



W I S C O N S I N

Return form to:
City of Elkhorn Clerk
PO BOX 920
Elkhorn, WI 53121

BIDDERS QUALIFICATION FORM FOR YEAR: _____

There is submitted herewith for your consideration, pursuant to Section 66.0901 Wisconsin Statutes, a statement of qualifications of the undersigned to furnish the necessary labor, materials, and skills required to enter upon the complete public works contract to be let by the municipality through its several departments.

PART 1 IDENTIFICATION

A. Official Firm Name _____

B. Telephone No. _____

C. Address _____
(Street) (City) (State) (Zip)

D. Number of years in business under present firm name _____

E. Classification of work which firm is seeking qualification _____

F. Please check one, two or three:

(1) Corporation _____ (2) Co-Partnership _____ (3) Individual _____

G. Principle Individuals:

(If a Corporation Answer below)

(If a Co-Partnership Answer below)

President

Name of Partner

Vice-Pres.

Name of Partner

Secretary

(If a Sole Trader Answer Below)

Treasurer

Name of Sole Trader

H. If a corporation answer below:

Licensed to do business in Wisconsin, _____, _____

1. When Incorporated _____

2. In what State _____

PART 2 EXPERIENCE

A. TABULATION OF MAJOR CONTRACTS WHICH FIRM HAS COMPLETED DURING PAST FIVE YEARS:

Year	Class of Work	Contract Amount	Location of Work	For Whom Performed Name & Mailing Address
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B. TABULATION OF CONSTRUCTION EXPERIENCE OF PRINCIPAL INDIVIDUALS IN ORGANIZATION:

Individuals' Name	Present Position of Office	Years of Experience	Class of Work
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PART 3 EQUIPMENT

A. LIST BELOW MAJOR PIECES OF EQUIPMENT OWNED AND AVAILABLE WHEN NEEDED FOR PROPOSED WORK

Quantity	Item	Description, Size, Capacity, Etc.	Condition (Good or Fair)	Years of Service
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PART 4 CONTRACTUAL RESPONSIBILITY

A. Has Firm ever failed in the past ten years to complete on time work awarded to it? _____

If so, State:

1. Date _____

2. Owner _____
 3. Owner's Mailing Address _____
 4. Full Particulars in each instance _____
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B. Has any officer or partner of firm ever failed in the past ten years to complete on time a construction contract handled in his own name? _____

If so, State:

1. Date _____
 2. Name of Office or Partner _____
 3. Owner _____
 4. Owner's Mailing Address _____
(At that time or now – preferably now if there is a difference)
 5. Full Particulars in each instance _____
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C. Has any officer or partner of firm ever been an officer or partner of some other organization during the past ten years that failed to complete on time a construction contract? _____

If so, State:

1. Date _____
 2. Name of Office or Partner _____
 3. Owner's Mailing Address _____
(At that time or now – preferably now if there is a difference)
 4. Full Particulars in each instance _____
-

D. Has Firm asked to be relieved from a bid submitted by it to a public awarding authority during the past ten years? _____

If so, State:

1. Date _____
 2. Owner _____
 3. Owner's Mailing Address _____
 4. Full Particulars in each instance _____
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E. Has firm ever been charged with or convicted of a violation of any wage schedule? _____

If so, State:

1. Date _____
 2. Owner _____
 3. Owner's Mailing Address _____
 4. Full Particulars in each instance _____
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PART 5 BONDING RESPONSIBILITY

A. Names and addresses of bonding companies which generally execute bid and surety bonds:

B. Names and addresses of all bonding companies other than those listed in A(1) above which have written bid and surety bonds during the last five (5) years: _____

C. Has any bonding company ever taken over a contract or made any payments, because of firm's failure to carry out a Contract? _____

If so, state:

1. Date _____

2. Name of Bonding Company _____

3. Bonding Company's Address _____

(At that time or now – preferably now if there is a difference.)

4. Full particulars in each instance _____

PART 6 CONTRACTOR'S FINANCIAL STATEMENT

A. Itemize your current assets as of latest balance sheet date. Give date.

B. Itemize your current liabilities as of latest balance sheet date. Give date.

C. Who prepared such balance sheet? _____

D. Are any of your assets assigned – if so, which are assigned? _____

E. For what purpose are they assigned? _____

PART 7 DATA

A. Are you familiar with the provisions of the form of contract used by this municipality? _____

B. With its terms and conditions? _____

C. With its specifications? _____

D. With the regulations of the municipality relating to bidding and awarding of contracts? _____

PART 8 AFFIDAVIT

STATE OF _____)

(SS

COUNTY OF _____)

_____, being duly sworn, deposes and says that he is the
_____ of the above _____

(Official capacity)

and that the answers to the foregoing questions and all statements therein contained are true and correct, and that any Owner, Bonding Company, or other agency herein named is hereby authorized to supply the municipality with any information deemed necessary to verify this statement.

Subscribed and sworn to before me this
____ day of _____, 2011.

Officer

My Commission Expires:

Notary Public