

CITY OF ELKHORN
Financial & Judicial Committee Minutes
Council Chambers, 311 Seymour Ct., Elkhorn, Wisconsin

February 5, 2024

The Financial and Judicial Committee was called to order at 5:15 p.m. by Alderman McClory, followed by roll call.

Roll Call

Present: Aldermen Scott McClory & Ken Meinel. Absent: Tim Shiroda.

Also present: Mayor Bruce Lechner, Alderpersons Gary Lee Payson Jr. and Karel Young, City Administrator Adam Swann, City Clerk Lacey Reynolds, Municipal Court Clerk Claudia Last, Attorney Ward Phillips, Director of Public Works Matthew Lindstrom, Finance Director Corrie Daly, City Engineer Mike Timmers, other interested persons.

Discussion and possible decision regarding the Municipal Court and staffing. Administrator Adam Swann recapped the discussion from the F&J meeting in September 2023. Swann added since November 2023 City Clerk Reynolds has been training with Court Clerk Last. Municipal Court Clerk Claudia Last informed the committee of changes made over the past five years regarding the processes in the municipal court clerk's office. Last incorporated State Debt Collection, navigated police department staffing changes, COVID challenges and updated court software. Last recommended changing the court clerk position to part time. *Motion (Meinel/McClory) to change the municipal court clerk position to part time. Voice vote, all approved, motion carried.*

Adjournment

Motion (Meinel/McClory) to adjourn at 5:25 p.m. Voice vote, all approved, motion carried.

Lacey L. Reynolds
City Clerk