



**2018 STREETS PROJECT MEMORANDUM
SCHEDULE UPDATE**

Date: September 25, 2018
Prepared by: Matthew Lindstrom (DPW Operations Manager)
To: Members of the Common Council

Summary:

This memorandum serves as a construction scheduling update for the referenced project. Multiple streets within the improvement program were delivered on time, however others still require significant work to be complete. In coordination with Michael Timmers, Kapur Construction Project Manager, reasons for delays include subcontractor scheduling conflicts, slow production and inclement weather. It is likely the prime contractor will realize liquidated damages as a result of these delays which will be analyzed in the upcoming weeks. I met with Kapur and Stark, prime contractor, late last week to discuss our concerns with some of the portions of work not being completed on time and what their intentions are to expedite completion. They submitted an aggressive schedule which includes working overtime, Saturday work and fast setting concrete. Anticipated completion dates for each portion of work within the project is as follows:

Substantial Completion Date of May 31, 2018

- STH 67 Utility Extension | completed on time

Substantial Completion Date of September 1, 2018

- Westlawn Avenue | anticipate completion by 10/08/2018
- Spencer Lane | anticipate completion by 10/08/2018
- Hazel Ridge Road | completed on time
- Clark Street | completed on time
- Proctor Drive | completed on time

Substantial Completion Date of October 1, 2018

- Matheson Memorial Library | anticipate completion by 10/08/2018

We will continue efforts to expedite completion as much as possible within our control. Our prime contractor realizes our concerns and is pushing to expedite work. Please feel free to contact me with any questions or concerns.