

**CITY OF ELKHORN**  
**Municipal Services and Utilities Committee**  
**Minutes**  
**First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

January 8, 2018

Municipal Services and Utilities Committee was called to order at 5:30 p.m. by Alderman Kluck followed by Roll Call.

**Roll Call**

Present: Michael Kluck, Cathy Bensaïd, Bruce Lechner

Also present: Alderman Scott McClory, Alderman Tom Myrin, Administrator Sam Tapson, City Clerk Cairie Virrueta, Finance Director James Heilman, City Attorney Ward Phillips, DPW Manager Matthew Lindstrom, Recreation Director Wendy Meyer, Kellen Olshefski

**Intergovernmental Agreement re Hazel Ridge Improvements**

Public Works Manager Lindstrom provided two considerations for the committee regarding improvements on Hazel Ridge Road with the Town of Sugar Creek where right-of-way (ROW) segments split. Option A is to request the town to surrender ROW through all varying segments through the City limits. Option B was to mathematically derive to a location on the road where the roadway surface area is evenly divided based on the current City and Town ROW. The City would take 1,588 linear feet of the 2,500 linear feet considered. Administrator Tapson questioned if the Town would lose transportation aids if it surrendered any of the roadway. The City has been working on an agreement for over a year. City Attorney Phillips recommended the City look at the long view as eventually all of it will be part of the City. He asked if deeds were looked at to make sure the map was correct. The committee discussed how far to go out with the City portion on the road. Alderman Lechner would like to see the ROW go out to the end of the City limits. City Attorney Phillips said it adds cost to the City and it will be difficult to negotiate cost recovery with the Town. He said he can talk to Mr. Cook at the Town about it; the committee supported this. Administrator Tapson suggested Phillips get on the agenda for the next Town meeting so as not to delay the process.

City Attorney Phillips left.

**Babe Mann Park Improvement Plan**

Administrator Tapson said plans for Babe Mann need to get going if any of it will be budgeted for 2019 or the committee can decide to wait if it wanted. Alderman Kluck agreed to get the consultant on-board and get it going. Administrator Tapson asked the committee to consider who would be part of the planning process; MSU, the Rec Advisory Board or an ad hoc committee. Alderman Bensaïd supported an ad hoc committee with people from all areas. Rec Director Meyer felt the advisory board has been working on it and they would not want a new committee. Administrator Tapson suggested including members from the advisory board as part of the committee, with 5-7 people at most. He also suggested that the Rec Director and DPW Manager be a part of the committee. The committee would focus only on the park. Alderman Kluck felt 2 people from the advisory board would work. Alderman McClory expressed his desire to be on the committee and was against people who haven't been participating in the discussions. Alderman Myrin didn't support an ad hoc committee as he felt the City could figure out what to spend on the park. Administrator Tapson said the committee would function like a focus group, with members who are already invested in the project working with the consultant. The consultant takes everyone's ideas and then creates the City's vision for the park. ***Motion (Kluck/Bensaïd) to move forward with the park planning consultant and to create an ad hoc committee for the park. Voice vote, Kluck/Bensaïd approved, Lechner opposed, motion carried.***

**Adjournment**

***Motion (Lechner/Bensaid) to adjourn at 6:10 p.m. Voice vote, all approved, motion carried.***

Cairie L. Virrueta  
City Clerk