

CITY OF ELKHORN
Municipal Services and Utilities Committee
Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

February 26, 2018

Municipal Services and Utilities Committee was called to order at 5:30 p.m. by Alderman Lechner followed by Roll Call.

Roll Call

Present: Cathy Bensaid, Bruce Lechner, Frank Boggs, Junior Council Members: Nathan Chapman, Cade Fink
Also present: Mayor Howie Reynolds, Aldermen Scott McClory and Tom Myrin, Administrator Sam Tapson, City Clerk Cairie Virrueta, Finance Director James Heilman, DPW Manager Matthew Lindstrom, Police Chief Joel Christensen, Fire Chief Rod Smith, Rec Director Wendy Meyer, City Engineer Greg Calhoun, Jon Anzalone, Jason and Kelly Brazer, Robert Regnier

Press Box/Concession Stand at Varsity Park/Harris Park

Jon Anzalone said an engineer designed the press box/concession stand and ABC Supply will donate the materials. The Booster club is giving \$3,000 towards it and lending the rest, for a total cost of \$8,000. They are not asking the City for any funds, but for help hooking up electricity. Engineer Brazer said the stand will go where the bleachers are and set up so it doesn't interfere with ADA or people walking. Anzalone said right now everything is set on a table which doesn't work well in inclement weather. By having the stand it allows for hosting of sectional games, the only thing still needed is Wi-Fi. It will be built by the engineer, Brian Johnson and parents. Alderman Bensaid asked if it would go through the building inspection program; yes it will but the City can pay the fee. It also has to go to the Plan Commission. Alderman McClory asked who will have control of it; Rec Director Meyer. Rec Director Meyer said it is a great addition to the field but she doesn't have the resources to schedule people to work it. They are looking to get it done before the season starts. Anzalone said Lineman Kayser said it looked straight forward to connect electricity. DPW Manager Lindstrom asked if the thickness of the concrete was considered; it was not. The stand will be anchored so it doesn't move. DPW Manager Lindstrom asked if the plan was stamped by an engineer; it isn't but can be.

Motion (Bensaid/Boggs) to recommend going ahead with the press box/concession stand at Harris Park's Varsity Field and for it to be on the Plan Commission agenda for March 8. Voice vote, all approved, motion carried.

Continue Discussion on Westlawn Sidewalk Installation

City Engineer Calhoun provided diagrams showing installation of sidewalks on Westlawn and Edgewood. He said the plans now include sidewalks on both sides of the street and he felt it was a good idea, especially with safety as an issue. The cost for the sidewalks is \$22,000. To put sidewalks on both sides of Edgewood to Second would cost an additional \$30,000. The City Engineer's original estimate didn't include sidewalk costs. To add sidewalks on Edgewood would delay going out to bid by three weeks. Engineer costs would also need to be added. Administrator Tapson reminded the committee that the City pays for all sidewalk installation costs, it is not shared with homeowners. Alderman Lechner asked the Police Chief what he recommended; Police Chief Christensen said for safety reasons he recommended both sides. The City can find the funds to cover the extra costs of the sidewalks. ***Motion (Boggs/Bensaid) to recommend moving forward with sidewalks on both sides of Westlawn, including Edgewood. Voice vote, all approved, motion carried.***

Adjournment

Motion (Bensaid/Boggs) to adjourn at 6:03 p.m.

Cairie L. Virrueta
City Clerk