The Architectural Review Board/City Plan Commission Meeting was called to order at 6:00 p.m. by Chairman Reynolds followed by the Pledge of Allegiance and Roll Call.

ROLL CALL
Present: Meinel, Frazer, Myrin, Hunter, Wuttke, Reynolds
Absent: Neumann
Also Present: Zon. Adm. Schaeffer, City Adm. Heilman, City Attny. Phillips,
Visitors: Basso Development Reps., Rick Geaslen

APPROVAL OF MINUTES
Motion (Wuttke/Frazer) to approve the minutes of the Architectural Review Board and City Plan Commission Meeting of January 9, 2020. Motion carried unanimously.

SITE & LANDSCAPE PLAN/ARCHITECTURAL REVIEW/FAIR VIEW DUPLEX /BASSO
The Zoning Administrator presented the Staff Report dated January 2, 2020, regarding the Site Plan, Landscape Plan and Architectural Review for the proposed Fair View Duplex project to be located on the north side of East First Avenue, east of Fair Meadow Lane (Tax Key No. YA248100001). The applicant is requesting site plan, landscape plan and architectural review of a proposed side-by-side duplex. Each unit will have 3 bedrooms, 2 bathrooms, and a 3-car attached garage. Staff recommends approval. The Zoning Administrator noted that the City Engineer also submitted a revised Plan Review dated December 26, 2019 with no issues.

Basso Development LLC representatives presented the site plan, landscape plan and architectural review of the proposed Fair View Duplex. Building materials were presented to the Plan Commission for review by the applicant. Applicants requested information about permitting. The Zoning Administrator said once the project is reviewed and if approved then the Building Inspector would issue the proper permits in order to start construction. The Zoning Administrator felt that additional landscaping should be required such as bushes on each side of the driveway. Plan Commission agreed. Brief discussion regarding landscaping.

Motion (Reynolds/Frazer) to approve the site plan, architectural review and landscape plan subject to applicant adding bushes to both sides of the driveway and compliance with the Zoning Administrator Staff Report of January 2, 2020 and the City Engineer’s Memorandum of December 26, 2019. Motion carried unanimously.

GENERAL DISCUSSION ITEMS
FEATHER SIGNS
It was noted that the matter of feather signs was forwarded by Plan Commission to the City Council. The Council met as a Committee of the Whole on Monday, January 27th and referred this matter back to the Plan Commission for further discussion/action. It was explained that the City’s sign ordinance was amended in 2014 not to allow moving signs within the City limits which includes feather signs per recommendation by Teska Associates, City Planner. Plan Commission would have to amend the sign ordinance again to allow moving signs (feather signs). Discussion on the definition of feather signs and whether these signs be allowed within the City limits.
Motion (Reynolds/Myrin) to not proceed with changing or amending the City Sign ordinance to allow moving (feather) signs. Member Meinel stating that he is not against feather signs. He felt there should be some further discussion/research regarding the allowance of feather signs within the City. He suggested making contact with other local cities regarding their sign ordinances before taking any action. Brief discussion with other members noting they are not in favor of feather signs. Roll Call Vote. Member Reynolds- Yes; Member Meinel-No; Member Frazer-Yes; Member Myrin-Yes; Member Hunter- Yes; Member Wuttke-Yes. Motion carried 5-1.

MEETING DATES
Meeting dates: Next meeting is scheduled for Thursday, March 5, 2020.

ADJOURNMENT
Motion (Meinel/Hunter) to adjourn. Motion carried. Meeting adjourned at 6:30 p.m.