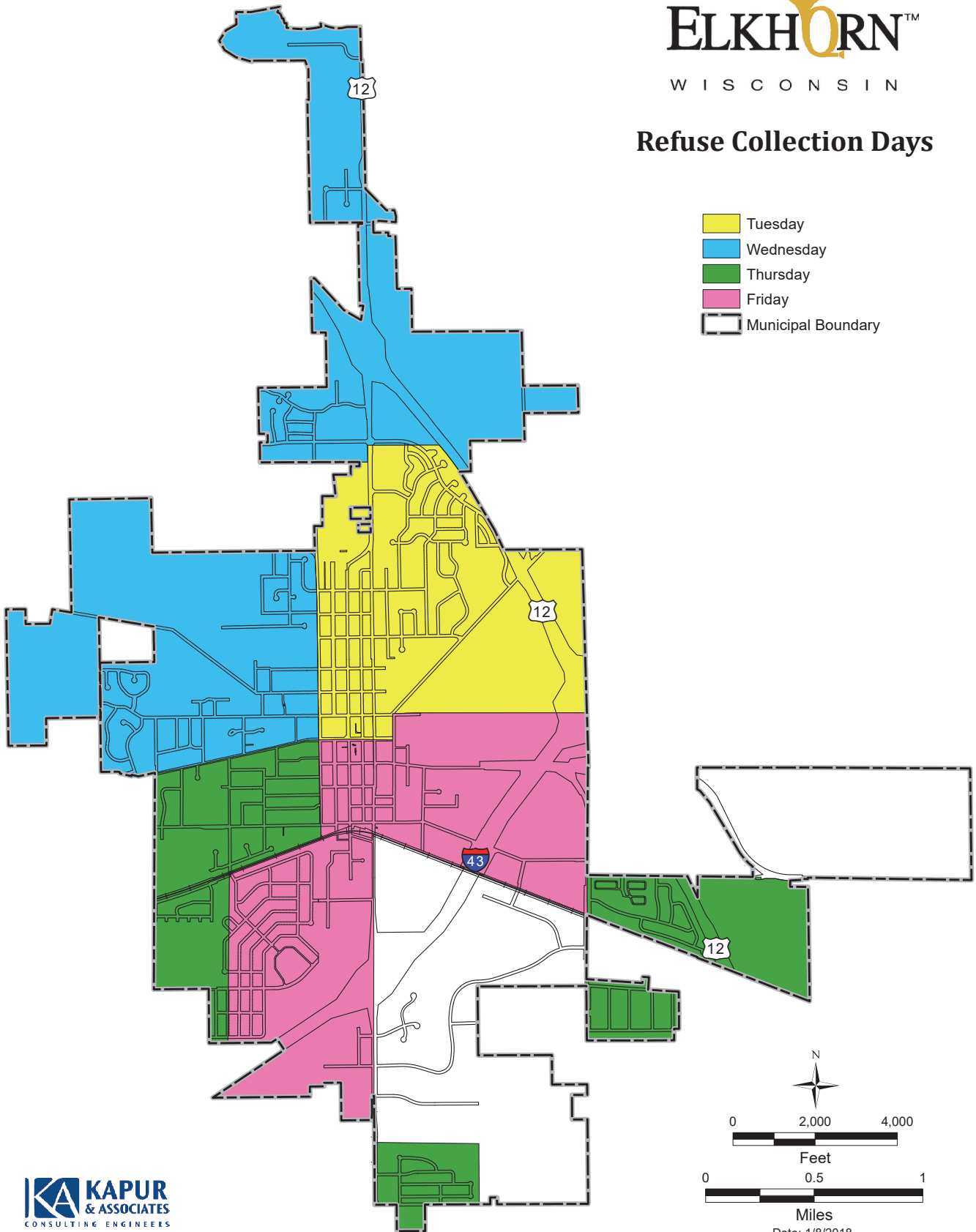
REFUSE COLLECTION DAYS



W I S C O N S I N

Refuse Collection Days

- Tuesday
- Wednesday
- Thursday
- Friday
- Municipal Boundary



## WINTER PARKING REGULATIONS

The parking or leaving of any vehicle on any street in the City is prohibited when the National Weather Service has issued any of the following winter storm messages in effect for our area: winter weather advisory, winter storm warning or blizzard warning. These parking restrictions will remain in effect for a period of 12 hours after the expiration of the winter storm message. Failure to comply may result in the removal of any vehicle parked in violation of this, and the vehicle owner shall be responsible for the cost of towing, storage and any other charges in connection with its removal in addition to the penalties set forth in the city ordinance.

## CLEARING HYDRANTS

In the event of a fire emergency during the winter, could firefighters find the hydrant near your home?

The City of Elkhorn encourages residents to be aware of the fire hydrants near their home and keep snow shoveled away from it during the winter season. We may not have much snowfall in the coming months, but questions brought to the Common Council raised concern. Clear a path approximately 3 feet around the hydrant. This gives the fire department room to work with this hydrant should the need arise. Please consider helping a neighbor who is elderly or has a medical condition by shoveling out a hydrant in front of their home. This act of kindness will benefit the entire neighborhood. Water is the principal agent used by the Fire Department to control and extinguish fires. Delays in locating and hooking-up to a fire hydrant can seriously hamper a fire suppression operation, raising the risk of injury and possibly resulting in additional property damage.



## WINTER SIDEWALK CLEARING

A reminder to keep sidewalks safe this winter. Per the Elkhorn Municipal Code, the entire width of the sidewalk needs to be cleared of all accumulated snow and/or ice within 24 hours of the time that the snow or ice ceases to accumulate. If ice has accumulated, the owner is required to sprinkle the sidewalk with necessary material to accelerate melting or prevent slipping. Owners of property with sidewalks on two intersecting streets are required to remove snow and ice from the sidewalks of both streets, including the area bordering the crosswalk and the curb ramp. Do not plow, push, shovel or throw snow or ice onto any public streets, alley, sidewalk or public lands dedicated to public use except for parcels or lots where buildings are constructed within 5 feet of the street right-of-way and the sidewalks exist from the City right-of-way to the curb line. In such instances, it is permitted to deposit, in a nonhazardous manner, snow and ice from their sidewalks only onto public streets. If the City has to remove the snow and/or ice, the property owner will be charged without prior notice.



## CITY DEPARTMENTS ARE ON FACEBOOK:

- City of Elkhorn
- City of Elkhorn Police Department
- City of Elkhorn Utility Department
- Elkhorn Recreation Department
- Elkhorn Area Fire Department
- Matheson Memorial Library

## CIVIC CONNECTION NEWSLETTER

You can sign up to receive the Civic Connection via email by going to:

[www.cityofelkhorn.org/newsletter/subscriptions](http://www.cityofelkhorn.org/newsletter/subscriptions)